

1998

# University of Maine Bulletin, 1998-1999 Undergraduate Catalog, Part 5

University of Maine

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## **University Environment, Facilities and Resources**

### **University of Maine Art Museum**

Established in 1946 as the University of Maine Art Collection, the Museum of Art offers to the public an ambitious program of over twenty exhibitions a year in five galleries, as well as access to nearly 30% of the over 5000 works of art in the permanent collection, including paintings, watercolors, prints, drawings, photographs, sculptures, and other media, in offices and other public spaces on campus.

The Museum of Art's permanent collection includes an extensive collection of 19th and 20th Century European and American prints by artists such as Picasso, Warhol, Goya, Kollwitz, Homer, and Modern American paintings by George Inness, Waldo Peirce, Andrew Wyeth and others. The Museum exhibition program features works of locally, nationally and internationally known artists. The Museum hosts annually, both student and faculty exhibitions, and the biannual Jack Walas Juried Photography Exhibit. Thematic exhibits are also curated from the permanent collection.

Located in Carnegie Hall, a 1904 architectural showpiece of the Orono campus, the Museum shares its home with the offices and studios of the Department of Art. While the Museum's primary exhibition space consists of the Carnegie and 1938 Galleries in Carnegie Hall, artwork is also displayed in Hauck Auditorium Gallery, Graphics Gallery, and the Hole in the Wall Gallery, all located in the Memorial Union.

Museum hours are 9:00 a.m. to 4:30 p.m., Monday through Saturday. In the handicapped accessible Memorial Union, Hauck Auditorium and Graphics Galleries' hours are 7:00 a.m. to 11:00 p.m., and the Hole in the Wall Gallery hours are 8:00 a.m. to 5:00 p.m. daily. For more information, call (207) 581-3255.

### **Canadian-American Center**

The Canadian-American Center is one of the leading institutions for the study of Canada in the United States. Designated a National Resource Center on Canada by the United States Department of Education in 1979, the Center coordinates an extensive program of undergraduate and graduate education, contributes to the continued development of Fogler Library as a major research library on Canada, promotes cross-border faculty, and student exchanges; and encourages cross-border research projects in the humanities, social sciences, natural sciences, and professions. The Center also directs outreach programs to state, regional, and national audiences. These include Canada Week, the Atlantic Provinces Teachers Institute and the Atlantic Canada Faculty Institute.

### **Center for Community Inclusion, Maine's University Affiliated Program**

The Center for Community Inclusion was established in 1992 as Maine's University Affiliated Program (UAP). UAPs are a national network of federally funded programs established to provide interdisciplinary education, community/outreach education, applied research and policy analysis, technical assistance, and dissemination in the field of developmental disabilities. To meet its statewide mission, the Center has affiliations with a wide range of state and community agencies, advocacy groups, and consumer, parent and professional organizations. On campus, the Center coordinates the undergraduate and graduate Interdisciplinary Concentration in Disability Studies which is affiliated with fourteen academic departments and units and Eastern Maine Medical Center in Bangor. Several education, research and service projects, which focus on improved quality of life for persons with disabilities and their families, are administered by the Center. Students who elect the Interdisciplinary Concentration in Disability Studies may become involved in these projects through practicum and internship experiences. For a description of the Interdisciplinary Concentration in Disability Studies see Interdisciplinary Course Concentrations elsewhere in this catalog.



## **Conley Speech and Hearing Center**

Students with speech, language, or hearing disorders are encouraged to use the assessment and remedial services provided by the Conley Speech and Hearing Center in the Department of Communication Disorders. Any student who is concerned about differences in his or her speech, language, or hearing should contact the Center for an appointment. The Conley Center is located in North Stevens Hall, Room L5, (Basement). Please call for an appointment at (207) 581-2006.

## **Cooperative Extension**

Cooperative Extension extends the resources of the University to the people of Maine wherever they live, an important responsibility of all land-grant colleges and universities. At work in Orono and in 16 county offices, more than 60 Extension faculty members, 145 staff and roughly 15,000 volunteers conduct educational programs to help Maine citizens solve problems at home, at work, on farms, and in communities. In addition, Extension coordinates the state's 4-H Youth program, which involves more than 27,000 Maine youth in educational clubs, camps, and in-school activities. Extension programs are based on research performed at the University of Maine and other colleges and universities across the nation. Besides county educators, volunteers, and support staff, Extension personnel include state and area specialists, administrators, professionals, and paraprofessionals. County Extension Associations sponsor Extension programs in each county. Maine's Cooperative Extension is part of a nationwide Extension system, supported by a three-way partnership involving the U.S. Department of Agriculture, the land-grant colleges and universities, and county/state governments. Opportunities for work-study, internships and applied research for the University of Maine undergraduate and graduate students exist within the University of Maine Cooperative Extension.

## **Cultural Affairs and Libraries**

### ***The Raymond H. Fogler Library***

The Raymond H. Fogler Library is the largest library in the state of Maine. It contains an excellent collection of general materials to support undergraduate studies, as well as rich and varied research collections. Fogler Library houses over 900,000 volumes, 1.4 million microforms, over 2 million government documents, and maintains about 6,700 periodical subscriptions and standing orders. Mariner, developed by the University of Maine System libraries, is a gateway to electronic resources which provides access to the holdings of all libraries in the System, as well as to a collection of local and remote electronic indexes, abstracts and databases. The Library is a U.S. Patent and Trademarks Depository Library and the archive for the William S. Cohen papers. Other specialized collections include Canadian, Maine-related materials, sound recordings and music scores, and historical manuscripts and maps.

### ***Maine Center for the Arts***

#### ***Hudson Museum***

The Hudson Museum is located in the Maine Center for the Arts on the UMaine campus. Hudson Museum exhibits and programs explore anthropology as the study of humans and their reliance on culture. The museum's collections and exhibits function as educational and research aids for University faculty, students and the general public.

The permanent collections include one of the finest assemblages of Prehispanic Mexican and Central American materials in the United States. The collections also include materials from the Native American cultures of the Northwest Coast, the Plains, the Southwest, local Penobscot, South America and the Arctic, as well as artifacts from Oceania, Asia and Africa. The Hudson Museum offers permanent, temporary and outreach exhibits, teacher workshops, lectures and children's programs. The Hudson Museum Shop sells high-quality native crafts and reproductions. Museum hours are Tuesday - Friday, 9 a.m. - 4 p.m.; Saturdays and Sundays 11 a.m. - 4 p.m. The Museum is closed Mondays and holidays. Admission is free, but donations are encouraged. There is a modest charge for group tours. For more information call (207) 581-1901.

#### ***Hutchins Concert Hall***

The Maine Center for the Arts, dedicated in September of 1986, includes the 1,629-seat Hutchins Concert Hall and the Bodwell Area.



The Center presents a full spectrum of performances ranging from classical music to bluegrass, from avant-garde dance to Broadway musicals, jazz to folk and ethnic music, comedy to family entertainment, country to rock and much more. In addition to the regular season of events, the Concert Hall is also available for rent by major promoters bringing other types of performers to the University of Maine.

Past performances have featured Isaac Stern and Yo-Yo Ma, Leipzig Gewandhaus Orchestra, Arlo Guthrie, Jean Redpath, The Royal Winnipeg Ballet, The Peking Acrobats, Marcel Marceau, Leontyne Price, Rudolf Nureyev, Johnny Cash and the June Carter Family, Johnny Winter, Greg Allman, The Modern Jazz Quartet, Peter, Paul and Mary, Jerry Seinfeld, Dana Carvey, Dennis Miller, Kris Kristofferson, Lee Greenwood, Bob Dylan, Dave Matthews, Broadway Musical tours and many others.

Students are encouraged to experience a wide variety of performances to enhance their overall education at the University of Maine. The comprehensive fee makes it possible for University of Maine students to attend some performances at no cost. Additionally, a "student RUSH ticket" may be purchased for \$5.00 on the day of performance and is subject to availability. Students can benefit from Master Classes which are often offered in conjunction with performances by visiting world-class artists in many disciplines. The Maine Center for the Arts is the cultural resource center in Northern Maine.

Tickets for all events are available at the Box Office, located in the lobby of the Maine Center for the Arts. The Box Office is open weekdays from 9:00 a.m. to 4:00 p.m. and for one and one-half hours before each performance. The phone number for information is (207) 581-1755.

### **Department of Industrial Cooperation**

The University has skills and facilities that are useful to individuals, private industry and government agencies. The Department of Industrial Cooperation was established in 1946 to coordinate the activity in a way that does not compromise the basic commitment of the University to teaching, research and public service. All University costs, including the operation of the Department, are paid by clients using the service.

### **Department of Public Affairs**

The Public Affairs Department serves as UMaine's official coordinator of campus and external communications, providing news media, radio-television production, photography, and graphic design services as well as other resources intended to aid the campus community and public at large. The department works with the news media to provide outreach and promotion of University research, services, news and information. Radio and television specialists create professional-quality audio and video productions. Award-winning graphic artists provide high-quality design services for all forms of media and for all types of projects. Other services include the "Maine Perspective", a bi-weekly publication of University news, events and commentary; the Speakers Bureau, which maintains a "specialists list" with names and other information about University faculty and staff with expertise in many diverse fields; photographic services; Maine Science News, and electronic summary of sciences and engineering activities; and UMaine Today, a daily E-Mail overview of University of Maine news and events. For more information, call (207) 581-3743.

### **Franco-American Centre**

The Franco-American Centre is an advocate of the Franco American Fact at the University of Maine and the region. It serves as a bridge between the Franco American community and the University. The Centre stimulates the development of academic and program offerings relevant to the history and life experience of this ethnic group in Maine and New England. In addition, the Centre promotes bilingual, bicultural and multicultural models of delivery of services; work experiences for university students; maintains a readily available library of materials and information, and has established a network of resources in Maine and North America to assist students, faculty, administrators, and agencies with their research and programming needs relative to Franco-Americans and other Maine cultural communities. The Centre also publishes a bilingual sociocultural journal, *Le Forum*.



*Le Forum* is a quarterly bilingual (French and English) journal edited and published through the cooperative efforts of the Franco-American Centre, students involved with the student group, F.A.R.O.G., and the Maine and regional Franco-American community. Dealing primarily with the Franco-American fact and resources in cultural nature, as well as four to five specifically focused UMaine and regional pages, for which materials are solicited. The journal also encloses a refereed literary magazine, RAFALE. For further information please contact the Franco-American Centre, University of Maine, 164 College Avenue, Orono, Maine 04473. Telephone: (207) 581-3764.

### **Institute for Quaternary Studies**

The Institute for Quaternary Studies is an interdisciplinary research unit with a focus on the Quaternary Period, a time of numerous glacial/interglacial cycles leading up to the present. Research focuses on the timing, causes, and mechanisms of natural climate change, and on the effects of former climate changes on the physical, biological, chemical, social, and economic conditions of the past. Such studies provide important perspectives on Global Changes of the present and the future. The Institute includes faculty with joint appointments in the departments of Anthropology, Biological Sciences, Computer Sciences, Geological Sciences, History, and Marine Sciences. Research projects currently involve the United States, Canada, South America, Antarctica, Greenland, India, Europe, Siberia, and many regions of the world's oceans. Collaborations and exchange programs are in effect with faculties at the University of Oslo, Norway and the Universities of Stockholm and Lund, Sweden, among others.

### **Instructional Technologies (IT)**

IT provides high quality technological resources for use in the teaching/learning environment, including telecommunications, products, services, support and training to all members of the academic community. See list of services to follow.

#### *Computing Related Services*

Help Center, Room 17 Shibles Hall Help center consultants provide walk-in and telephone assistance for Macintosh and Windows/Intel software support, remote access. First Class and Internet support, disk recovery, virus utilities, and file conversion. Call (207) 581-2506, or e-mail [ITHELP@maine.maine.edu](mailto:ITHELP@maine.maine.edu).

Public Computer Clusters Mac and Windows/Intel microcomputers are available at the Memorial Union and Fogler Library public clusters. Additional computers are available in the classroom clusters located in Barrows and Lengyel Halls (Macintosh computers), and Donald P. Corbett Business Building (Windows/Intel computers). Bumps Room, in the Memorial Union, provides students access to computers for e-mail and netscape only. All clusters provide a wide variety of software and Internet applications, including First Class, Netscape, CAPS, and URSUS (the Library system).

Computer Connection, Room 28 Shibles Hall The Computer Connection is a store for University of Maine students, faculty, staff and departments. Our customers can purchase personal computers, printers, computer peripherals, memory, supplies and software at discounted educational prices. The store sells Apple, Dell, Acer, Toshiba, Texas Instruments, and IBM systems as well as Apple, Epson, Canon, Tektronics and Hewlett-Packard printers. The Computer Connection can also obtain other brands or "special-order" computer related items from our suppliers often within two days. Phone (207) 581-2580 for a general catalog or information about financing and renting computers. View our Web Page at <http://ccweb.umecit.maine.edu/> or visit our showroom at 28 Shibles Hall (in the basement). Hours: Mon. 10:00 a.m. - 4:30 p.m.; Tues-Fri., 8:30 a.m. - 4:30 p.m.

Computer Repair, Room 15 Shibles Hall: Services all university-owned computer equipment, as well as computer equipment owned by staff and students affiliated with the University of Maine, and warranty service for Apple, Dell Optiplex computers, and most Hewlett-Packard laserjet series printers purchased at the Computer Connection. Extended warranty AppleCare contracts are also available. For more information call (207) 581-2512.



**Network Services** If you need assistance setting up a local area network, running Novell or Microsoft NT software, administering software access or gaining access to a larger range of software, call our network specialists at (208) 581-1725 or (207) 581-1597 for a consultation appointment.

**UMaineNet** Is a program for students living in all UMaine residence facilities (with the exception of University Park). UMaineNet provides network services which include Internet access, telnet capabilities, a FirstClass account (the University's computer conference system), as well as access to various software packages for both Mac and Windows/Intel. For more information call (207) 581-8881.

**First Class** Offers personal e-mail (including Internet mail services); public and private electronic conferencing and discussion groups; online chatting with other users; as well as Netnews and ListServ subscription services. Using your account, you can participate in discussions on topics ranging from multiculturalism to favorite movies, keep informed about campus events, as well as obtain course information, syllabi, and assignments. For more information call (207) 581-2506 or visit: <http://www.asap.um.maine.edu/fc/>.

**Instructional Workshops** are offered in a hands-on computer classroom for introduction to operating systems and a variety of software applications for Macintosh and Windows. Schedules, fees, and registration information are posted in the Public Clusters, at our website, <http://www.ume.maine.edu/~it/>, and in the Maine Perspective. Phone (207) 581-1638 for more information.

#### *Telecommunications Related Services*

**Phone Service** Each residence hall room is equipped with a working telephone jack. However, students must provide their own touch tone phone. In addition, students may sign up for long distance service through the AT&T ACUS (AT&T College and University Service) program which offers low calling rates comparable to direct rates received at home. Students arriving on campus in the Fall will receive a package explaining this service.

**Meridian Mail:** Students living in the resident halls will also have access to a Meridian Mailbox. This mailbox is like having an answering machine attached to your telephone. Meridian Mail provides the capability to send and receive confidential messages 24 hours a day from anywhere on or off campus.

**Fax Service:** Students may send and receive fax messages at the Telecom Building which is attached to Neville Hall, 2nd Floor. This service is available M-F, 8:00 a.m. - 4:00 p.m. Call (207) 581-1600 for fax rates.

#### *Video & Audio Visual Related Services*

**Video Services, Room 220 Alumni Hall:** Provides satellite programming to any of the 20 classrooms which have been added to the campus cable television network. These classrooms also receive selected University of Maine System Network for Education and Technology Services and Department of Education feeds and many cable channels as well. We also provide videotape duplication services with broadcast quality equipment for video tape recording and dubbing in VHS, S-VHS and 3/4" U-matic SP formats. For more information, please call (207) 581-2577.

**Audio Visual Services, Room 123 Lord Hall:** Provides A.V. equipment (color TV monitors, video tape players, computer/video projection devices, overhead projectors, slide projectors and public address systems, etc.) for classroom and department use on the Orono campus as well as providing support for the hi-tech classroom in the Donald P. Corbett Business Building. For a complete list of equipment that can be scheduled, please call (207) 581-2500.

### **Darling Marine Center**

The Darling Marine Center is the marine laboratory of the University of Maine. Located on the Maine coast just 100 miles south of Orono, the 170 acre campus is situated near a wide variety of marine habitats including rocky coast, sandy beaches, marshland, and mudflats. The campus is composed of 22 buildings totalling nearly 50,00 sq. ft. including research laboratories, faculty and graduate student offices, a marine library, classrooms, dining hall, a SCUBA diving support facility, and a Flowing Seawater Laboratory designed for culturing live



marine organisms. The Center offers housing for 60 students, a wide variety of modern research instrumentation, and it has a modern fleet of research vessels for educational and research purposes. A new shoreside dormitory and dining hall will be completed early in 1999. Research internships are available for undergraduates each year in which students conduct research at the Center during the summer months. Beginning in 1999, the School of Marine Sciences will offer a unique Semester-by-the-Sea program for undergraduate marine majors in which students will live and study at the Center during the fall semester. The intense program of study will involve students in numerous field trips along the coast including sampling excursions on a coastal research vessel.

### **Laboratory for Surface Science and Technology (LASST)**

The Laboratory for Surface Science and Technology (LASST) is one of the University's organized research units. LASST coordinates research in a range of fundamental and applied areas relating to the properties of surfaces and materials and their application to areas such as microsensors, catalysis, and thin film growth. Extensive laboratory facilities have been set up in LASST to support the research needs of University of Maine faculty as well as state and regional industries. LASST provides an opportunity for graduate and undergraduate students to acquire training and experience in a high technology program. LASST faculty also offer specialized courses in surface and materials science. Major research areas include surface crystallography, microwave acoustics, surface phase transitions, adsorption and catalysis, analytical methods, thin films and coatings, adhesion, atomic force microscopy, nanomechanics, paper science, biosensors, gas sensors and fluid sensors.

### **Lobster Institute**

A program of research and education conducted in cooperation with the lobster industry, the Institute generates information about the American lobster which is used to help conserve and enhance the resource and ensure the continuance of the lobster industry in Maine and adjacent areas. The Institute works with representatives of the industry to identify practical problems and generate solutions to them.

### **Maine Agricultural and Forest Experiment Station**

For more than one hundred and ten years, the Maine Agricultural and Forest Experiment Station has been undertaking research for Maine and its people. Originally devoted to research for Maine's farm community, the Experiment Station is now Maine's most important center for research in agriculture, forest resources, aquaculture, and rural economic development. The Station maintains its offices and principal research laboratories at Orono. Additional research facilities include Aroostook Farm at Presque Isle, Highmoor Farm in Monmouth, Blueberry Hill Farm in Jonesboro, Witter Animal Science Center at Orono, Rogers Farm in Old Town, the Demeritt Forest at Orono and the Penobscot Experimental Forest in Bradley. More than one hundred scientists participate in research programs designed to apply the techniques of modern science to the needs of Maine. This commitment to relevance is seen in both applied and basic programs in agriculture, forestry, wildlife, human nutrition, food technology, fisheries and aquaculture, community economic development, and plant and animal biology. Two public advisory committees, the University of Maine Agricultural Advisory Committee and the Forest Resources Advisory Committee, as well as several commodity-based groups, provide advice in the development and oversight of the research programs. Part of a national system of state and federal cooperative research organizations located at land grant universities, Maine's is the largest experiment station in New England in terms of total research funding from all sources.

### **Maine Bound Outdoor Adventure Programs**

Maine Bound is an outdoor adventure education program that takes learning out of the classroom and into the natural, elemental setting of rivers, mountains, and forests. The mission of Maine Bound is to provide high quality, low cost instructional and recreational outdoor programs for all ages and abilities. Through exciting and challenging outdoor activities such as backpacking, ropes courses, rock and ice climbing, white water canoeing and kayaking, winter mountaineering and skiing, students learn by experience. Maine Bound's experiential approach helps the students to learn outdoor skills, leadership, and to develop a new perspective on self, others, and the world. The natural environment of northern New England is Maine Bound's classroom: the northern



Appalachian mountains, the Allagash, and Acadia National Park are visited frequently. During school recesses, Maine Bound offers extended trips to faraway places such as backpacking in Southwestern canyons, mountaineering on volcanic peaks in Mexico and Ecuador, and paddling in the southern Appalachia and the Everglades. A dynamic Student Leadership Development Program provides opportunities for students seeking to gain outdoor leadership skills and experience. Many Maine Bound courses are also available for academic credit. For further information, call (207) 581-1791.

### **Maine Folklife Center (MFC)**

The Maine Folklife Center (MFC) is a division of the College of Liberal Arts and Sciences at the University of Maine with a mission to document, present and preserve the folklore and folklife of Maine and the Maritime Provinces through exhibitions, conferences, festivals, publications and research. MFC staff offer courses in folklore, oral history and public history through the Departments Anthropology and History. MFC houses the nationally distinguished Northeast Archives of Folklore and Oral History, a collection of several thousand tape recordings of oral histories and musical performances plus thousands of photographs, all of which document such subjects as the traditions of the Maine lumberwoods and river drives, women's folklife, coastal and maritime occupations and textile folk arts and artists. MFC publishes the scholarly monograph series Northeast Folklore and the semi-annual newsletter, Maine Folklife. The Center is open daily and welcomes students and faculty researchers as well as inquiries from the general public. For more information telephone: (207) 581-1891.

### **Margaret Chase Smith Center for Public Policy**

The Smith Policy Center was created in 1989 to improve the capacity of the University to address important public problems and issues. The Center produces and broadly disseminates policy studies which address such topics as re-inventing government, economic development, organizational change, and new initiatives in human service delivery. The primary audience for projects of the Center is the State of Maine, including its citizens, officials in the legislative and executive branches and representatives of the educational, business, and technological sectors. The Center is an interdisciplinary group of applied policy analysts and social scientists, with an affiliated faculty from four colleges and over a dozen academic departments.

In addition to numerous project and grant reports, the Center routinely publishes Policy Briefs on important policy issues and Focus on Public Policy, a newsletter devoted to current projects and policy trends. The Center is in the fifth year of publishing Maine Policy Review, a statewide journal devoted to improving the quality of dialogue about important issues of public policy.

### **Maynard F. Jordan Planetarium and Observatory**

The Maynard F. Jordan Planetarium and Observatory are operated by the Department of Physics and Astronomy as a resource for students and the public. The director and student staff conduct astronomy labs, present public programs and promote astronomy education for all.

The Planetarium, located on the second floor of Wingate Hall, is a domed theater where visitors can look up to see an exact simulation of the night sky produced by a Spitz Systems Nova planetarium projector. Since 1954 the planetarium has offered sky programs for visitors of all ages. Today it operates throughout the school year with a series of general admission showings on weekends (free to UMaine students) and special, private group events available almost any time. The current program schedule is available at the planetarium office, (207) 581-1341.

The Jordan Observatory is the only public observatory in the state. A small domed building next to the Memorial Student Union houses an eight-inch Alvan Clark refractor telescope and several smaller instruments that can view many of the wonders in the Maine sky. Astronomy students use the facility for studies on week nights, but the facility is opened and operated by student volunteers on weekends for the public. Everyone is welcome to drop by for a look through the eyepiece. Current observing hours and conditions are available by calling (207) 581-1348.



## **Memorial Union Recreation Center**

The Memorial Union Recreation Center consists of Maine Bound and the Outdoor Equipment Rental Center and the Recreational Center.

**Gameroom:** The Center includes a large selection of video and table games, billiards hall and table tennis. Gaming tournaments take place during the year.

**Maine Bound Outdoor Equipment Rental Center:** The Center offers a selection of outdoor equipment available to the University of Maine and the community at large at reasonable prices. Outdoor enthusiasts planning a weekend backpacking trip can rent backpacks, tents, and sleeping bags. The Center has canoes, kayaks, paddles, wetsuits, and lifejackets. During the winter, the Center offers snowshoes, cross-country skis, crampons, and ice axes. The Maine Bound staff can assist in equipment selection, fitting and trip planning. For further information, call (207) 581-1794.

**Outdoor Information Resource:** A wide range of services are offered to outdoor enthusiasts through Maine Bound. Maps, guidebooks, and consulting services will help you with trip planning. Staff is available to assist with equipment selection, menu and route planning, safety considerations and logistical information. The Maine Bound library has a diverse selection of books, magazines, videos, and employment bulletins. For more information, call (207) 581-1794.

## **The Leonard and Renee Minsky Music Recital Hall**

This 280 seat facility serves the Divisions of Music and Theatre/Dance in the School of Performing Arts. In addition to classes, the hall is primarily the site for faculty and student recitals, vocal and instrumental ensemble, concerts and a few Maine Center for the Arts concerts. Various dance and theatre productions are also presented.

## **National Center for Geographic Information and Analysis (NCGIA)**

This research center was established to study methods of collecting, storing, analyzing, and presenting geographic information in a computer-based world, and to promote an understanding of the impact of this new technology on science, society and industry. The Center supports faculty, postdoctoral research associates and graduate students from such fields as engineering, geography, computer science, and mathematics, to study concepts about geographic phenomena. The NCGIA is the only such center in the U.S. and is operated by a consortium of the University of California at Santa Barbara, the State University of New York at Buffalo and the University of Maine.

## **National Student Exchange (NSE)**

With almost 150 member institutions throughout the United States and its territories, the National Student Exchange (NSE) offers University of Maine students a unique opportunity to expand their educational horizons. NSE participation enhances a student's national and cultural perspective and allows a student to clarify personal and professional goals.

An exchange consists of either a single semester or a full academic year of coursework at any college or university within the Consortium. Credits earned at the host institution are generally transferable to UMaine, allowing students to maintain progress toward their academic objectives. Credit is given for all courses that have prior approval and are completed with a passing grade. Course grades do not transfer back and are not calculated into the overall grade point average.

All students whose goals are consistent with the purposes of the National Student Exchange program are encouraged to apply. Applicants must be full-time, degree-seeking students in good standing, of sophomore standing or above and must maintain a cumulative grade point average of at least 2.5. For information, an application form and member catalog, contact: Kim Johnston, National Student Exchange Office, 5713 Chadbourne Hall, Room 103, Orono, ME 04469-5713, (207) 581-1570. E-MAIL: [Kim.johnston@umit.maine.edu](mailto:Kim.johnston@umit.maine.edu).



## **Office of International Programs**

The Office of International Programs (OIP) has primary responsibility for coordinating and promoting UMaine international initiatives, activities and programs. The OIP fosters and supports international education on campus and strives to advance international understanding and global awareness.

The Office of International Programs is responsible for recruitment and admission of undergraduate international students; establishing and coordinating successful university linkages, exchanges and study abroad programs for students and faculty; immigration processing and advising; the University's exchange visitor program; student orientation, and support services. With academic departments, the OIP promotes internationalization of the curriculum. The OIP sponsoring activities, seminars, and programs to promote international awareness on campus and in the community.

Services to foreign nationals include cultural and academic advising, various social activities and a weekly coffee hour. There is an active International Student Association, and an annual campus-wide "Culturefest". The office also provides support to faculty. Call (207) 581-2905 for additional information.

UMaine students interested in studying abroad should read the "Study Abroad" section elsewhere in this catalog.

## **Office of Research and Graduate Studies**

The Office of Research and Graduate Studies is responsible for stimulating sustained growth and success of the University of Maine's research enterprise, and for ensuring the quality of the graduate education programs. To these ends, the Office of Research:

- Develops long-range goals and implements policies to maximize the involvement and research productivity of faculty, staff, and students;
- develops and supports efforts to build the University's research infrastructure, including EPSCoR, and various other large-scale collaborative interdisciplinary and multidisciplinary research programs;
- actively promotes the University's research and graduate education programs at federal, state, and local levels, including both public and private sectors;
- acts as a liaison between the University and the State and federal government regarding research and graduate education issues,
- supports the University's organized research units and Sea Grant program;
- serves the University's Masters and Ph.D. level programs through the Office of the Graduate School;
- enhances interactions between University researchers and the private sector through the Department of Industrial Cooperation;
- provides comprehensive and timely information on grant opportunities and assistance with grant proposals and agreements through the Office of Research and Sponsored Programs.

### *Office of Research and Sponsored Programs*

The Office of Research and Sponsored Programs has broad responsibilities for fostering and encouraging research and other scholarly activities throughout the campus. The office provides support services to faculty and staff seeking extramural funding for research, teaching, or public service projects, and to those who direct extramurally funded projects. On behalf of the University, the office oversees the submission of proposals and shares with the Principal Investigator or Project Director responsibility for the management of grants, contracts, and cooperative agreements.

The Office of Research and Sponsored Programs provides administrative oversight for the research risk committees (i.e., human subjects, animal welfare, and biosafety) and the Faculty Research Funds Program. It is also responsible for developing policies for research and related activities.

## **Sea Grant**

The Maine Sea Grant College Program provides a focus for the University of Maine and cooperating institutions on important marine issues and resources of the Gulf of Maine. With a primary focus on marine



research, graduate education, and marine extension education, the program, in partnership with the University of New Hampshire, receives funding from the National Oceanic and Atmospheric Administration. The overall goal of Sea Grant is to promote the wise use, development and conservation of northern New England's coastal and Marine resources through research-based educational activities. By integrating the talents of educational institutions and government agencies it extends the impact of its programs and responds effectively to the needs of those dependent on Marine resources.

## **Student Academic Services Center**

The Student Academic Service Center (SASC) combines in one office, in Dunn Hall, several functions that formerly were dispersed throughout the campus. The SASC will house the Academic and Career Exploration Program (ACE), the newly formed Office of Health and Legal Professions, the Onward Tutoring Program, and will be administering the College Level Examinations Program (CLEP).

## **Academic and Career Exploration Program (ACE)**

It is common for students entering college to be undecided about a major or to have several areas of academic interests. Such students can apply for admission to the Academic and Career Exploration Program (ACE) rather than to one of the baccalaureate degree colleges at UMaine. The ACE program is a selective, limited-enrollment program which provides undecided students the opportunity to assess their abilities, interests and goals while systematically investigating the University's various academic programs.

Through special seminars and close contact with faculty advisors that characterize the program, ACE students engage in structured activities which enable them to make informed choices of major and consider potential careers. Under the guidance of their advisors ACE students select courses to investigate disciplines of interest as well as to fulfill general education requirements.

Generally, students continue in the ACE program for one year. By the end of the first year, ACE students will feel confident they have identified an academic program that matches their abilities and intellectual or career interests. At the time of declaration of major or transfer to a college, students must meet the eligibility requirements (e.g., GPA) of the program or college of interest. ACE students may choose to major in any of the undergraduate programs at the University, provided they meet the eligibility standards and there is space available. Further information may be obtained by calling the ACE Director at (207) 581-1831.

## **College Level Examination Programs (CLEP)**

CLEP is a national program of credit-by-examination that offers the opportunity to obtain recognition for college-level achievement. Your personal reading, on-the-job experience, adult education, correspondence or television courses may have prepared you to earn college credit. The faculties of each of the Colleges of the University of Maine have adopted policies on the granting of CLEP examinations.

### **Other Information About CLEP:**

1. The Testing Office has established a Clep Testing Center in 108 Dunn Hall. Inquires on procedure should be directed to (207) 581-1808.
2. Duplicate credit may not be granted.
3. Each department is free to develop or adopt examinations other than CLEP examinations for the purpose of granting credit for specific courses.
4. CLEP exams are given each month. The registration form is due no later than the last day of the month before the month in which you wish to take the test. For example, if you want to take a test in April, your registration form would be due no later than March 31.
5. To register for any CLEP test, complete a registration form and send it to: Student Academic Services Center, University of Maine, 5724 Dunn Hall, room 108, Orono, ME 04469-5724.
6. Payment is due on the day of the test and *should not* be sent with the registration form. Checks or money orders are to be made out to *College Level Examination Program*. See CLEP chart in the Admission and Financial Aid section.



## **Health and Legal Professions**

For students interested in pre-med and pre-law. This office provides support for the Health Professions Committee, the Health Professions Club, the Health Professions Mentoring Program, the Pre-Law Advisor and serves as a resource center for students interested in these professions. Students have ready access to this office where preliminary information about medical schools and law schools is available and where they can register their interest in appropriate programs. The office also maintains the most current information about the admissions criteria for the professional schools. We encourage students who are interested to visit our offices in Dunn Hall to receive more material about pre-law advising and about the various medical professions.

## **Tutoring Services**

The Onward Program provides tutorial services in 100 and 200 level courses for students who need academic assistance related to their course work. Tutorial assignments are made in small groups of four students, all of whom have the same course and professor. By working together, students learn how to process course material as well as sharpen their reasoning and questioning skills. Sessions are process-oriented, learner centered and require the active participation of each group member.

Requests for peer tutors are accepted during the first eight (8) weeks of the semester or until funds are exhausted. Assignments are made based upon the availability of qualified peer tutors, funding and course demand. For further information, contact the Onward Tutor Program at (207) 581-2319.

## **Study Abroad**

The University of Maine encourages its students to study abroad for academic credit. A number of direct exchange programs are available at universities in Australia, Austria, Brazil, Bulgaria, Canada, England, France, Germany, Japan, New Zealand, Turkey, and Wales. Students who participate in a direct exchange can expect to pay the same tuition and fees, and in some cases room and board, that they pay to the University of Maine. In addition to these direct exchange opportunities, there are numerous other study abroad programs in Africa, Asia, Europe, and Latin America. English-speaking programs are available, even in countries where English is not the native language. Language immersion programs are available in French, German, Russian, Spanish, and other languages. Students who receive financial aid from the University of Maine may use their aid for a semester or year abroad, and some study abroad programs offer their own scholarships. Applications for study abroad should have at least a 2.75 grade point average. For further information about study abroad or for individual advising, contact the Office of International Programs in Winslow Hall.

## **Study Away**

Students from all majors are encouraged to consider one of several study away options to earn credit towards their University of Maine degree. There are many opportunities through Study Abroad, National Student Exchange, national and international internships, cooperative programs, visiting student programs, and various research programs. Students may study away for credit for an academic year, a semester, or a shorter period of time. Typically, students study away during the junior year, but it is possible to study away during the sophomore or senior year, or as a graduate student. For more information about study away, students should contact his/her academic advisor, the college dean, and either the Program Coordinator for Study Abroad or the National Student Exchange Coordinator.

## **University of Maine System Network for Education and Technology Services (UNET)**

A service of the University of Maine System, UNET was formed in 1997 with the merger of the University of Maine System's Computing and Data Processing Services (CAPS) and distance learning technologies and services (Education Network of Maine). UNET's two branches are Educational Services, headquartered in Augusta, and Technology Services, headquartered in Orono in a wing of Neville Hall.

UNET Technology Services provides networking, Internet access, research, instructional and administrative computing support to all the System campuses, centers, and sites. Faculty can take advantage of new computing



and networking media in their instruction and students can enroll in courses offered over the ITV and compressed video systems.

Through the collaboration of UMaine and UNET, students can obtain course schedules, grades, and register for classes via the Interactive Voice Response System (581-MAIN). Campus or home computers can be used to request transcripts, course and grade information, audit progress towards student's degrees, obtain transfer equivalency information, and participate in web-based course conferences or classes.

The statewide data network run by UNET Technology Services supports Internet Services for all students, faculty and staff at UMaine and the other System institutions. Among these services are electronic mail, USENET news, and the World-wide Web. UNET Technology Services supports Windows and Macintosh software to take advantage of these services and also provides access through its central computer systems.

UNET supports the video networks over which the University System delivers distance education, and works with the System institutions to install and maintain on-campus data networks. In addition, UNET Technology Services maintains remote dial-up access via modem pools around the state. Home computers and modems can be used with our Windows and Macintosh software to connect to the Internet and to the central UNET computers.

UNET consultants are available during normal office hours to assist students, faculty and staff with computing, statistics, networking or distance education-based course design. Call (207) 581-3524 or e-mail [support@maine.edu](mailto:support@maine.edu). For more information on UNET and UNET Technology Services, visit the WWW site at <http://www.unet.maine.edu>

### **Wabanaki Center for Native American Programs**

The Center exemplifies the University of Maine's commitment to "a multicultural and pluralistic educational community that encourages the full participation of all of its members." The Wabanaki Center's mission is to build and sustain a mutually beneficial relationship between the University of Maine and Native American communities.

The Wabanaki Center strives to develop a better University community understanding of traditional and contemporary Native American cultures through education. The Center works with Native American Studies in offering an academic program that not only is interdisciplinary, but also values Native approaches to learning, teaching, and understanding. The Center facilitates and encourages the exchange of resources and knowledge between Native American communities and the University of Maine.

The Wabanaki Center seeks to enhance awareness of Native Americans through its participation in campus-wide efforts to promote cultural diversity, and through its significant contributions to the development of University curricula and programs. The Center engages in Native American student development, providing support for the achievement of their academic, career, and personal objectives. The office is located in Dunn Hall.

### **Native American Studies Program**

The Native American Studies Program aspires to develop a broad scope of standing for the students at the University of Maine about Native people, their traditions, and their quest for self-determination. The program is designed around the belief that such explorations are the cornerstone of Native American Studies as an academic discipline in its own right, giving voice and credibility to the Native perspective, worldview and life experiences. The program offers an interdisciplinary curricula that explores American Indians in the past and the present, supporting the legitimacy of Native American scholarship. The program seeks to reinforce knowledge among Native students, while enhancing understanding among non-Native students. The presence of the Wabanaki Tribes within the State of Maine provides a tie to the history, language, and vital culture unique to this state, and will be a major focus of the program.

The program maintains high academic standards through the traditional pedagogy of Native communities, as well as Western-based academic standards. It focuses on the connection between the University and the Native



communities of Maine and surrounding areas, to ensure accuracy and authenticity in course offerings. It also seeks to strengthen the connection among Native and non-Native people on campus allowing respectful discussions of issues of significance to all.

Persons wishing information concerning the Native American Studies Program or Native American Studies courses may contact the Director of Native American Studies at the Wabanaki Center which is located in Dunn Hall or call (207) 581-1417.

### **Water Research Institute**

The Water Research Institute (WRI) is one of the congressionally authorized Institutes located in each state, funded in part by the U.S. Geological Survey. The WRI focuses on research, education, and public service activities relating to water resource issues of local and regional interest. The WRI supports and utilizes University faculty, staff and students, as well as environmental specialists throughout Maine in interdisciplinary water resource projects. A major goal is training of undergraduate and graduate students to be future water resource professionals.

The Water Research Institute also conducts and supports interdisciplinary projects on issues including the environmental chemistry of surface and groundwaters, drinking water, precipitation, soils, wetlands, rocks, and sediments. Present research projects include lake eutrophication (green lakes), acid rain impacts to lakes, road salt pollution of groundwater, and nutrient cycling in forests as affected by climate change. Emerging issues include toxic mercury in fish, velpar in groundwater wells, the economic value of protecting water quality, and the recently recognized widespread occurrence of arsenic in Maine groundwater wells. One of our major ongoing projects is a whole-ecosystem research effort on acid rain and climate change, conducted at a highly instrumented, paired-watershed site on Champion Paper Company land in eastern Maine.

The WRI maintains the state-of-the-art Geochemistry and Environmental Engineering Research Laboratory for both organic and inorganic analysis. This laboratory is the national analytical facility for the EPA environmental monitoring program, EMAP. It is a state certified drinking water laboratory, and has consistently ranked among the top international research laboratories over the past 10 years. The WRI has new research capabilities in organic compounds including dioxin, PCBs and pesticides. This initiative, in conjunction with Maine DEP and the Department of Civil and Environmental Engineering, includes high resolution gas chromatograph-mass spectrometry instrumentation 'clean room' facilities and for low level toxics and heavy metal research, bringing these capabilities to the State of Maine for the first time.

For more information, see the Water Research Institute on the World Wide Web at <http://www.ume.maine.edu/~wri>, or access it directly from the University of Maine Home Page under Research and Graduate Studies.

### **Women in the Curriculum and Women's Studies Program (WIC)**

The mission of the Women in the Curriculum and Women's Studies Program (WIC/WST Program) is to improve the quality of education for all students by helping to ensure that the experiences and perspectives of women are part of the University curriculum. The WIC Program, which reports to the College of Liberal Arts and Sciences, administers a major and a minor in Women's Studies and encourages the development of departmental and interdisciplinary Women's Studies courses. For more information on the major and minor, please see the entry under Women's Studies in the section on the College of Liberal Arts and Sciences or visit our Web page: <http://www.ume.maine.edu/~wicwst>. The program also continues a long-standing effort toward revising existing courses so that they represent equally the experiences, values, contributions, and perspectives of both women and men and so that the classroom climate in all courses is equally hospitable to both female and male students. The WIC/WST Program also cooperates with other campus units to implement the University's nonsexist language policy.

Toward these goals the (WIC/WST) Program provides small grants to faculty for curriculum development, research, focused reading, and improvement of the academic climate for women. Additional program components include the weekly WIC Lunch Series, the Feminist Oral History Project, the University's annual



Women's History Celebration, the Maryann Hartman Awards to Maine women of achievement, Women's Studies discussion groups, a program of speakers and performers, and a variety of other projects and events intended to assist the University in providing a full and accurate education for its students. Together with the Women's Resource Center, the WIC/WST Program maintains a small lending library in their joint space in 101 Fernald Hall.



## Academic Information

### **Questions on Policy**

Policies set forth in this publication provide specific guidance for students at the University of Maine. It is the responsibility of each student to be familiar with policies which govern his or her course of study and to ascertain and fulfill all academic requirements to achieve his or her educational objective. It is the responsibility of the faculty and staff to advise and assist the student in this effort. Questions concerning material in this catalog should be directed to the student's academic advisor or to the student's academic dean or program director.

### **Academic Requirements**

Students must meet the specific academic requirements in the University catalog in effect at the time of their initial matriculation. If a student is absent from the University for two or more years, the academic requirements in the catalog in effect at the time of re-matriculation will normally apply.

### **Academic Integrity**

Students of the university are expected to be honest and forthright in their academic endeavors. To falsify the results of one's research, to steal the words or ideas of another, or to cheat on an examination corrupts the essential process by which knowledge is advanced. Such plagiarism, the submission of another's work as one's own without adequate attribution, and cheating are violations of the University of Maine Student Conduct Code. Although disciplinary action taken under this code is independent of the awarding of grades (an academic matter) and provisions of this code cannot be used for changing awarded grades, an instructor who has probable cause or reason to believe that a student has cheated may act upon such evidence. This may include dropping the student from the course with an assigned grade of E. Should the instructor elect this option, that decision should be communicated in writing to the Office of Student Records within two weeks of the time the offense is discovered. The student may not circumvent such action by dropping the course either before or after the failing grade is submitted, regardless of the drop policy in effect at that point in the semester. The grade will be considered to be effective from the date and time when the offense occurred, not from the date when the Office of Student Records receives formal notification. The student may appeal the E grade through the Academic Appeal Procedure. The instructor may, either in addition to or in place of a failing grade, refer the case to the department chairperson, the academic dean, or the Conduct Officer for appropriate disciplinary action. The maximum possible sanction which may be imposed, and which will necessarily depend on the degree of seriousness of the case, is dismissal from the University.

### **Registration**

Undergraduates at the University of Maine will register in accordance with the following procedures:

#### ***Immunization Law***

The State of Maine requires all students born after 1956 to furnish proof of immunization against measles, rubella, tetanus, and diphtheria. Proof of immunization must be on file at Cutler Health Center prior to registration. Students should forward proof of immunization to Cutler Health Center as soon as possible after notification of admission.

#### ***First-Year Students***

All first-year students are encouraged to attend orientation sessions. The dates of these sessions will be furnished to new students. Registration for the fall semester occurs during the summer orientation period in consultation with representatives from the faculty.

#### ***Upperclass Students***

Upperclass students who transfer to the University of Maine will contact the dean's office of their college after admission to register for the upcoming semester.



All currently active students who plan to return to UMaine will meet with their advisors.

Academic advisors are assigned to all students to assist in planning their educational programs, to ensure they are meeting graduation requirements, to provide counsel and guidance in academic work, and to advise with study or classwork problems. Each student is, however, ultimately responsible for satisfying degree requirements.

### ***Classification by Level***

Students must have 24 or more earned credits for classification as a sophomore, 54 or more earned credits for a junior classification, and 84 and above earned credits for senior classification.

less than 24 = first year

24 and above = sophomore

54 and above = junior

84 and above = senior

### ***Full-Time Status***

**Undergraduate:** Undergraduate students registered for twelve (12) or more semester hours of credit are classified as full-time students.

**Graduate:** Graduate students registered for six (6) or more semester hours of credit or thesis work during the fall or spring semester or one (1) credit hour during any summer session are classified as full-time students.

Graduate students registered for a minimum for three (3) credit hours in the fall or spring semesters are considered half-time students. Students registered in approved internship placements, e.g., psychology clinical internships, may maintain full-time status by registering for one (1) credit hour. Thesis credit also maintains full-time status.

Students are advised that failure to maintain the appropriate credit load for full-time status may jeopardize eligibility for financial aid, athletic eligibility, veteran's benefits and campus housing.

### ***Reduced Course Load***

It is the policy and practice of the University of Maine to comply with the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act of 1973. These laws clearly mandate the Institution's obligation to provide academic adjustments as a means of accommodating students with disabilities.

The University of Maine has established full-time student status as twelve credit hours per semester for undergraduate and six credit hours for graduate students. Upon recommendation by the University of Maine Coordinator of Services for Students with Disabilities, and the Special Student Services Advisory Committee, and upon approval by the Vice President for Academic Affairs and Provost (or designee), undergraduate students requesting reasonable accommodation for a documented disability who register for fewer than twelve hours of academic credit per semester but no fewer than six hours will be granted the full rights and privileges of full-time student. Students who are granted reduced course load status will be assessed mandatory fees in accordance with University policy. In some cases, receipt of particular benefits are contingent upon payment of appropriate fees. Appropriate credit load per semester for graduate students will be reviewed on a case-by-case basis.

Students requesting this accommodation must provide current comprehensive evidence of a documented disability from a health care or psycho-educational professional, as well as a copy of their academic records from institutions they attended prior to enrolling at the University of Maine. The Coordinator of Services for Students with Disabilities will organize and oversee all procedures relating to this policy and will provide a written annual report on the implementation of this policy to the Vice President for Academic Affairs and Provost.

### ***Non-Degree Students***

A person wishing to take course work at the University of Maine while not being admitted to a specific degree program is a non-degree student. These students, in most cases, write or visit the Division of Lifelong Learning's, Continuing Education/Summer Session Office in Chadbourne Hall to become registered on a space-available basis. These students will register during the normal CED/SS registration period. There are some exceptions, however.



Category I. Students who have a degree but are pursuing a certificate (e.g., teaching, professional) will be advised by the appropriate college faculty and registered in that college.

Category II. Students who are degree students elsewhere but are attending the university under a bona fide student-exchange program (e.g., National Student Exchange, Canadian-American Exchange, New England Land-Grant University Student Exchange) will be registered and advised by the appropriate college.

Financial Aid Considerations: Financial aid is normally not awarded to non-degree students at the University of Maine.

Campus Living Considerations: Campus living allows any full-time student the opportunity to secure campus housing. Non-degree full-time students have lower priority than full time degree students.

### ***Provisional Degree Students***

Students who have been suspended or dismissed may be allowed to register (usually to repeat courses) and prove their capability to handle the academic work required to stay in school. Since these students are in a provisional program of study, they will be listed in a "provisional degree status" rather than as a non-degree student. They will be provisionally readmitted to the college from which they were suspended or dismissed and advised accordingly. These students will be given a major designation of "PDE" indicating provisional degree status. The degree is coded as "BA" or "BS" as is appropriate to the student's program.

### **Address Changes**

Students are required to report their correct address at the time of registration or as soon thereafter as it is known. Any changes of address must be reported to the Office of Student Records. The address should be the student's actual place of residence. If the mailing address is different, it should also be reported to the Office of Student Records, Room 100 Wingate Hall, (207) 581-1290.

### **Course Numbering System**

Courses numbered 000-099: Courses not applicable toward a baccalaureate degree.

Courses numbered 100-299: Lower level baccalaureate degree.

Courses numbered 300-399: (junior/senior) baccalaureate degree.

Courses numbered 400-499: Upper level baccalaureate degree (may be taken for graduate credit with appropriate qualification and permission).

Courses numbered 500-599: Graduate level (may be taken for undergraduate credit with appropriate qualification and permission).

Courses numbered 600-699: Graduate level.

### **Courses**

#### ***Attendance***

Every student is to accept the responsibility for satisfactory attendance in courses. Satisfactory attendance is determined in each course by the instructor. The instructor will put the attendance policy in the syllabus and will inform the students during the first week of classes of the attendance requirements.

Whenever, in the opinion of the instructor, a student's absences impair the quality of her/his work, the instructor should notify the student's dean.

Students engaged in an off-campus authorized official function of the university, (e.g., varsity athletics, band, drama, etc.) should talk directly with the course instructor to arrange for making up the work missed. The students may obtain absence slips from their academic deans. When presented with the signed absence slip, an instructor is to provide the student with the opportunity to make up work missed. The individual responsible for the activity is to provide the dean's office, at least one week in advance, a list of students authorized to be absent on a specified date(s). Normally, students coordinate such absences directly with the instructor.

#### ***Add and Drop***

An addition of a course, change of a section of a course, or a change in credit status can be made to a student's schedule through the first five class days of each semester. A course must be dropped by the tenth day to receive a refund.



During the first third of the semester, a student may drop courses without academic penalty. All such dropped courses are deleted from the student's academic record.

During the second third of the semester, a student may withdraw from a course if the student's advisor and dean approve. Courses dropped will show on the student's academic record, with a grade of "W". The grade will not be computed into the semester average.

During the final third of the semester, any courses dropped will normally carry a grade of "WE", unless extenuating circumstances prevail. This grade will show on the student's academic record and will be computed into the semester average.

### ***Audit Option***

A regularly enrolled student who wishes to attend a course as an auditor should select the AUDIT option when registering. Normally, an audit registration means no exams or papers are required by the instructor. Tuition is charged for audited courses at the usual hourly rate. Grades, quality points, and degree credit are not assigned when courses are audited. After the regular add-and-drop period, an audited course cannot be changed to a credit status. A course taken for credit may be changed to audit during the first one-third of the semester. During the second third of the semester a student may change to audit provided the student's advisor and dean approve.

### ***Class Meeting/Cancellations***

Classes usually are not canceled because of inclement weather. Should they be, announcements will be made over the greater Bangor-Orono area's television/radio stations. Information about the University's class schedule during inclement weather can be obtained by calling 1-800-581-SNOW.

### ***Continuing Education***

While courses offered through Continuing Education (CED) are designed for students who can attend the University only on a part-time and evening basis, all other students may register for these courses during the first week of the semester providing there are openings in the sections(s). A complete listing of courses offered through CED will be available in the CED Office, Division of Lifelong Learning, 5713 Chadbourne Hall, Room 122. Students are encouraged to check with the CED Office by IVR phone (207) 581-MAIN, to see if there are openings. If there are, the student must secure permission from his/her advisor and dean on a department add/drop form; attend the first class; and, return to the CED Office the next day to be registered.

### ***Minimum Course Enrollments***

Courses whose enrollment falls below the following minima are usually cancelled:

- 100- and 200-level courses - 12 students
- 300- and 400-level courses - 8 students
- 500- and 600-level courses - 4 students

Exceptions must be approved by the dean of the college and filed with the Vice President for Academic Affairs and Provost. Departments have the option of applying for permanent exemption for some courses with traditionally low enrollment. If a course has not been taught in three years, it should be eliminated.

### ***Course Repeat Policy (Undergraduate Only)***

1. When a course taken for credit is repeated, only the most recent grade will be used in the computation of the student's accumulative grade-point average. This practice will be followed even if the most recent grade is lower than the previously received grade for that course. The grades for all attempts of a course taken for credit will appear on the student's transcript.
2. A course may be repeated regardless of the grade or grades previously earned in that course.
3. Credit for a given course may be earned only once. Previously earned credit will be removed if the course being repeated is failed.
4. There may be limitations to the number of times that specific courses may be repeated. Students should contact the college dean with any questions about such limitations.
5. In rare instances, (e.g., Laboratory course), a four-hour course may be offset, respectively, by a three-hour course utilizing the course-repeat procedure.
6. In rare instances, a course taken at another institution may offset a UMaine course utilizing the course-repeat procedure. Advance approval will be necessary for such action.



### **Problems Courses**

Field experience, practica, and independent study (readings, etc.) are normally taken in the student's major. Problems courses, practica, and independent study courses outside the student's major, and especially outside the student's college, require special prior permission from his or her academic advisor and dean.

### **Military Science**

Students do not receive degree credit for military science courses (Army or Navy ROTC) until they are in their junior year. (A maximum of 10 hours of advanced level military science courses may count towards the 120 degree hour requirement for the B.A. Degree).

### **Grading System**

Letter grades on a scale of A to E are given by faculty at the University. Faculty may grant plus and minus grades. These letter grades carry the following numerical values:

A = 4.00	A- = 3.67	
B+ = 3.33	B = 3.00	B- = 2.67
C+ = 2.33	C = 2.00	C- = 1.67
D+ = 1.33	D = 1.00	D- = 0.67
E = 0.00		

### **Undergraduate Passing grades:**

A, Excellent; B, Good; C, Satisfactory; D, Low-level passing, below average required for graduation; P, Passed (for pass/fail course)

### **Graduate Passing grades:**

A, Excellent; B, Good; C, Satisfactory; ACC, Acceptable (graduate thesis only).

### **Failing grades:**

E, Failed; F, Failed (for pass/fail course not included in grade point average); L, Stopped attending (computed as an "E"); WE, withdrew failing (computed as an "E").

### **Progress grades:**

T, final grade deferred (undergraduate thesis only); DG, deferred grade (for multiple semester courses); R, final grade deferred (graduate thesis only).

### **Non-credit grades:**

W, withdrew passing (formerly "WP"); H, Audited.

### **Missing Grades:**

MG, no grade submitted by instructor.

### **Incomplete Grades:**

I. The Incomplete grade indicates that the decision on a final course grade has been postponed because work ordinarily expected to be completed by the end of the semester has not been finished as the result of circumstances beyond the control of the student. When used, the grade must be accompanied by an estimate of the likely course grade upon completion of all requirements: for example, a grade would be reported as "I" (probable C).

When the "I" grade is awarded, the faculty member awarding the grade must file a written statement (using the Incomplete Grade Authorization form), and including:

1. A written statement from the student explaining the extenuating circumstances which justify the "I" grade;
2. The specific conditions that must be met in order to complete the course requirements and have the "I" replaced by a regular grade;
3. The length of time (within the parameters defined below) in which the student is allowed to complete all requirements.

The Incomplete Grade Authorization form should be returned to the appropriate Dean's office.



The "I" grade must be made up within the time limit specified in writing by the faculty member. For a grade of incomplete, the work must be done and the grade filed by the tenth week of the next full semester. Incomplete grades received during the summer session must be completed during the next academic session (FALL TERM). Exceptions to this rule must be approved by the faculty member, the chairperson or school director and associate dean of the specific college involved. In all cases the incomplete work must be finished within one year of the end of the semester in which the course was taken. If the incomplete is not made up within the time allotted by the faculty member, the grade will automatically be changed to an "E." Students receiving an "I" grade are not allowed to re-register for the course until the incomplete has been made up or converted to an "E."

A student may graduate with a "I" on the academic transcript providing:

1. the course was taken within one academic year preceding graduation;
2. the student has at least 120 credits of graded work
3. all college and department requirements have been satisfied
4. the incomplete, when counted as an "E," does not reduce the accumulated grade point average below the minimum required for graduation.

No incomplete grade allowed to remain on the record at the time of graduation will subsequently be replaced on the original record. If the incomplete work is made up following graduation within the regularly allowable time period, the grade(s) will be noted at the end of the transcript and will not affect the grade point average which was in effect at the time of graduation.

Degree hours: the sum of the course credit hours of courses which may be counted toward a degree, provided a passing grade has been received.

Accumulative average: quality points divided by GPA hours, carried to two decimal points. Quality points are the number of credit hours taken multiplied by the numerical value of the letter grade. The GPA hours are the sum of the course credit hours from all courses taken except those taken on a Pass-Fail basis. Pass-Fail registrations do not affect the grade point average.

### ***Pass/Fail***

It is possible to take some courses on a pass/fail basis under the following conditions: (1) Students must have sophomore standing or higher and have a grade point average of at least 2.0; (2) a student may not take more than one course a semester on a pass/fail basis; (3) a course taken on a pass/fail basis may not be used to fulfill requirements set by the student's academic unit (other than total hours required for graduation); (4) pass grades will not be used in computing grade point averages but will be counted toward degree credit (a failing grade although recorded as an "F", will not be figured in the students accumulative grade point average); (5) a student must indicate when registering for the course that he/she is taking it on a pass/fail basis. A student cannot convert from the pass/fail basis to standard letter grading or vice versa after the first two weeks of a semester.

### ***Grade Reports***

Final grades are available as they are received and processed after exams. Students may access grades using DSIS in campus computer clusters or by calling (207) 581-MAIN.

Considerable care is taken to ensure that all grades entered on a student's permanent record are accurate. Any student who suspects an error in a grade should contact the instructor without delay. Records are considered to be correct if a student does not report errors to the Office of Student Records within six months of the completion of a course.

### ***Mid-semester Progress Reports***

At the middle of each semester, Mid-semester Progress Reports are produced for all first-year students. The symbols used are:

- S - Satisfactory
- M - Marginal
- U - Unsatisfactory
- I - Incomplete

These reports are used to assist the student in solving academic difficulties, if any, through counsel and advice.



## **Examinations**

During each semester two to four preliminary examinations are usually administered in every course. These "prelims" count heavily on the final grade. At the end of each semester final examinations are held in most courses. The final examination should count no more than one-third of the course grade, although exceptions may be made by the instructor on consultation with the chairperson of the department in which the course is offered. Final examinations are held according to a published schedule and cannot be taken before the scheduled time. Students who are scheduled for more than three final examinations in one day may have an examination rescheduled through the Office of Student Records.

Instructors are requested to announce to their respective classes at or near the last recitation period the time and place of each final examination. A student who misses the regular examination at the end of a semester for a legitimate reason should make arrangements with the instructor to make up the examination.

No examinations of any kind may be scheduled during the last week of classes, except by permission of the appropriate Associate Dean or Director. A final examination may be scheduled only during final exam week. If a final is not planned, and the instructor wishes to schedule a prelim covering the last weeks of the course, this prelim must be given during final exam week. These rules do not apply to CED courses.

### ***Athletic Events During Final Examination Period***

The University of Maine will not schedule athletic events during final examination periods in December and May. Participation of UMaine teams in post-season tournaments during examination week shall be determined by the President in consultation with the Vice President for Academic Affairs and Provost.

## **Academic Appeal Procedure**

When a student has reason to question an academic process or result, the following procedure shall apply:

### ***Cheating and Plagiarism***

1. The student should discuss the concern with the appropriate faculty member.
2. If the concern persists, the student may consult with the chairperson of the department (or the dean of the college if there are no departments) who attempts to resolve the complaint.
3. Failing this, the faculty member may bring the complaint before the conduct officer under the provision of Section V.A. of the Student Conduct Code. The student may appeal any disciplinary sanction imposed by the conduct officer to the Conduct Committee under Section V.C. of the Code.

### ***Problems of Classroom Procedure***

1. If a student alleges the guidelines for class procedure have not been followed and the student has been harmed in some way, that student should discuss the concern with the appropriate faculty member.
2. If the concern persists, the student may consult with the chairperson of the department (or the dean of the college if there are no departments) who attempts to resolve the complaint.
3. Failing this, the student may write to the dean of the college where the course is offered requesting a review of the situation.
4. Following this, and if there is lingering dissatisfaction on the part of the student; the student may make a final appeal in writing to the Vice President for Academic Affairs and Provost.

### ***Evaluation of Work and Grades***

1. If a dispute arises over a grade or evaluation of a paper or work, the student should discuss the concern with the appropriate faculty member.
2. If the concern persists, the student may consult with the chairperson of the department (or the dean of the college if there are no departments) who attempts to resolve the complaint.
3. Failing this, the student may request the use of a departmental ad hoc committee composed of three members: (1) faculty member chosen by student; (2) faculty member chosen by the involved faculty member; (3) faculty member chosen by the department chairperson with the agreement of student and involved faculty member. Both the student and faculty member will prepare a written brief and appear before the committee. Any witnesses desired by either person may be called. The student and/or the faculty member may be represented by a person of their own choosing, such person being acceptable to the committee.



4. If the student is not satisfied with the committee decision, he or she may write to the dean of the college where the course is offered requesting a review of the situation. If the appeal concerns the awarding of an E grade as a consequence of cheating or plagiarism, and if the departmental committee declines to support the instructor's accusation of cheating, the Dean has the discretionary authority retroactively to drop the student from the course in question without penalty and to recommend a corresponding tuition credit or refund.
5. Following the review by the dean, and if there is lingering dissatisfaction on the part of the student, the student may make a final appeal in writing to the Vice President for Academic Affairs and Provost. However, the faculty member has the ultimate responsibility for determination of grades.

The foregoing steps must be made in order of progression and all information, recommendations, and decisions made available to the next level of appeal. Maximum efforts and attempts should be exerted toward resolution of concerns without the necessity of appeal.

### **Dean's List Requirements**

1. 12 or more hours in a semester exclusive of student selected pass-fail credit and without any incompletes.
2. A 3.30 grade point average

### **Presidential Achievement Pin**

The University recognizes sustained academic achievement with the Presidential Achievement Pin. Full-time and part-time students who meet the following criteria are eligible for this award. The award may only be granted once per student. The following categories must be fulfilled:

#### ***Full-time Students***

Attainment of a 3.0 GPA or better based on two consecutive full-time semesters (a minimum of 24 credit hours) of accumulated UMaine course work and attainment of a 3.5 GPA or better for the last semester-minimum of 12 credit hours. Only graded work counts toward the 24 credit hours (Pass/Fail courses do not count). Incomplete grades within the two semester time frame disqualify the student.

#### ***Part-time Students***

Attainment of a 3.0 GPA or better based on 30 credit hours of accumulated UMaine course work and attainment of a 3.5 GPA or better for the last 12 credit hours. Only graded work counts toward the 30 credit hours (Pass/Fail courses do not count). Incomplete grades within the last 30 credit hour time frame disqualify the student.

### **Graduation**

Candidates for baccalaureate degrees must: (a) receive passing grades in all courses required by the major department, (b) accumulate the number of degree hours specified by the program in which the student is registered, and (c) achieve an accumulative average of not less than 2.0 in University of Maine courses.

A minimum residence of 30 credits is required for the attainment of any bachelor's degree. This regulation refers to the senior year. Two exceptions to this regulation were approved by the Trustees in 1978:

1. Exceptions may be made for students who have already completed three or more years at the University of Maine who may be given permission by their academic dean, when there is sufficient and valid reason, to complete the senior year elsewhere under the general supervision of their dean's office.
2. Students who have completed a minimum of three years of work at the University of Maine and who have been admitted to an accredited professional school of medicine, dentistry, veterinary medicine, or divinity may qualify for the appropriate bachelor's degree at the University of Maine upon receipt of the professional degree, provided that their collegiate dean at the University of Maine approves. This policy is retroactive. Inquiries about degrees awarded under this exception should be addressed to the Director of Student Records.

#### ***Double Degrees***

Students may earn a second baccalaureate degree by completing at least 30 credits beyond the number required for primary degree, and by completing all requirements of the second major and, if the second major is in a different college from the first, by completing all requirements of the second college.



Students intending to complete more than one degree are required to declare their intent to the dean of their college (or to the deans of both colleges, if the degree programs are in different colleges) in writing no later than first semester of the senior year. At that time the student must declare a primary major. If the degrees are completed simultaneously, the diploma will read, for example: "Bachelor of Science in Biology and Bachelor of Arts in Studio Art."

Students may also complete a second degree subsequent to graduation. Students selecting this option must apply for readmission, complete at least 30 credits beyond the minimum required for the first degree, and complete all college and major requirements for the second degree. If readmitted within two years of graduation, students may apply towards the 30-credit minimum any credits previously earned in excess of the minimum required for the first degree. Students readmitted for second degree more than two years after the first graduation must complete at least 30 additional credits, regardless of the number of credits earned previously.

Students readmitted after graduation begin a new grade point average: the original GPA is fixed at graduation and will not be adjusted subsequently. Students completing a second degree via this mechanism will receive a second diploma, and the second degree will also be noted on the transcript.

#### ***Double Majors***

Double majors are possible within a single baccalaureate degree. Both majors may be within the same college, or they may be in different colleges. Students may complete two different majors simultaneously with no prescribed increase in total credits beyond those required to satisfy both majors.

Students intending to complete the requirements of more than one major are required to declare their intent in writing to the dean of their college (or to the deans of both colleges, if the majors are in different colleges) no later than the first semester of the senior year. At this time the student must declare a primary major. The baccalaureate degree granted will be that associated with the primary major, and the student is required to satisfy all of the requirements imposed by that college. To complete the second major, the student need only complete the specific requirements established for that major. The primary and secondary majors will be noted both on the diploma and on the transcript, worded according to the following example: Bachelor of Science in Biology, with a second major in Art.; or Bachelor of Art in Studio Art, with a second major in Biology (depending upon which is designated the primary major).

Students may also complete a second major subsequent to graduation. Students selecting this option must apply for readmission, and are required only to satisfy the specific requirements for the chosen second major that are in force at the time of readmission. Students readmitted after graduation begin a new grade point average: the original GPA is fixed at graduation and will not be adjusted subsequently. Students completing a second major via this mechanism will not receive a second, revised diploma, but the phrase "with a second major in X" will be added to the transcript to recognize the accomplishment.

#### ***General Education Requirements***

Since September 1995, all students initiating a baccalaureate program at the University of Maine have been required to meet certain general education requirements. These requirements apply to all students, including transfer students, who enter the University in Fall 1999. Additional general requirements may be imposed by individual colleges, and each academic major imposes requirements specific to that area.

#### ***Latin Honors, Honors***

Degrees with latin honors are conferred at commencement for the following attainments of rank:

summa cum laude: 3.70 GPA or the top 5 percent of graduates within each college.

magna cum laude: 3.5 GPA or the top 10 percent of graduates within each college.

cum laude: 3.3 GPA or the top 20 percent of graduates within each college.

These criteria state that the average grade is based on the student's work on the Orono campus and must include 60 hours or 50 percent of the total degree hours required in the student's program of study, whichever is greater.

Degrees with Honors, with High Honors, or with Highest Honors are awarded to seniors who successfully complete the Honors Program.



### ***Valedictorian/Salutatorian***

From the graduating seniors at the May Commencement (comprised of degree candidates from May, the preceding December, and the following August), the two highest ranking baccalaureate degree candidates are designated class valedictorian (highest) and salutatorian (next highest). To be eligible for this honor a student must have completed at least 90 credits of University of Maine coursework exclusive of pass/fail or incomplete grades. All credits counting toward the baccalaureate degree must have been completed within the 8 years preceding the anticipated graduation date.

### ***Application for Graduation***

Candidates for degrees must submit an Application for Degree or Certificate Form to the Office of Student Records according to the following schedule:

- by October 1, for degrees to be awarded in December;
- by February 1, for degrees to be awarded in May;
- by June 1, for degrees to be awarded in August.\*

**\*August graduates planning to attend the May ceremony must apply by February 1.**

Forms are available in the Office of Student Records or by Fax-to-Fax by dialing (207) 581-1285 and following the prompts.

**Note:** If completing requirements in May Term, you are an August degree candidate.

### ***Graduation Timeline***

Final certification of degree completion will be done within each college according to the following timetable:

- December graduation: January 30
- May graduation: June 30
- August graduation: September 30

Each department or college (depending on usual practice) has the responsibility to notify any student who has applied for graduation but who is taken off the graduation list before the Office of Student Records notification is sent to that student.

### ***Celebration of Academia***

Participation of the faculty at Commencement is an important symbol in life of the Academy. The Celebration of Academia presentation at the May Commencement will be given by the latest recipient of the Distinguished Maine Professor Award. The presentation at the December Commencement will be given by the latest recipient of the Presidential Outstanding Teaching Award.

### ***Change of Major/Minor/College/Concentration***

Students wishing to change their major/minor/college/concentration should contact the dean of their college for procedures.

### ***Policy on Establishing and Administering Minors***

1. Any college in the university may decide to offer its baccalaureate students the opportunity to have minors.
2. These minors can be offered by any department or college that approves of minors in its area(s).
3. The requirements for a minor would be determined by the department in which the minor would reside, but must include at least 18 hours.
4. Minors must be approved by the departments and colleges in which they are located as well as those departments and colleges allowing their students to obtain a minor.
5. Any proposal for a minor should be submitted to both the Deans' Council and the Undergraduate Program and Curriculum Committee (UPCC) for information purposes.

### ***Academic Standing***

The Faculty Senate recommends the standards to determine which students are making satisfactory progress toward their degree. Those students not fulfilling academic requirements are placed on probation, suspended or dismissed. The Academic Standing Committee administers academic standing policies.



### ***Academic Probation***

The minimum acceptable accumulative grade point average needed for graduation is 2.0. Therefore anything less than 2.0 should serve as a warning to a student that such work will not permit graduation. A student will be placed on probation following a semester in which her or his accumulative grade point average falls below 2.0, and a student may be placed on probation following a semester in which he or she receives a semester grade point average less than 2.0.

A student on probation who does not improve her or his accumulative grade point average to a 2.0 may be continued on probation. A student continued on academic probation will be required to meet certain conditions which will be defined by his or her college dean. These conditions will specify the level of course work and academic achievement required to be removed from probation.

### ***Academic Suspension***

Academic suspension indicates that a student is separated from the University for one semester with return guaranteed upon filing an application for readmission. Suspension is the usual academic action when a student's performance in a single semester, when not on probation, is at or below 1.0 or when required courses have been failed with an otherwise satisfactory record.

### ***Academic Dismissal***

Academic dismissal indicates that a student is separated from the University for a minimum of one semester. Return is not guaranteed. A student must file an application for readmission. Students dismissed twice from the University are not ordinarily allowed to return. Dismissal is the usual action when a student fails to make normal progress toward graduation. Situations that lead to academic dismissal are:

1. First-semester new students or students on probation who receive a semester grade point average at or below 1.0;
2. Students continued on academic probation who fail to meet conditions as defined by the college dean;
3. Students readmitted following suspension or dismissal who show no improvement in their grade point average;
4. First-year students (0-23 hrs) with an accumulative average less than 1.50 at the end of the year, Sophomores (24-53 hrs) with an accumulative average of 1.7 or less. Juniors (54-83 hrs) with an accumulative average of 1.8 or less. Seniors (84+ hrs) with an accumulative average of 1.9 or less
5. Regulations under 4. apply also to transfer students.

An exception may be made for a student who has earned a semester average of at least 2.0 while on probation but has not achieved the required minimum.

### ***Provisional Dismissal***

First-semester students who are experiencing academic difficulties may be placed in a provisional dismissal status. This intermediate status requires the student to discuss her or his academic record with the dean of the college to determine whether the student will be placed on academic probation, suspension or dismissal.

### ***Academic Activity During Suspension/Dismissal***

Students under dismissal or suspension may not register within the University of Maine System. Students under dismissal or suspension who register at other institutions should be aware that credit so obtained will not ordinarily be accepted by the University of Maine if and when the student is readmitted; however, students may take a course or courses with the prior approval of the dean of the college from which they have been dismissed or suspended.

### ***Transcript Re-Evaluation***

1. Once during a student's association with the university, after suspension, dismissal, provisional dismissal, changing college, entering a transition status, or withdrawal, the dean of the college in which he/she becomes enrolled may exclude from the calculation of the student's accumulative grade point average all grades received during one or more semester(s) immediately prior to suspension, provisional dismissal, dismissal, changing college, entering a transition status, or withdrawal. In all cases above, the dean may waive required courses in which passing grades were received, but the grade(s) and credit(s) for said courses will not count toward graduation, nor will they be included in the student's accumulative GPA.



2. A student with a five year minimum separation from the university and a minimum of 30 credits remaining for graduation has the option of reentering as an external transfer. Under this option the student's previous coursework at the university would remain on the transcript, but previous grades would not count, and the student would begin his or her new academic career with a new GPA. Courses for which the student received a grade below C- would not count for credit.
3. Any recommendation for deviation from the above transcript evaluation policies must be approved by the Committee on Academic Standing.

### ***Academic Standing Appeal Policy***

For students wishing to appeal an academic action, the following process is available:

1. The student may appeal to the dean of her or his college. (The dean may request that this appeal be first presented in writing.)
2. If the decision of the college is unsatisfactory to the student, he or she may appeal in writing to the Vice President for Academic Affairs and Provost.

The decision of the Vice President or designee(s) is final. All appeals must be initiated according to the guidelines stated by the college dean and/or prior to the first week of classes of the term (spring, summer, fall) immediately following the academic action.

### **Transfer Policy**

#### ***Transfer Credit, Including Prior Learning Credit***

The University of Maine is committed to recognizing as much transfer credit as possible while applying the same quality standards used for admission and continuing academic progress. Although all credit awarded is recorded on transcripts, colleges and departments within the university may impose limitations on the applicability of some credit to degree requirements.

The evaluation of transfer credit, for both collegiate transfer credit and prior learning forms of study, is completed through the academic dean's office of the candidate's undergraduate college after admission to the university. Approved candidates will receive a tentative evaluation along with their letter of acceptance. Transfer credit evaluations are usually not performed for non-degree students.

Decisions about transfer course equivalency are made by the departments responsible for the academic subject matter at the University of Maine and are recognized by all UMaine departments and colleges. Exceptions to equivalencies (different equivalents, waivers of curricular requirements based on transfer credit, or limitations on transfer credit applied to degree requirements) may be allowed and recorded at the college or department level, but will not appear on the official evaluation or University of Maine transcript.

To qualify for the baccalaureate degree, all students who enter the University of Maine with transfer credit, or who have credit awarded from any external source during their UMaine enrollment, must earn a minimum of 30 hours in UMaine courses and pass ENG 101, or an approved equivalent, with a grade of "C" or better. All transfer students are required to meet general education requirements. Transfer courses that have UMaine equivalents will fill the same general education categories as their UMaine equivalents, except for "writing intensive" courses. Students may request consideration of transfer courses for the writing intensive requirement by submitting to the associate dean materials (usually a syllabus) that document the class size of the original class, the portion of the grade based on writing, and the opportunity to rewrite assignments. Transfer courses that do not have exact equivalents, but are awarded elective credit, may be reviewed for general education requirements by the student's associate dean. If the course title and description are insufficient to make the determination, the associate dean will request further materials from the student.

Individual colleges or departments may have more restrictive policies regarding credits in residence and other program requirements, which are described in the college or department sections of the catalog. In addition, agreements have been formalized with other institutions for the acceptance of degree credit which may modify the requirements above.



### ***Credit From Within the University of Maine System***

Credit earned with passing grades at any campus or through distance education, within the University of Maine System is accepted at the University of Maine. A few exceptions do exist, usually because of the determination that a particular course is not applicable to any UMaine program of study. Grades and grade point averages do not transfer. Credit earned with lower than "C" grades may need to be repeated (as with ENG 101) or used as electives.

### ***UMS Transfer Principles (December 19, 1997):***

1. Generally, course grades do not transfer from institution to institution. Semester and cumulative grade point averages reflect only those courses taken at the home institution. Exceptions to this policy are approved by the Vice Chancellor for Academic Affairs. Students in external degree programs and/or taking courses at distant sites and centers should inquire about any exceptions which may apply.
2. Grades in courses taken within the University of Maine System and accepted for transfer credit will be recorded on the student's transcript although not computed in the cumulative grade point average.
3. All undergraduate courses successfully completed at one University of Maine System institution will transfer to another.
4. Each student must meet the established requirements of the academic program or college into which he/she is transferring. Transfer credits do not necessarily count toward such requirements.
5. Transfer students must consult the individual institution catalog to determine requirements regarding the number of degree credits that must be taken through the degree-granting institution.
6. Transferring students will be expected to provide official transcripts reflecting all previous postsecondary coursework.
7. Each accepted transfer student will receive a written evaluation of transfer credit. The transfer student should meet with program faculty/advisors at the receiving institution to review how the transfer credit will be applied.
8. Course credit will be transferred only for coursework delivered by regionally accredited institutions, through AP or CLEP, or through life experience (i.e. prior learning or other learning such as military training, etc.) when validated through the approved campus processes.
9. Course credit from international institutions will be accepted for transfer consistent with established institutional policies.

### ***Credit from Regionally Accredited Institutions:***

Credit from regionally accredited institutions with a letter grade of "C-" or above is usually accepted by all UMaine colleges. A few exceptions do exist, usually because of the determination that a particular course is not applicable to any UMaine program of study. Credit that is not directly applied to a degree program is listed as "General Elective" credit. Correspondence and distance education courses are treated equally with traditional classroom courses. Credit earned with a "C-" grade (as with ENG 101) may need to be repeated or used as an elective. Grades and grade point averages do not transfer. Official transcripts are required from every institution.

### ***Credit from International Institutions***

Credit from international institutions, both for international students and for domestic students participating in study abroad programs, is accepted by the colleges based on recommendations from the Office of International Programs. The University of Maine awards credit to students who have earned the International Baccalaureate diploma and scored 5, 6, or 7 on the higher level examinations. Credit is granted through each dean's office. Grades and GPA do not transfer. Official transcripts and notarized translations of non-English originals are required.

### ***Prior Learning credit***

Students present education, training and experience that they would like to have assessed to determine how much, if any, credit should be awarded. To assure that standards are maintained and that the process assures academic quality, a representative council, appointed by the provost, will be responsible for policy review and procedure development and monitoring. Credit may be awarded for demonstrated learning related to specific courses or to knowledge and skills incorporating a broad spectrum within a discipline.

Any matriculated student may petition for consideration of credit for prior learning. This should be done through consultation with the student's associate dean. Because of the nature of prior learning assessment,



credit decisions cannot be made as quickly as traditional transfer credit. Departments usually assess an examination or evaluation fee.

*Some Sources of Prior Learning Credit:*

Credit from institutions not regionally accredited: Submit an official transcript and as much other documentation as possible, such as course descriptions and syllabi, to the college office.

Credit by national examination: CLEP and AP tests are most widely recognized (for UMaine policy regarding these tests, see the Admission and Financial Aid section of this catalog). Other tests may also be recognized (DANTES, PEP, etc.). If you have already taken the test, submit an official score report and as much information about the test as possible. If you are contemplating testing, please seek prior approval from your associate dean.

Credit by challenge examination: Students who show evidence of advanced knowledge may be exempt from certain courses and requirements if they pass examinations developed by the academic department.

Credit recommendations from American Council on Education (ACE) and National Program on Noncollegiate Sponsored Instruction (PONSI): Credit for military experience or corporate training programs will follow ACE or PONSI guidelines for upper-level baccalaureate credit, the majority of which will result in general elective credit only.

Work and Life Experience: Meet with a dean or department chair to discuss what credit may be possible, as well as appropriate means of assessment. Frequently the student will be asked to prepare a portfolio for review by an appropriate academic unit. Examples of materials that could be presented in a portfolio are authored publications, slides or recordings of media presentations, written documentation of life or work experience and its relevance to the degree program, or a combination of such materials. Portfolio review provides the most flexibility to the student and reviewer, but is also the most time consuming.

Applicants must arrange for official college transcripts to be forwarded from previously attended colleges and universities to the Office of Admission, 5713 Chadbourne Hall, Orono, ME 04469. Student copies of academic transcripts are not accepted as official documents. Veterans must submit a transcript of Military Studies for possible transfer credit, Form DD295.

## Cooperative Education

Cooperative Education, Internship, and Field Experience at the University of Maine include numerous types of work/learning opportunities that relate to the student's academic major or program while complementing classroom theory. Cooperative education may provide a year or more of practical work experience on a full-time basis by alternating work semesters and classroom courses. This career-related work may also be completed while working part-time and taking other courses. Students are usually compensated by their employer, a practice which results in an important source of financial assistance. Internship and field experience are general terms applied to many forms of experiential learning which enhance the student's personal and career development.

All work-learning experiences are eligible for degree credit under the specific requirements of each academic department. To qualify for credit, the student must obtain approval from the department faculty coordinator who will review a job description, determine whether the nature of the work relates directly to the student's major, and the number of credits to be allowed. To officially register for credit, the student must register for a specific department work/learning course preferably prior to the start of the employment period. Most departments require junior or senior standing.

The student should plan to meet with a department faculty coordinator and the cooperative education and field experience coordinator for further information about the program and assistance in obtaining career-related employment. Students are referred to work/learning opportunities in industry, business, government or community service agencies. For assistance, contact the Career Center, 5713 Chadbourne Hall, Third Floor, Orono, ME 04469-5713, (207) 581-1359.



## **Away Status**

When a student registers for study at another institution he/she will be placed on "Away Status" at the University of Maine, still fully enrolled in his/her degree program. Academic degree credit will be transferred from the host institution according to policies set by the student's academic dean and the chair of the student's major department; such transferred credit is not normally calculated into the grade point average.

A student wishing to register for "Away Status" must be in good academic standing. To insure that the intended study will be appropriate to the student's overall academic program, the student must first discuss plans for study away with the dean and the academic advisor and obtain prior approval from both these individuals. Before a student pursues Summer Session courses in any institution (including UMaine), he/she must be in good academic standing and secure the prior approval of the dean and the chairperson of the student's major department if the student expects degree credit for such work. Course equivalencies for any study away should be determined prior to registration. All approval and registration forms are available in the deans offices.

## **Absence from the University**

### ***Leave of Absence:***

Undergraduate students may request a leave of absence for up to two semesters providing that they return to the same college upon completion of the leave and are in good academic standing and have no financial indebtedness to the university at the time of the request. Students must obtain approval for a leave of absence the semester prior to the desired leave. Students desiring a leave of absence should contact the dean of their college.

### ***Withdrawal from the University:***

Students who are considering withdrawal from the university should report to the dean of their college for information about the correct procedure. If a student withdraws from the university during the first third of a semester, all courses will be deleted from the student's academic record.

Withdrawal during the second third of a semester of classes will result in having courses listed for the current semester as "W." Withdrawal during the final third of a semester will normally result in a grade of "E" being assigned for all courses, unless extenuating circumstances prevail. These grades will show on the academic record and will be computed in the GPA.

### ***Academic Requirements Upon Return:***

Students must meet the specific academic requirements as shown in the university catalog in effect at the time of their initial matriculation. In the event that a student is absent from the university for two or more years during his/her program of instruction, the academic requirements shown in the catalog in effect at the time of rematriculation will normally apply.

## **Outside Clinical Work**

Many divisions of study at the University, at both the undergraduate and graduate level, require as a condition of graduation the completion of one or more training programs or courses in an outside clinical or professional setting, such as a hospital, clinic, professional office, or public classroom. These outside institutions, offices and schools which provide environmental opportunities sometimes impose additional requirements upon our students as conditions of participation in their programs. Such requirements might include evidence of a recent medical examination, evidence of health, auto or other insurance, a written agreement to personally accept and abide by the rules and regulations of that institution, the execution of an indemnity agreement or release relative to personal liability of liability to others and similar requirements pertinent to the particular study program. The University assumes there will be assent and compliance to such requirements, rules and regulations by each student upon his or her enrollment in those courses involving outside clinical study.

## **Veteran's Benefits**

Contact the Office of Veteran's Affairs, 5781 Wingate Hall, Room 201, Wingate Hall, Orono, ME 04469-5781, (207) 581-1316, for:

1. Counseling veterans regarding educational benefits
2. Processing applications for Veterans Educational Benefits



3. Maintaining a file of each veteran receiving benefits
4. Certification of student drawing benefits
5. Providing assistance in solving problems related to educational assistance;
6. Making special arrangements related to Veterans Educational Benefits;
7. Directing veterans to various other agencies to help solve problems not related to Educational Benefits.

## Academic Records

### *Transcripts:*

Students' official academic records are maintained in the Office of Student Records. Transcripts of these records are not furnished to individuals, other institutions, or prospective employers without the written consent of the student concerned.

Each graduate will receive a complementary official transcript with their diploma. Students may request an "unofficial" transcript at any time providing the copy is picked up at the Office of Student Records, Wingate Hall. No partial transcripts are issued and only University of Maine transcripts are issued.

University policy prohibits issuing official transcript(s) to any student indebted to the university. Written requests should be sent to: Office of Student Records, University of Maine, Room 100, 5781 Wingate Hall, Orono, ME 04469-5781

### *Confidentiality of Student Records:*

The Family Educational Rights and Privacy Act (FERPA) gives students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access. Students should submit to the Director of Student Records, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask the University to amend a record that they believe is inaccurate or misleading. They should write the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. The University of Maine will disclose information from a student's education records only with the written consent of the student, with the following exceptions:
  - a. To school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic, research, support staff (including Public Safety and Cutler Health Center staff), or coaching position; a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
  - b. The University discloses education records without consent to officials of an other school, upon request, in which a student seeks or intends to enroll.
  - c. Authorized federal officials auditing federally-supported education programs and state officials to whom information from student records is required by statute to be disclosed.



- d. Records released in connection with the student's application for, or receipt of, financial aid.
  - e. Organizations conducting studies on behalf of educational agencies in connection with predictive tests, student financial aid programs, and the improvement of instruction provided that the identity of students is not revealed to other than representatives of such organizations.
  - f. Recognized accrediting organizations in order to carry out their accrediting functions.
  - g. Parents of a student who is a dependent for federal income tax purposes.
  - h. Records released on the basis of judicial order with the condition that an effort is made to notify the student of the subpoena, unless prohibited by the nature of the subpoena.
  - i. In an emergency, appropriate persons as determined by the custodian of the records, if the knowledge of information from the particular record is necessary to protect the health or safety of the student or other persons.
  - j. Records released in connection with the student's application for, or receipt of, placement assistance through the Career Center.
  - k. Representatives of the National Student Loan Clearinghouse and similar agencies for the purpose of enrollment verification, transfer tracking, and similar functions.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University of Maine to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:
- Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW.  
Washington, DC, 20202-4605

***Directory Information:***

The University has designated certain information contained in the education records of its students as directory information for purposes of FERPA. Such directory information may be publicly shared by the University unless the student has taken formal action to restrict its release. Directory information includes: name, major, participation in officially recognized activities and sports, weight and height of athletes, most recent previous school attended, dates of attendance, degrees and awards, photographs, and full or part-time enrollment status. Students wishing to prohibit the release of their directory information must file a written notification with the Office of Student Records. In the event that such written notification is not filed, the University assumes that the student does not object to the release of the directory information.

***Application of the Act:***

This Act applies to students presently enrolled at the University of Maine, former students, and alumni, but not to applicants seeking admission to the institution. For students under the age of 18, the right to inspect and review education records is initially that of the student's parents. Whenever the student has attained the age of 18 years of age or is attending an institution of post secondary education, the FERPA rights must then be accorded solely to the student. The only exception is that parents of a student who is a dependent for federal income tax purposes is entitled access to the student's records.



## Admission and Financial Aid

### **Enrollment Management**

#### ***Mission***

The Office of Enrollment Management has overall responsibility for the Office of Admission, the Office of Student and Financial Aid and the Office of Student Records. Within the enrollment management division, the Office of Admission is responsible for disseminating information about the University to prospective students processing applications for admission and determining the admissibility of candidates for Admission.

The University invites applications from prospective degree candidates without regard to race, color, creed, sex, national origin, handicap or age. The University seeks candidates whose academic credentials, scholastic achievement and motivation indicate promise of success in a university environment.

### **Application Procedures**

#### ***Contacts***

All correspondence concerning undergraduate admission should be addressed to the Office of Admission, 5713 Chadbourne Hall, University of Maine, Orono, ME 04469-5713.

Candidates for admission to the Graduate School should contact the Director of the Graduate School, 5732 Winslow Hall, University of Maine, Orono, ME 04469-5732.

To arrange a campus visit, interview or tour, contact the Office of Admission at (207) 581-1561, or send E-Mail to [um-admit@maine.maine.edu](mailto:um-admit@maine.maine.edu)

The University of Maine belongs to the National Association of College Admission Counselors, and as such subscribes to the Statement of Principles of Good Practice. Accredited by the New England Association of Schools and Colleges, the University maintains standards of academic excellence and encourages the efforts of secondary schools and colleges to maintain or achieve regional accreditation to provide a measure of academic standards for the admission of degree candidates.

The approval of candidates for admission to University degree programs is on a selective basis.

#### ***Deadlines***

To insure full consideration for admission, it is important to apply for admission several months in advance of the semester or summer term for which admission is desired. The Office of Admission processes applications on a rolling basis and normally considers applications up to 15 business days prior to the beginning of each semester or term. Applications received after the normal deadlines are considered on a space availability basis.

#### ***Notifications***

The Office of Admission staff reviews and notifies students of their admissibility on an on-going basis. Decisions are made upon receipt of a completed application all support documents specified in the instructions that accompany the application for admission.

Candidates approved for admission prior to the completion of the academic year are accepted contingent upon successful completion of all academic work and the receipt of a final transcript of grades. The University reserves the right to rescind a decision if the applicant fails to graduate from high school, or if the University is unable to provide academic and student support services for the student.

#### ***Enrollment Deposit***

Students accepted to the University of Maine for the fall semester must submit a \$150 non-refundable enrollment deposit by May 1. Students accepted after May 1 must submit the non-refundable enrollment deposit within two weeks of notification. The enrollment deposit is credited to the student's account in the University Bursar's Office.



Students accepted to the University of Maine for the spring semester are requested to submit a \$150 non-refundable enrollment deposit by January 1.

### ***International Candidates***

Prospective students who are non-immigrants are invited to apply for admission as first-year or transfer degree candidates. Candidates are required to submit the completed International Admissions Application and an application fee of \$25.00 U.S. dollars payable by an international bank draft or money order. Please submit official or certified photocopies of all educational documents; the results of the Test of English as a Foreign Language (TOEFL), if English is not the candidate's native tongue, and/or results of the Michigan Placement Exam. The completed Financial Documentation form and certified documentation of adequate finances are required before an admissions decision is rendered. Candidates must submit the application, application fee and all required documents by March 1. Any financial documents not in English must be accompanied by certified English translations. Educational records must include subjects studied by year, the number of weekly lecture and laboratory hours in each subject, grades, marks or percentages earned in year-end examinations, as well as copies of diplomas, titles, degrees, and certificates, final documentation must certify that the candidate has adequate funds for study at the University; the documentation must be officially certified or notarized and be less than one year old. International students and dependents residing in the United States are required to have medical insurance coverage under the University of Maine Student Health Insurance Program or equivalent provided by a sponsoring agency.

International candidates should contact the Office of International Programs, 5782 Winslow Hall, Room 100, University of Maine, Orono, Me 04469-5782, for the International Application packet and assistance with the admissions process. The University is authorized under federal law to enroll non-immigrant alien students.

### ***Permanent Resident Candidates***

Candidates who are permanent residents of the United States, as evidenced by the resident alien card issued by the United States Immigration and Naturalization Service, must submit a photocopy of both sides of their permanent resident card at the time of application. This is required to document the candidate's status with the I.N.S. The regular undergraduate application should be used by permanent residents.

## **Test for Admission and/or Credit**

### ***Scholastic Assessment Test I (SAT I)***

The University of Maine College Board Code is 3916. Candidates for admission are required to submit test results of the Scholastic Assessment Test I (SAT I). The ACT examination will be accepted in lieu of the SAT I.

High school seniors, and recent high school graduate candidates applying for admission, must submit SAT I or ACT test results no later than February 1. Test scores submitted after February 1 may delay the reviewing and notification process for prospective students.

Arrangements to take the College Board SAT I should be made with the local high school guidance office. Registration must be completed at least six weeks before the test date.

The College Board will administer tests on each of the following dates during 1998-1999.

Saturday, October 10, 1998 - SAT I and II  
Saturday, November 7, 1998 - SAT I and II  
Saturday, December 5, 1998 - SAT I and II  
Saturday, January 23, 1999 - SAT I and II  
Saturday, March 20, 1999 - SAT I only  
Saturday, May 1, 1999 - SAT I and II  
Saturday, June 5, 1999 - SAT I and II

Please forward official test results from the Education Testing Service by indicating the University of Maine College Board Code of 3916.



**Test of English as a Foreign Language (TOEFL)**

Candidates whose native language is not English are required to document their proficiency in English by submitting test results from the International Test of English as a Foreign Language (TOEFL). Permanent residents of the United States (as evidenced by the resident alien card) may be evaluated on a case by case basis depending upon the number of years they have lived in the United States and their fluency in the English language. Candidates who have attended high schools or colleges in the United States may be evaluated based on their academic performance and the length of time they have attended school or college in the United States. In all instances the TOEFL is preferred and may be required of any candidate.

**Achievement Tests**

College Board Achievement Tests are not required of candidates applying to the University.

**Placement Tests**

The departments of English, and Mathematics and Statistics administer on-campus placement examinations for the purpose of appropriate registration in introductory level courses. The Department of Modern Languages and Classics offers the Foreign Language Placement Examination for purposes of both placement and credit. Placement testing is available during New Student Orientation and at the beginning of each academic semester.

**Advanced Placement Scholarship**

The University of Maine will award Advanced Placement scholarships to entering Maine residents for each approved Advanced placement exam on which the student earns a score of 3, 4 or 5. The scholarships will be in increments of \$75 per AP exam, up to a total of \$375, and are only applicable to AP credits at UMaine. The purposes are to encourage students to pursue the most challenging curriculum in high school, and to be sure that the cost of taking standardized AP exams is not a deterrent to anyone who has the ability to enter the University of Maine with advanced academic standing. Through this program students may enter the University with as many as 36 credits towards the 120 needed for graduation in most academic majors, giving them sophomore standing.

While the AP Scholarship program covers up to five AP exams, students may apply additional AP credit beyond those covered by the scholarship towards their degree programs. The total credits awarded depend upon the number of AP exams taken, the disciplines covered, and the exam scores achieved. Refer to the Advanced Placement Credit Table for a complete list of UMaine-approved AP exams, the scores needed, and the credits awarded. AP credit can only be earned for AP exams taken while a high school student.

**Advanced Placement (AP) and College Level Examination Programs (CLEP)**

AP and CLEP are national programs of credit-by-examination that offer the opportunity to obtain recognition for college-level achievement.

Other test may also be recognized (DANTES, PEP, etc.) If you have already taken one of these tests, submit on official score report and as much information as possible about the test. If you are contemplating testing, please seek prior approval from your associate dean.

Your personal reading, on-the-job experience, adult education, correspondence or television courses may have prepared you to earn college credit. The faculties of each of the Colleges of the University of Maine have adopted policies on the granting of CLEP examinations.

**Other Information about CLEP**

1. The Testing Office has established a Clep Testing Center in 108 Dunn Hall. Inquires on procedure should be directed to (207) 581-1808.
2. Duplicate credit may not be granted.
3. Each department is free to develop or adopt examinations other than CLEP examinations for the purpose of granting credit for specific courses.
4. CLEP exams are given each month. The registration form is due no later than the last day of the month before the month in which you wish to take the test. For example, if you want to take a test in April, your registration form would be due no later than March 31.



## Advanced Placement Credit Table

AP Exam	Score	UMaine Course based on portfolio review	Cr. Hrs.
Art (drawing/studio)		no credit given	
Art History	3	BIO100	4
Biology	4 5	BIO100/BIO204*	8
Biology	3 4 5	MAT126	4
Calculus AB	3 4 5	MAT126/127	8
Calculus BC	3 4 5	CHY121/123 & 122/124	8
Chemistry	3 4 5	COS120	3
Computer Science A	3 4 5	COS120/1XX	6
Computer Science AB	3 4 5	ECO120	3
Economics-Micro	3 4 5	ECO121	3
Economics-Macro	3	ENG101	3
English (lang., comp./lit., comp.)	4 5	ENG101/131	6
English (lang., comp./lit., comp.)	3 4 5	NRC100	3
Environmental Science	3 4 5	HTY103/104	6
History, U.S.	3 4 5	HTY105/106	6
History, European	3 4 5	FRE205/206	6
Foreign Lang.-French Lang.	3 4 5	FRE209	3
Foreign Lang.-French Lit.	3 4 5	GER203/204	6
Foreign Lang.-German Lang.	3 4 5	LAT453	3
Foreign Lang.-Latin, Lit.	3 4 5	LAT481/482	6
Foreign Lang.-Latin, Virgil	3 4 5	SPA205/206	6
Foreign Lang.-Spanish Lang.	3 4 5	SPA307/308	6
Foreign Lang.-Spanish Lit.	3 4 5	POS100	3
Gov't/Politics, U.S.	3 4 5	POS241	3
Gov't/Politics, Comparative	3 4 5	by special arrangement	
Music Listening/Literature	3 4 5	MUY101/120	6
Music Theory	5	MUY111/113	4
Music Theory	3 4 5	PHY111/112	8
Physics B	3 4 5	PHY121	4
Physics C-Mechanics	3 4 5	PHY122	4
Physics C-Elec./Magnetism	3 4 5	PSY100	3
Psychology	3 4 5	credit to be determined	
Statistics			

\*BIO 204 will be replaced with BIO 200 effective Spring 1999.

- To register for any CLEP test complete a registration form and send it to: Student Academic Services Center, University of Maine, 5724 Dunn Hall, room 108, Orono, ME 04469-5724.
- Payment is due on the day of the test and should not be sent with the registration form, checks or money orders are to be made out to College Level Examination Program.

### **Transfer Credit, including Prior Learning Credit**

For the complete Transfer Credit policy refer to the Academic Information section. See Index for page number.

### **Admission Categories**

#### **First-year Students**

##### **Early Admission**

The Admissions Office may consider for early admission high school candidates who have not completed the requirements for the high school diploma. Upon the recommendation of the high school principal and guidance



## College Level Examination Program Table

The following CLEP tests are approved by all colleges as substitutions for University of Maine courses.  
Other tests may be considered on an individual basis.

Name of Examination	Passing Score	Substitutes for	Credit Hours
American Government	60	POS 100	3
American Literature (w/essay)	46	ENG 241/242	6
Analyzing and Interpreting Literature (w/essay)	49	ENG 129/170	6
Biology, General #	50	BIO 100	4
Calculus w/Elementary Functions *	48	MAT 126	4
Chemistry, General (w/out essay)* #	58	CHY 121/123 & 122/124	8
College Algebra *	46	MAT 111	3
English Literature (w/essay)	46	ENG 251/252	6
History of the United States I: Early Colonizations to 1877	50	HTY 103	3
History of the United States II: 1865 to Present	50	HTY 104	3
Human Growth & Development	51	CHF 201	3
Psychology, Introductory	50	PSY 100	3
Sociology, Introductory	50	SOC 101	3
Western Civilization I: Ancient Near East to 1648	50	HTY 105	3
Western Civilization II: 1648 to Present	50	HTY 106	3

# Does not satisfy the general education lab/science requirement.

\* A scientific, non-programmable Calculator may be used.

## High School Core Course Requirements

(one unit = one year)

English (4 units)	All units must include reading and writing experience
Mathematics (3 units)*	Units of math must include algebra I & II and geometry
Laboratory Science (2 units)**	Selected from biology, chemistry, physics and earth science
Social Science (2 units)	Selected from economics, American history, world history, American government, and geography
Foreign Language (2 units)***	Both units from the same language

\* Business and engineering majors require a fourth unit of math (preferably in the senior year)

\*\* Some majors within the College of Liberal Arts and Sciences and the College of Natural Sciences, Forestry and Agriculture require 3 units of laboratory science. Nursing requires chemistry and biology. The College of Engineering requires physics and chemistry. The School of Engineering Technology requires physics.

\*\*\* The College of Natural Sciences, Forestry and Agriculture, the College of Engineering, and B.S. degree programs in the College of Liberal Arts and Sciences do not require a foreign language.



counselor, the University will consider candidates who have demonstrated outstanding academic achievement and whose motivation and maturity reflect a strong desire to pursue a University degree program. Candidates must have completed a minimum of three years of college preparatory work in high school and submit test results of the Scholastic Assessment Test I or the ACT examination. Candidates are requested to arrange an on-campus interview and will also be required to have the support and endorsement of their parents or legal guardian. High school students who enter the University of Maine prior to graduation from high school may not qualify for federally-funded financial aid.

#### *Deferred Admission*

It is the policy of the University of Maine to permit approved degree candidates to defer University enrollment for up to one year. The intent of this deferred degree status is to allow students the opportunity to seek employment as a means of saving funds for college or the opportunity to travel and take a "break" from academic study. Deferred admission is not approved for candidates who seek to enroll at any other college, university, or post-graduate year of secondary school study. Candidates approved for deferred admission will be required to submit a non-refundable deposit of \$150 which will be held on account by the University Bursar's Office. Candidates requesting deferred enrollment status must make their request in writing to the Admissions Office prior to August 1 for fall semester enrollment and prior to January 1 for spring semester enrollment.

#### *Deferred Admission (Active Military Duty)*

Candidates approved for admission to the University of Maine who enter active military duty for a period of time which exceeds one year may request deferred enrollment. Requests for military deferred enrollment will be considered on an individual basis. Requests must be received by August 1, for candidates who applied for the fall semester and by January 1 for spring semester candidates.

#### *High School Aspirations Incentive Program*

The University of Maine is a participant in the High School Aspirations Incentive Program. This program provides the opportunity for Maine high school students to attend college courses through the University of Maine and is designed to enhance, not replace, the students' high school curriculum.

The High School Aspirations Incentive Program is designed for traditional Maine high school students who:

1. have reached at least the junior level (or equivalent);
2. have permission from their high school;
3. have permission from their parent or guardian; and,
4. have a minimum grade point average of "B" (3.0 on a 4.0 scale).

The program is also open to non-traditional Maine high school students who:

5. have the approval of the adult education director and/or high school counselor; and,
6. have a minimum grade point average of "B" (3.0 on a 4.0 scale) on their adult education coursework.

Restrictions associated with the program are:

7. all students must meet the academic course pre-requisites;
8. registration for classes is subject to space availability;
9. traditional high school students may enroll in a maximum of two courses or 6 credit hours, whichever is greater, per semester for their junior and senior years;
10. adult education students may enroll in a maximum of two courses or six credit hours, whichever is greater, per semester for up to two semesters only;
11. courses may be taken only during the fall and spring semesters;
12. course selection is limited to classes taught by direct, on-site instruction; and,
13. financial aid is not available to cover the cost of courses.

Resident students who participate in the High School Aspirations Incentive Program pay one-half of the in-state tuition cost per credit hour (most courses are three credit hours). Out-of-state students attending Maine high schools are eligible to participate, but will be charged one-half of the out-of-state tuition cost per credit hour. Courses successfully completed and credits earned through this program may be applied towards a University of Maine undergraduate degree.



### *Readmission*

Former University of Maine degree candidates planning to return to the campus to resume undergraduate work must contact the Academic Dean of the undergraduate college in which enrollment is sought. Candidates will be notified by the Dean's office of the readmission decision.

### **Enrollment in Continuing Education Courses**

The University of Maine offers a variety of academic programs through the Continuing Education Division. Categories of enrollment in Continuing Education include:

1. **Part-time degree students:** Students who have met all entrance requirements for either undergraduate or graduate degree enrollment, may enroll in courses offered through the Continuing Education Division. Students seeking admission must file applications with the undergraduate Office of Admission or the Graduate School.
2. **Non-degree Students:** Students interested in taking University of Maine courses for personal or professional enrichment are advised to contact the CED office in Chadbourne Hall, room 122, for class schedules and registration information.
3. **Bachelor of University Studies:** The Division of Lifelong Learning offers the Bachelor of University Studies degree. Course offerings are through the CED and Summer Session division. Interested candidates should contact the Continuing Education Office for more detailed information regarding entrance requirements.

Information and registration materials may be obtained by writing to the Director, Division of Lifelong Learning, 5713 Chadbourne Hall, Room 122, University of Maine, Orono, ME 04469-5713, by calling (207) 581-3142 or by visiting the Division's Web Site at: <http://www.ume.maine.edu/~ced/lifelongtop.html> or by faxing (207) 581-3141.

### **Enrollment of High School Students in UMaine Courses**

High school students who wish to enroll in University courses as non-degree students are required to apply to the Office of Admission and when approved may register through the Continuing Education/Summer Session Office for both day and evening classes. Registration for classes is completed on a space available basis. Interested students are advised to check with the Continuing Education Office or the academic college or department to determine if any academic prerequisites are required for course enrollment. Students enrolled in a non-degree status are not eligible to receive financial assistance to meet financial obligations.

### **New England Regional Student Program**

New England's public state universities and colleges are working cooperatively to increase the number and variety of educational opportunities for college-bound students. Under this cooperative program, qualified New England residents are given preferred admission consideration to New England state universities and colleges in specific academic programs not available in their home state. Students accepted in these programs are also granted the benefit of tuition reduction which is lower than that charged out-of-state students. This plan makes available to the residents of the region a wider variety of academic programs without requiring additional funds to duplicate specialized staff and expensive facilities in each state.

Each New England public institution of higher education involved in the regional student program has designated which of its academic majors are to be offered on a regional basis and maintains control over their own courses and programs.

Undergraduate programs begin during the student's first year of enrollment at the University. Enrolled students who change their major and thus become eligible for the regional major must notify the Office of Student Records, Wingate Hall, Room 201, at the University. Tuition reduction under the regional program takes effect the semester following notification.

Information may be obtained from any local high school guidance office in New England or from the New England Board of Higher Education, 45 Temple Place, Boston, MA 02111.



## **Academic Entrance Requirements**

Academic course requirements for admission to the University are established by each undergraduate college. The academic courses listed within each college represent the years of high school study required for admission to the University. Students are expected to complete a college preparatory curriculum which brings to the University, classroom developed skills in writing, reading comprehension, reasoning, mathematics, the natural sciences, history and social sciences, foreign languages and the fine arts.

Candidates out of high school who did not complete requirements for the high school diploma must present evidence of successful passage of the General Equivalency Diploma (GED) as approved by the Department of Education.

## **Student Financial Aid**

The Office of Student Financial Aid administers a variety of programs to help students finance their education. To be eligible, a student must be a U.S. citizen or eligible non-citizen, holding a high school diploma or G.E.D., admitted to a University of Maine degree program, making satisfactory academic progress (refer to Student Handbook), and enrolled at least half-time for most types of financial aid. Students who are in default on any prior educational loan may not be eligible for any further financial aid.

To enable the University to make a proper judgement as to the amount and type of assistance a student will be offered, each student must apply for financial aid. Aid applications must be filed each year, regardless of whether the student has filed previously. Education is seen as a family responsibility, and in many cases both parent and student information will be required.

To apply for the 1998 - 1999 academic year, which begins with the Fall 1998 semester and ends with the Summer 1999 term, undergraduate students must file the "Free Application for Federal Student Aid" (FAFSA); students who receive a "Renewal Application" from the federal processing center can file this form instead of the FAFSA. Either form should be mailed by mid-February to meet UMaine's priority filing deadline of March 1.

Priority consideration will be given to students whose FAFSA or Renewal Application is received by the federal processing center on or before March 1, 1998. Applications received after this date will be considered only after on-time applications are processed and if funds are available. To maintain priority standing, students and parents must respond promptly to all requests for information and/or further documentation. This may include copies of federal income tax returns, earnings statements, and other financial documents. An offer of financial aid can only be made once all required documents are received and reviewed.

Some of the financial aid programs available to undergraduate financial aid applicants include:

### *Federal Pell Grants*

Available to eligible undergraduate students pursuing their first bachelor's degree, based on financial resources. Pell Grants do not have to be repaid.

### *Federal Supplemental Grants*

Offered to undergraduates with exceptional financial need who are pursuing their first bachelor's degree. Supplemental Grants do not require repayment.

### *University Grants and Scholarships*

Awarded on the basis of financial need and/or academic achievement and/or the ability to meet certain requirements as stipulated by the scholarship donor. Scholarship listings are available upon request through the Office of Student Financial Aid.

### *Federal Perkins Loans*

Low-interest loans awarded by the Office of Student Financial Aid on the basis of demonstrated financial need. A Promissory Note must be signed and will be mailed to the student once the student accepts the offer of a Perkins Loan. Repayment is deferred while enrollment remains at least half-time, and interest (at a fixed rate of 5%) does not accrue until repayment begins.



***Federal Stafford Loans (subsidized and unsubsidized)***

Available through banks, credit unions and other lending institutions. Contact the Office of Student Financial Aid for information on how to apply. Subsidized Stafford Loans are made to students with demonstrated financial need, while unsubsidized Stafford Loans are made to students with only partial or no subsidized loan eligibility. Maximum loan eligibility, both subsidized and unsubsidized, is determined by a student's grade level. All other financial assistance is also taken into consideration when determining a student's loan eligibility. Interest rates are variable for new borrowers, but will not exceed 8.25%. First-time borrowers must attend an entrance interview/counseling session before the loan proceeds can be released.

**Federal Work-Study**

Offers eligible students the opportunity to earn spending money and/or living expenses, while gaining valuable work experience. Once a Work-Study job is secured, the student will receive bi-weekly paychecks until the total amount of the Work-Study award has been earned. Job listings are available at the Office of Student Employment.

***Changes to Financial Aid Awards***

Changes to awards may be necessary at any time during the academic year due to any or all of the following circumstances:

- receipt of additional assistance and/or benefits from another source
- corrections and updates to original application data
- changes in student/family circumstances
- adjustments to reflect actual enrollment each semester

An updated Award Letter is sent to the student if and when any changes occur.

NOTE: All aid applicants are considered without regard to race, color, religion, sex, sexual orientation, national origin, or citizenship status, age, disability, or veteran status, except in those cases where the aid is intended to rectify prior or existing imbalance in minority or other group participation in the educational process. If you are a person with a disability and will need any accommodations to participate in these programs, please contact the Office of Student Financial Aid to discuss your needs.

***Academic Progress Policy for Financial Aid***

In order to maintain eligibility for financial aid (based on federal methodology), matriculated undergraduate and graduate students must progress at a rate that ensures completion of their degree programs within a reasonable time frame. Each student's entire academic history will be reviewed to ensure adherence to the standards listed in the Student Handbook.



## Tuition and Fees

### General Information

The University expects the student to be financially responsible. All accounts are carried in the name of the student, regardless of the source of payment. Bills and statements are mailed to the student, not the parent. All charges are payable in full two weeks before the first day of class for each semester. After that, a \$50.00 late fee is assessed. After the fourth week of classes students with accounts that have not been paid or deferred to financial aid will have their class registrations for the semester cancelled. Financially delinquent students will be subject to the following administrative sanctions:

- a. They are prevented from receiving an official certified copy of their transcript and diploma.
- b. They are prevented from registration or pre-registration at any campus in the University of Maine System.
- c. The University of Maine System or its campuses may disclose (directly or through its collection agencies) to a credit bureau organization that the student has failed to pay an assessed charge.
- d. The University of Maine System or its campuses may use in-house collection efforts, commercial firms, legal services, and the State of Maine Bureau of Taxation for collection on the accounts.

The financial requirements of the University, changing costs, state and legislative action and other matters may require an adjustment of these charges and expenses. The University reserves the right to make such adjustments to the estimated charges and expenses as may from time to time be necessary in the opinion of the Board of Trustees up to the date of final registration for a given academic term. The applicant acknowledges this reservation and agrees to the financial terms and conditions of the University by the submission of an application or by registration.

### Invoices and Statements

Semester bills are mailed to the student's home address approximately 30 days before the start of a semester. Charges are calculated using pre-registrations, room sign-up information, and data supplied by the Admissions Office.

### Third Party Sponsor (Employer) Billing Process

1. The student receives a billing statement and account information card from the University. With the first bill for the fall and spring semesters, the student receives an account information card which is used to notify the University of any third party sponsorship.
2. It is the student's responsibility to obtain authorization from the third party sponsor (purchase order/ authorization form) which indicates how much the third party sponsor will be paying on the bill.
3. The student completes the account information card by notating on the bottom 1) amount due from the bill (current balance due); 2) amount of sources (i.e. how much will be paid by the third party); 3) payment enclosed (for any balance not covered by the third party).
4. The student mails the account information card, authorization form, copy of the statement and payment (if any due) to the University by the payment due date. If these items are received by the payment due date shown on the statement, no late fee will be assessed.

Please note that, given the various course lengths for the summer term, we do not include an account information card with the summer billing. As such, we must receive a third party authorization and any remaining payment due from the student by the billing due date to avoid assessing the late fee.

Please direct questions on the third party sponsor billing process to the Bursar's Office at (207) 581-1530.

### Schedule of Charges

#### *Student Health Fee*

The student health fee provides outpatient services at the Cutler Health Center including physician, nurse and physical therapy visits as well as on-premises lab testing and X-rays. Students who are enrolled for 12 (twelve) or more credit hours receive this coverage as part of their comprehensive fee.



Students enrolled for 7 through 11 credit hours have the option of selecting the health care coverage, at no additional cost, as part of their comprehensive fee.

Students enrolled for 1 through 6 credit hours may, for a \$101.00 per semester part-time fee, voluntarily subscribe to the health care program.

### **Course Fees**

Course fees are charged in several courses. The amounts are listed in the Schedule of Classes. Course fees for courses dropped after the second week of classes are not retracted.

### **Refunds**

Student charges will be refunded to students who are withdrawing from the University of Maine System in accordance with the schedules and provisions set forth as follows:

For purposes of calculating tuition refunds, the attendance period begins on the opening day of scheduled campus classes, includes weekends and holidays, and ends on the date the student notifies the Office of Students Records in writing and she/he is withdrawing.

#### **1. Schedule For All Returning Students:**

##### **a. ACADEMIC YEAR (Fall and Spring Terms)**

Cancellation Prior to First Day of Class	100%
Withdrawal Prior To End Of First Week	100%
Withdrawal Prior To End Of Second Week	90%
Withdrawal Prior To End Of Fifth Week	50%
Withdrawal Prior To End Of Eighth Week	25%
Withdrawal After the Eighth Week	0%

##### **b. OTHER SESSIONS**

##### **(1) Sessions which are more than three weeks**

Cancellation Prior to First Day of Class	100%
Withdrawal Prior To End Of First Week	50%
Withdrawal Prior To End Of Third Week	25%
Withdrawal After Third Week	0%

##### **(2) Sessions which are three weeks or less**

Cancellation Prior to First Day of Class	100%
Withdrawal Prior To End Of First Week	50%
Withdrawal Prior To End Of Second Week	25%
Withdrawal After the Second Week	0%

**2. Schedule For First-Time Students:** First-time students will receive a refund on all institutional charges up to the point where 60% of the enrollment period has elapsed. No refunds will be made after this point in time. The percentage used to calculate the refund will be based on:  $\text{Weeks Remaining} / \text{Total Weeks in Semester} = \text{Percentage of Refund}$ .

#### **3. Provisions**

- No part of an advance deposit is refundable after May 1. Although such deposits are applicable to tuition charges for students who remain enrolled, they are forfeited by students who withdraw.
  - Refunds for involuntary withdrawals, e.g., extended illness or military service, will be considered by the campus on a case by case basis.
  - University fees are not refundable, however, Student Activity Fees may be refunded in accordance with individual campus student government policy.
- 4. Room and board refunds** are made in accordance with the Residence and Dining academic year contract agreement. The academic year contract agreement must be signed by each student living in a residence hall. No refund will be made for withdrawals occurring less than 14 days prior to the end of a semester.

The room and board contract agreement is for the academic year or the balance of the academic year if entering after the start of the fall semester. If an occupant leaves the residence hall and does not withdraw from the University, the charges for room and board will be through the end of the academic year. Exceptions will be made only in cases of illness, extreme hardship or when an occupant leaves for the convenience of the



University. The charges in these cases will be determined by the Campus Living Department according to the circumstances of each case.

Students applying for an exception to the above must complete an exception request form available at the Campus Living Office. Additional medical or financial documentation may be requested and should be submitted with the completed form. Upon completion, a meeting may be scheduled with the Associate Director of Campus Living - Business and Administrative Services to review and discuss the request. If the decision of the Associate Director is unsatisfactory to the student, he/she may make a final appeal to the Director of Campus Living. If the request is denied the terms of the contract remain in force. If an exception is granted, the student must move out by the date indicated on the exception form. Failure to move out by this date shall render the exception null and void.

#### ***Add-Drop Refund Policy***

Students will be given financial credit for courses which are dropped during the Add-Drop period only (the first two weeks of the semester). No financial adjustments will be made to students' accounts for courses dropped after this period.

#### ***Installment Plan***

For students and parents who find it more convenient to make monthly payments, the University is offering an interest-free installment plan which enables you to pay all or part of the annual charges in ten equal installments beginning in June. There is a fee for the service.

If you decide to choose the installment plan, complete the specific application and return it directly to the address shown on the application. When the University receives notification of your participation in the installment plan, the student's Fall semester account will be credited for 50% of the contract amount and the Spring Semester bill will receive the remaining 50% credit.

#### ***Student Financial Appeal Process***

The following is an appeal process for students who dispute financial claims by the University of Maine System or one of its campuses; i.e., tuition, fees, room and board, and amounts due on outstanding student loans.

1. Students should submit a written statement to the campus Business Manager or other designated campus official stating the amount and nature of the disagreement and why he or she feels the charge is incorrect.
2. Students should submit their written appeal within thirty (30) days of the initial billing of a disputed charge. The Business Manager or other designated campus official should respond in writing to the student's complaint within 30 days of the receipt of the appeal.
3. If the Business Manager's or other designated campus official's decision is considered incorrect by the student, the student may appeal that decision (within 30 days) in the following order:
  - a. To the Vice President for Finance and Administration or equivalent official as designated by the campus.
  - b. To the President of the campus.
  - c. To the Treasurer of the University System, whose decision shall be final.

### **Residency Guidelines**

#### ***Residency Classification***

There are many factors which will be considered in determining residency for in-state tuition purposes. No one factor can be used to establish domicile, rather all factors and circumstances must be considered on a case-by-case basis. A domicile or residency classification assigned by a public or private authority neither qualifies nor disqualifies a student for UMS in-state status.

A student applying for admission to a degree program is classified as eligible, or not eligible, for in-state tuition at the time of acceptance to the University. A non-matriculated (non-degree) student is classified as eligible, or not eligible, for in-state tuition at the time of registration. The decision, made by the campus Chief Financial Officer, or other officials designated by the campus, shall be made based on information and documentation furnished by the student and other information available to the University. No student is eligible for in-state tuition classification until he or she has become domiciled in Maine, in accordance with University guidelines, before such registration. If the student is enrolled full-time in an academic program, as defined by the



University, it will be presumed that the student is in Maine for educational purposes, and that the student is not in Maine to establish a domicile. A residence established for the purpose of attending a UMS campus shall not by itself constitute domicile. The burden will be on the student to prove that he or she has established a Maine domicile for other than educational purposes. An individual who has lived in the State of Maine, for other than educational purposes, one year prior to registration or application to a campus is considered an in-state student.

In general, members of the Armed Forces and their dependents will be granted in-state tuition during such periods of time as they are on active duty within the State of Maine or if their Military State of residency is Maine as evidenced by appropriate official documentation. A Maine resident who is absent from the State for military or full-time educational purposes will normally remain eligible for in-state tuition.

A student, or spouse of a student, who currently has continuous, permanent full-time employment in Maine before the student decides to apply for degree status at the University will be considered in-state for tuition purposes.

A student who is dependent on his/her parent(s) and/or legally appointed guardian (or to whom custody has been granted by court order) is considered to have a domicile with the parent(s) for tuition purposes.

In-state tuition is not available to anyone who holds a non-immigrant U.S. visa. If an individual in not a domiciliary of the United States, they cannot be a domiciliary of the State of Maine.

A Student who attended an out-of-state educational institution at in-state tuition rates in the immediately preceding semester, shall be presumed to be in Maine for educational purposes and not to establish a domicile. Again, the burden will be on the individual to prove that he or she has established a Maine domicile for other than educational purposes.

#### ***Change of Residency Classification***

To change tuition status, the following procedures are to be followed:

- A. A "Request for Change in Tuition Status" must be filed with the campus Chief Financial Officer or designee or before the campus's first day of classes for the summer session, fall or spring semester for which residency is requested. All applications shall be prospective.
- B. If the Chief Financial Officer's (or such other official's) written decision, to be issued within 30 days of the first day of classes, is considered incorrect by the student, the student may appeal that decision in writing, within 30 days, in the following order:
  1. The President (or designee) of the campus. After receiving a written decision from this level within 30 days, the student has 30 days to submit a written appeal to:
  2. The Treasurer of the University System whose decision shall be final.

In the event that the Chief Financial Officer, or other designated official, possesses facts or information indicating a student's change of status from in-state to out-of-state, the student shall be informed in writing of the change in status and will be given an opportunity to present facts in opposition to the change. The student may appeal the decision of the Chief Financial Officer or other designated official as set forth in the preceding paragraph.



## ESTIMATED EXPENSES FOR 1998-1999

EXPENSES & FEES FOR MATRICULATING(DEGREE PROGRAM)STUDENTS TAKING 12 CR. PER SEMESTER			
	SEMESTER	ANNUAL	ONE-TIME
<b><i>TUITION</i></b>			
MAINE RESIDENT \$125.00/CREDIT HOUR	\$1,548.00	\$3,096.00	
NON RESIDENT \$354.00/CREDIT HOUR	\$4,380.00	\$8,760.00	
NEW ENGLAND EXCHANGE (NEBHE) \$193.50/CREDIT HOUR	\$2,322.00	\$4,644.00	
<b><i>ROOM AND BOARD</i></b>			
DOUBLE ROOM NON-BREAK HOUSING	\$1,287.00	\$2,574.00	
DOUBLE AS A SINGLE NON-BREAK HOUSING	\$1,931.00	\$3,862.00	
SINGLE ROOM NON-BREAK HOUSING	\$1,570.00	\$3,140.00	
DOUBLE ROOM BREAK HOUSING	\$1,321.00	\$2,642.00	
DOUBLE AS A SINGLE BREAK HOUSING	\$1,982.00	\$3,964.00	
SINGLE ROOM BREAK HOUSING	\$1,612.00	\$3,224.00	
MEAL PLANS AS FOLLOWS	\$1,255.00	\$2,510.00	
19+= \$25.00 ON MAINECARD DINING FUNDS			
14+= \$100.00 ON MAINECARD DINING FUNDS			
10+= \$250.00 ON MAINECARD DINING FUNDS			
7+= \$400.00 ON MAINECARD DINING FUNDS			
UMAINENET START-UP FEE (ONE TIME FEE FOR CARD) IS \$50.00 TO \$150.00			
ACTIVITY FOR UMAINENET	\$50.00	\$50.00	
<b><i>STUDENT FEES</i></b>			
TECHNOLOGY FEE \$5.00/PER CREDIT HOUR	\$60.00	\$120.00	
COMPREHENSIVE FEE			
PART-TIME 6-11 CREDIT HOURS	\$104.00	\$208.00	
FULL-TIME 12 OR MORE CREDIT HOURS	\$208.00	\$416.00	
COMMUNICATIONS FEE	\$10.00	\$20.00	
RECREATION FEE	\$12.50	\$25.00	
STUDENT ACTIVITY FEE	\$35.00	\$70.00	
<b><i>OTHER FEES</i></b>			
HEALTH INSURANCE (OPTIONAL)		\$637.00	
*ADDITIONAL LAB FEES ARE REQUIRED FOR SOME COURSES	*	*	
LATE FEE	\$50.00		
RE-INSTATEMENT FEE	\$50.00		
LATTI FITNESS CENTER (OPTIONAL)	\$35.00	\$70.00	
<b><i>NON-REFUNDABLE CHARGES</i></b>			
APPLICATION FEE			\$25.00
MATRICULATION FEE (FIRST-TIME DEGREE STUDENTS)			\$15.00
ORIENTATION FEE (NEW STUDENTS)			\$50.00
ADVANCE DEPOSIT			\$150.00
BOOKS AND SUPPLIES APPROXIMATELY \$500.00 PER YEAR			
*****TUITION AND FEES SUBJECT TO CHANGE*****			



## Student Services and Information

### Campus Living Services

The division of Student Affairs provides on-campus housing for single students and students with families, as well as dining services to the campus community.

#### *Residential Life*

Residential Life develops and maintains dynamic living and learning environments for students in the residence halls. Eighteen residence facilities represent a variety of sizes, living arrangements and settings in which all students can find a place to develop personally and academically.

#### *Staffing*

Each residence hall is staffed by three to eight undergraduate students and managed by a graduate resident director. Two professional residence life coordinators also live on campus and provide support and supervision for all of the residence halls. In addition, professional staff in housing services, educational programming, and community development provide direct service to resident students and assist hall staff. All of these staff work to develop communities among resident students which foster greater intellectual and social growth.

#### *Lifestyles*

Lifestyles options available on campus include six smoke-free residence halls, a number of non-smoking sections in other halls, and two sections of chemical-free housing. Eleven of the residences offer break housing for residents who are unable to leave the campus during University break periods. Several residence halls also have clusters of students in related academic programs including science and engineering.

#### *Facilities*

Though each hall's architectural style varies, common facilities are study lounges, recreational areas, laundry rooms, and vending areas. Residents share single-sex bathroom facilities which are located on each section. Each room is furnished with two twin beds, two dressers, two desks with chairs, and one or two bookcases. In addition, voice, video, and data jacks in each room give students access to technologically advanced services including phone, voice mail, and cable services, as well as computer networking for an additional fee.

#### *Residency Requirement*

Living on campus maximizes students' opportunities for social, cultural and extracurricular involvement and is positively linked to students' persistence toward attaining a degree. Because the University of Maine believes that residence hall living is an educational opportunity that all new students should experience, living on campus is required for all newly admitted first-year students who are:

1. Aged 20 or younger
2. Do not live within easy commuting distance
3. Do not have exceptional circumstances that prevent this option. The residency requirement does not apply to transfer students. All students living on campus sign a room and board agreement which requires them to live on campus for the academic year as long as they remain registered students. For more information about Campus Living/Residential Life, contact (207) 581-4580.

#### *Dining Services*

Residence hall students may choose from one of four meal plan options. 19-Plus meal plan, 14-Plus meal plan, 10-Plus meal plan and a 7-Plus meal plan are offered. Each meal plan has, in addition to the dining commons meals each week, a value of Dining Funds associated with them for the semester.

- 19-Plus - \$25.00
- 14-Plus - \$100.00
- 10-Plus - \$250.00
- 7-Plus - \$400.00



The Dining Funds can be used in any of the Dining Services eateries or at Hilltop or SouthSide Markets, located on campus.

Meal plans may be changed ONCE during the first 13 weeks of each semester. Meal Plan contracts are valid for both the Fall and Spring semesters. Dining Commons meals are issued every week, beginning with Saturday brunch. MaineCard Dining Funds are issued at the beginning of the semester and balances roll over from the Fall to Spring semester. MaineCard Dining Funds balances are forfeited at the end of the Spring semester. No refunds are issued for unused meals and/or MaineCard Dining Funds. Commons meals are not transferable, however, your MaineCard Dining Funds may be used to purchase guest meals and groceries. Meal plans do not cover University break periods, although Dining Funds, on account, may be used in the retail operations.

#### *Guest Meals*

At the beginning of the Fall and Spring semester, Dining Services will add three (3) dining commons guest meal passes to each of the traditional resident meal plans (19+, 14+, 10+ and 7+). These guest meal passes will be available electronically and can be used for any guest, including friends, family or even your favorite faculty member. This guideline provides that the guest must be accompanied by a resident with a valid meal plan.

#### *Commuter Meal Plans*

For those students who live off campus, Dining Services offers a series of meal plans designed specifically for the commuter student who is interested in savings that can be achieved by prepaying for a meal plan. Along with considerable cost savings, these meal plans can be charged to a valid student account. All commuter meal plans are good for the full academic year and can be used in Hilltop, Stewart, Stodder or York dining commons for all 19 meals offered per week. Dining Funds are also available for purchase.

To learn more about on campus dining options for both the resident or non-resident student, contact the Dining Services Office at (207) 581-4706.

#### *Guest Housing*

Guest housing is available in Hancock Hall for a minimal fee to visitors on campus for University business. Rates are \$19.00/single; \$30.00/double. For reservations, call (207)581-8577.

For more information, please contact Residential Life at:

5734 Hilltop Commons  
Orono, Maine 04469-5734  
Phone: (207)581-4580  
Fax: (207)581-4714  
Email: jmoreau@maine.edu  
Website: <http://www.umerl.maine.edu>

### **Student Employment**

The Office of Student Employment is located on the second floor of Alumni Hall and offers programs designed to expand job opportunities for all students who desire employment while attending the University of Maine. There are several employment programs available: Part-time and Summer Employment, Fast Money, Federal Work-Study, Regular Student Employment and Work Merit.

In order to be eligible to be employed as a student an individual must:

1. a. Be enrolled or accepted in a degree or certificate program at the University of Maine or;  
b. Be enrolled in non-degree courses for no longer than two semesters,
2. Be enrolled at least half-time: six or more credit hours as an undergraduate student or three or more credit hours as a graduate student.
3. Work no more than 20 hours per week during the academic year for one or any combination of departments. The 20 hours per week limit applies only during the academic year employment periods. High school students and students from other colleges and universities may work on campus; however, they will not be exempt from the FICA tax. The 20 hour per week limit does apply to these employees.



**Part-Time and Summer/Fast Money** is available to students enrolled in a degree program and registered for a minimum of three credit hours. Jobs are non-work-study, off-campus and on-campus opportunities, primarily in the greater Bangor area, with some statewide and out-of-state listings. Information is also available on pre-professional internships, resorts, and camps offering employment to students. Job files are available for student viewing upon registration with the program. For further information, call (207)581-1349.

**Federal Work-Study** allows eligible students to work either on-campus or in various off-campus, non-profit agencies during the academic year as well as during the summer. Many jobs provide work experience directly related to the student's field of study. Community Service positions are designed to improve the quality of life for community residents, particularly low income individuals, or to solve particular problems related to their needs. Eligibility is based on financial need for matriculated students registered at least half-time. Students wishing to be considered for Work-Study must apply for financial aid and meet all University of Maine deadlines. Students must complete a separate application for Summer Work-Study. Off-campus employers of Work-Study students must have an Employer Application and a signed contract with Student Employment. For further information, call (207) 581-1349.

**Regular Student Employment** allows university students, regardless of their financial need, the opportunity to work on-campus for University departments and offices. Positions are often filled on a competitive basis. Therefore, students who have the required skills, attitudes, work schedules or experience obtain employment most readily. The first job may not require a high level of skill, but it may eventually lead to a better paying position. For further information, call (207) 581-1349.

**Work Merit** funds are available to academically talented returning undergraduate students with sophomore or higher standing who wish to work on campus in an academically challenging position that will enhance their academic experience. Students must be enrolled half-time in a degree program and have a University of Maine Grade Point Average (GPA) of 3.2 or higher to apply for Work Merit. Applications are available during the first three weeks of September. For further information, call (207) 581-1349.

## Career Center

The primary purpose of the Career Center is to assist students in developing, evaluating and effectively initiating and implementing career plans. The Career Center provides career planning and placement services for all undergraduate and graduate students. It also coordinates the Cooperative Education/Internship program, providing work/learning opportunities for students in conjunction with over 50 academic departments. Services offered by the Career Center include:

- Individual career counseling and job search advising
- CHOICES, a computerized guidance system
- Interest inventories
- Academic information on undergraduate, graduate and professional programs across the U.S.
- Self-Help Career Lab staffed by trained peer career assistants
- Workshops and seminars on career topics
- Resume and cover letter critiques
- A "mock" interview service using videotape equipment and professional critiques
- The Maine Mentor Program linking students with UMaine alums for career assistance and advice
- Local, state, and national job listings for full-time professional positions, cooperative education positions and internships
- On-campus and off-campus recruiting programs
- A homepage on the World Wide Web with links to hundreds of career opportunities
- A resume referral service for students and employers
- Weekly Bulletins produced in hard copy and electronic formats
- Computer work stations in the Career Lab with Internet access

For further information contact the Career Center, 5713 Chadbourne Hall, University of Maine, Orono, Maine 04469-5713; (207) 581-1359. Internet address: <http://www.umeais.maine.edu/~career/>.



## **Wellness Services**

### ***Counseling Center***

The Counseling Center's primary mission is to provide services and programs to promote the personal development and psychological well-being of students. Secondly, the Center encourages a University atmosphere which is conducive to growth and which maximizes students' educational attainments. The Counseling Center offers a full range of counseling and mental health services to help students in the following areas:

- Educational functioning and decision making
- Career selection
- Personal and emotional development
- Relationship difficulties
- Psychological disorders and emotional crises

The Counseling Center is located on the Gannett side of Cutler Health Center. To learn more about the services offered at the Center, call (207) 581-1392.

### ***Student Health Services***

Student Health Services provides walk-in and appointment medical care for students. Students are encouraged to visit the Health Center for urgent medical problems or injuries, as well as routine health problems and check-ups, women's health exams, help with treatment for chronic illness and consultations with a variety of medical specialists including orthopedic surgeons, internist, gynecologist, podiatrist, psychiatrist, optometry and physical therapy providers. Help can be provided with any health care issue from a class sick note to coordinating a referral to the hospital for surgical treatment.

The Health Center staff includes nurses, athletic trainers, nurse practitioners, physician assistants and doctors. The facility includes a pharmacy, medical laboratory and x-ray department and is open Monday through Friday 8:00 a.m. to 4:00 p.m. Changes to clinic hours are posted in The Maine Campus or at the Center's website [www.umecut.maine.edu](http://www.umecut.maine.edu). During school vacations or semester break services are limited because of reduced staffing.

All students are welcome to use the health facility. There are charges for health care visits, x-ray exams, laboratory tests, supplies and medications. However, students who have paid the Comprehensive Fee or the health service option do not have to pay the health care visit charge. Students who purchase the Student Health Insurance Plan receive additional savings and benefits. Also, the pharmacy accepts prescriptions and the laboratory accepts orders from private physicians. When the Health Center is closed, services continue. Call (207) 581-4000 and the answering service will help connect you to a Health Center clinician or help arrange taxi transportation to the hospital or contact the Director of Student Health Services so that you can get the help you need to handle the problem. The Health Center staff are available for phone consultation weeknights until 12:00 midnight and on Saturday and Sunday from 9:00 a.m. to 12:00 a.m. For any student needing transportation to the hospital but who doesn't require an ambulance, free taxi transport is offered. For students on campus the University Volunteer Ambulance service is available 24 hours a day, 7 days a week or by dialing 911. (The costs of all hospital, emergency room, medication, radiology, laboratory, non-health-center physician or other services are the responsibility of the student.) Call (207) 581-4019 during normal business hours or (207) 581-4000 when the clinic is closed.

## **Religious Affairs**

Eleven religious groups provide opportunities for religious programming, worship, study, conversation, and witness. Chaplains and other religious representatives are available for counseling and/or instruction. The following groups are approved student organizations which meet regularly.

- B'nai Brith
- Baha'i Club
- Campus Crusade
- Hindu Prayers
- Inter-Varsity Christian Fellowship
- Maine Christian Association - Protestant



Methodist (United)  
 Newman Center - Catholic  
 Orono Friends - Quaker  
 UMaine Muslim Student Group  
 UMaine Student Fellowship - Pentecostal

The Dean of Students and Community Life, located in the Memorial Union, serves as a resource in the area of religious affairs. Questions and comments pertaining to religious affairs should be directed to (207) 581-1406.

### **Center for Students and Community Life**

The Center for Students and Community Life is a network of student-oriented programs and services which address a variety of student needs at the University of Maine. The Center is unique; it is a dynamic collaboration of multiple efforts, from leadership programs and ethnic cultural celebrations to volunteer activities, health promotion opportunities, and outdoor adventure programs. We are here for personal advice, for small and large problems, and for educational life concerns. Many programs and services are described as follows:

#### ***Office of the Dean of Students and Community Life***

The Dean of Students advocates for students, offers them counsel and advice, and helps them deal with administrative red tape. The Dean also oversees the Center's programs and services and should be contacted whenever there are questions about these offerings. Contact the Dean on the third floor of the Memorial Union or call (207) 581-1406.

#### ***Commuter Services/Non-Traditional Student Programs***

The Commuter and Non-Traditional Student Programs addresses the needs, problems, concerns and issues of this unique population of students at the University of Maine. The Commuter and Non-Traditional Student Programs (CNTSP) provide personal advising and academic and group support. Other services and resources include:

- Referral to community and campus resources
- Commuter/NTS Lounge
- Emergency Locator Service
- Social Hour
- Babysitting Referral/Child Care Information
- Spouse/Partner/Dependent Activity Card
- Study Skills Library
- Non-Traditional Student Scholarships
- Car Pooling Sign-up and Information
- Jumper Cable Service
- Commuter/NTS Bulletin Board

A commuter lounge is located in the Nutter Room of the Memorial Union. For more information call (207) 581-1405.

#### ***Judicial Affairs Office***

The Judicial Affairs Office is responsible for the administration and enforcement of the Student Conduct Code, which promotes student development by encouraging acceptable community behavior. Students may contact the Judicial Affairs Office at (207) 581-1409 to learn more about the services offered. Some of the resources provided by this office are listed below:

- Conduct Committee
- Resources/referrals in matters requiring legal assistance
- Judicial Affairs Support Program

#### ***The Memorial Union Recreation Center***

The Memorial Union Recreation Center consists of a gameroom, an outdoor equipment rental program, and an outdoor adventure program known as Maine Bound, which takes learning outside of the classroom. For more information about the programs and services offered, contact (207) 581-1974.



### ***Multicultural Student Affairs***

Multicultural Students Affairs is a comprehensive office within the Center for Students and Community Life, providing services and support for the University of Maine multicultural student populations. The office is committed to celebrating diversity and empowering students through education, leadership and campus and community involvement. The office holds a unique campus and institutional wide responsibility toward the promotion and advocacy of pluralism.

The Office of Multicultural Student Affairs extends it's services beyond the University of Maine campus and strives to integrate multicultural student involvement in the local region, and state wide through participation in educational projects, social programs and celebrations of diversity.

### ***Multicultural Student Affairs Guiding Principles***

To promote academic, personal and social support to the multicultural student populations

To advocate and educate the entire community regarding issues of diversity and difference at the University of Maine

To affirm cultural diversity in the student body, faculty, administration and staff

To empower multicultural students through active leadership roles and involvement on campus and in the community

### ***Off-Campus Housing***

Off-campus Housing Assistance is available to all students and staff at the University through the Memorial Union Information Center on the main floor of the Memorial Union. This office maintains a listing of available living quarters in the Orono, Old Town, Bangor and Veazie area. For more information about off-campus housing, please call (207) 581-1820 or visit our off-campus web site: <http://www.ASAP.um.maine.edu/offcampus>.

### ***Student Activities and Organizations***

The Student Activities and Organizations Office offers information and assistance to students looking to become involved in one or more of the following 100+ organizations and clubs on campus. In addition, the office is available to assist student organizations with their planning needs. To learn more about Student Activities and Organizations at UMaine, contact the Student Activities Office, 5748 Memorial Union, Orono, Maine, 04469-5748.

#### ***Student Organizations:***

ACCOUNTING CLUB  
AD. VENTURES  
AFRICAN AMERICAN STUDENT  
ASSOCIATION  
AMATEUR RADIO CLUB  
ANIMATION CLUB  
ANTHROPOLOGY CLUB  
ARCHAEOLOGICAL SOCIETY  
ARMY ROTC RANGER TEAM  
AROOSTOOK HALL GOVERNING BOARD  
ASIAN STUDENT ORGANIZATION  
BALENTINE HALL DORM GOVERNING  
BOARD  
BLACK BEAR MOUNTAIN BIKERS  
BLADE SOCIETY  
BLUE LINE CLUB  
CHESS CLUB (GEORGE CUNNINGHAM)  
CIRCLE K INTERNATIONAL  
COLLEGE REPUBLICANS  
COLVIN HALL DORM GOVERNING BOARD  
CROSS COUNTRY SKI CLUB

CUMBERLAND HALL DORM GOVERNING  
BOARD  
CYCLING CLUB  
DEBATE COUNCIL  
ECONOMICS STUDENT ASSOCIATION  
ESTABROOKE HALL DORM GOVERNING  
BOARD  
FAROG (LE CLUB FRANCOPHONE)  
FINANCIAL MANAGEMENT ASSOCIATION  
FLYING CLUB  
FOREST FIRE ATTACK TEAM  
GAMER'S GUILD  
GEOLOGICAL SOCIETY  
GERMAN CLUB (DEUTSCHER VEREIN)  
GREATER BANGOR AREA NAACP  
GUEST LECTURE SERIES  
HANCOCK HALL DORM GOVERNING  
BOARD  
HART HALL GOVERNING BOARD  
HEALTH PROFESSIONS CLUB  
HIGH ANGLE RESCUE TEAM



HUMAN RIGHTS COALITION  
 INTERNATIONAL STUDENTS CLUB  
 KARATE CLUB (KYOKUSHIN CLUB)  
 KENNEBEC HALL DORM GOVERNING BOARD  
 KNOX HALL DORM GOVERNING BOARD  
 LANDSCAPE HORTICULTURE CLUB  
 LOS COLORES UNIDOS  
 MAINE ALLIANCE OF STUDENT MOVIE MAKERS  
 MAINE ANIMAL CLUB  
 MAINE FORESTERS  
 MAINE MASQUE  
 MAINE OUTING CLUB  
 MAINE PEACE ACTION COMMITTEE (MPAC)  
 MAINE REVIEW  
 MAINE STEINERS  
 MAINE VOCALS  
 MODEL UNITED NATIONS  
 MUSIC EDUCATORS  
 NATIVE AMERICANS AT MAINE  
 NORDIC SKI CLUB  
 NUTRITION CLUB  
 OFF CAMPUS BOARD  
 ORCHESTRA CLUB  
 ORGANIZATION OF HONOR STUDENTS  
 ORONO STUDENT NURSES ASSOCIATION  
 OXFORD HALL DORM GOVERNING BOARD  
 P'NUTS CO-OP  
 PEER EDUCATORS PROGRAM  
 PENOBSCOT HALL DORM GOVERNING BOARD  
 PHILOSOPHY CLUB  
 PHOTOGRAPHY CLUB  
 PREVENTIVE MEDICINE PROGRAM  
 PRISM (YEARBOOK)  
 PRISONERS OF GENDER  
 RANGER CHALLENGE TEAM  
 RESIDENTS ON CAMPUS  
 ROTARACT

SCUBA CLUB  
 SENIOR COUNCIL  
 SHOOTING CLUB  
 SOCIETY FOR CREATIVE ANACHRONISM  
 SOUTH ASIAN ASSOCIATION OF MAINE  
 SPEECH-LANGUAGE AND HEARING CLUB  
 STODDER HALL DORM GOVERNING BOARD  
 STUDENT ALUMNI ASSOCIATION  
 STUDENT ART LEAGUE  
 STUDENT ENTERTAINMENT AND ACTIVITIES  
 STUDENT ENVIRONMENTAL ACTION COMMITTEE  
 STUDENT HERITAGE ALLIANCE CENTER  
 STUDENT GOVERNMENT  
 STUDENT ORGANIZATION FOR NATURAL RESOURCES (SONAR)  
 STUDENT WOMEN'S ASSOCIATION  
 SUSTAINABLE AGRICULTURE INTEREST GROUP  
 UMAINE DEMOCRATS  
 UNION BOARD (THE)  
 UNIVERSITY GREEN PARTY  
 UNIVERSITY JUNCTION  
 UNIVERSITY RECREATION CLUB  
 UNIVERSITY SINGERS  
 VIDEO CLUB  
 VOLLEYBALL CLUB (MEN'S)  
 VOLLEYBALL CLUB (WOMEN'S)  
 VOLUNTEER AMBULANCE CORPS  
 VOLUNTEERS IN COMMUNITY SERVICE  
 WILDE STEIN CLUB  
 WOMEN'S ICE HOCKEY  
 WOODSMEN'S TEAM  
 WRESTLING TEAM  
 YORK HALL DORM GOVERNING BOARD  
 YORK VILLAGE HALL DORM GOVERNING BOARD

*Professional Societies:*

AGRICULTURAL AND RESOURCE ECONOMICS  
 AMERICAN ADVERTISING FEDERATION  
 AMERICAN CONGRESS ON SURVEYING AND MAPPING  
 AMERICAN INSTITUTE OF CHEMICAL ENGINEERS  
 AMERICAN MARKETING ASSOCIATION  
 AMERICAN SOCIETY OF CIVIL ENGINEERS  
 AMERICAN SOCIETY OF HEATING, REFRIGERATION AND AIR CONDITION ENGINEERS

AMERICAN SOCIETY OF MECHANICAL ENGINEERS  
 ASSOCIATED GENERAL CONTRACTORS  
 ASSOCIATION OF COMPUTING MACHINERY  
 FOREST PRODUCTS RESEARCH SOCIETY  
 INSTITUTE OF ELECTRICAL AND ELECTRONIC ENGINEERING  
 MAINE AGRICULTURAL AND FOREST ENGINEERS ASSOCIATION  
 PAPER INDUSTRY MANAGEMENT ASSOCIATION  
 SOCIETY OF AMERICAN FORESTERS



SOCIETY OF PHYSICS STUDENTS  
SOCIETY OF PROFESSIONAL JOURNALISTS  
SOCIETY OF WOMEN ENGINEERS  
STUDENT AMERICAN DENTAL  
HYGIENISTS' ASSOCIATION

*Religious Groups:*

BAHA'I CLUB  
B'NAI BRITH HILLEL (JEWISH)  
CAMPUS CRUSADE FOR CHRIST  
HINDU PRAYERS  
INTER-VARSITY CHRISTIAN  
FELLOWSHIP  
LATTER-DAY SAINTS STUDENT  
ASSOCIATION

*Honor Societies:*

ALL MAINE WOMEN (SENIOR  
WOMEN)  
ALPHA DELTA SIGMA  
(ADVERTISING)  
ALPHA EPSILON RHO  
(BROADCAST)  
ALPHA KAPPA DELTA  
(SOCIOLOGY)  
ALPHA LAMBDA DELTA (FIRST  
YEAR STUDENT)  
ALPHA ZETA (AGRICULTURAL)  
BETA GAMMA SIGMA (BUSINESS  
ADMINISTRATION)  
CHI EPSILON (CIVIL  
ENGINEERING)  
ETA KAPPA NU (ELECTRICAL  
ENGINEERING)  
KAPPA DELTA PI (EDUCATION)  
KAPPA KAPPA PSI (BAND)  
KAPPA OMICRON NU (HOME  
ECONOMICS)  
OMICRON DELTA EPSILON  
(ECONOMICS)  
ORDER OF OMEGA (FRATERNITY/  
SORORITY)  
PHI ALPHA THETA (HISTORY)

*Fraternities:*

ALPHA GAMMA RHO  
ALPHA PHI OMEGA (SERVICE)  
BETA THETA PI  
INTERFRATERNITY COUNCIL  
KAPPA SIGMA  
LAMBDA CHI ALPHA  
PHI ETA KAPPA  
PHI GAMMA DELTA

STUDENT HEALTH ADVISORY COMMITTEE  
TECHNICAL ASSOCIATION OF PULP AND  
PAPER INDUSTRY  
WILDLIFE SOCIETY

MAINE CHRISTIAN ASSOCIATION  
(PROTESTANT)  
NEWMAN CENTER (CATHOLIC)  
UMAINE MUSLIM STUDENT GROUP  
UMAINE STUDENT FELLOWSHIP  
(PENTECOSTAL)

PHI BETA KAPPA (LIBERAL ARTS AND  
SCIENCES)  
PHI KAPPA PHI (UNIVERSITY WIDE)  
PI ALPHA ALPHA (PUBLIC AFFAIRS)  
PI KAPPA LAMBDA (MUSIC)  
PI MU EPSILON (MATHEMATICS)  
PI SIGMA ALPHA (POLITICAL SCIENCE)  
PI TAU SIGMA (MECHANICAL  
ENGINEERING)  
PSI CHI (PSYCHOLOGY)  
SCABBARD AND BLADE (MILITARY)  
SENIOR SKULLS (SENIOR MEN)  
SIGMA DELTA CHI (JOURNALISM)  
SIGMA PHI ALPHA (DENTAL HYGIENE)  
SIGMA PI SIGMA (PHYSICS)  
SIGMA TAU DELTA (ENGLISH)  
SIGMA XI (SCIENTIFIC RESEARCH)  
SOPHOMORE EAGLES (SOPHOMORE  
WOMEN)  
SOPHOMORE OWLS (SOPHOMORE MEN)  
TAU ALPHA PI (ENGINEERING  
TECHNOLOGY)  
TAU BETA PI (ENGINEERING)  
TAU BETA SIGMA (BAND)  
XI SIGMA PI (FOREST RESOURCES)  
20th MAINE HONOR SOCIETY

PHI KAPPA SIGMA  
PI KAPPA ALPHA  
SIGMA ALPHA EPSILON  
SIGMA CHI  
SIGMA NU  
TAU KAPPA EPSILON  
THETA CHI



*Sororities:*

ALPHA OMICRON PI  
 ALPHA PHI  
 CHI OMEGA  
 DELTA DELTA DELTA  
 DELTA ZETA

GAMMA SIGMA SIGMA (SERVICE)  
 PANHELLENIC COUNCIL  
 PHI MU  
 PI BETA PHI

***The Union Board: "Diversions"***

The Union Board is a programming board of students and staff with an interest in campus activities. The Board (TUB) creates a calendar of social, recreational and leisure-time events. With the support of the Comprehensive Fee, The Union Board delivers a campus activities program with minimal personal cost to students. Membership in The Union Board is open to all students interested in selecting, planning, and running events. Students wishing to participate are encouraged to visit The Union Board located in the Memorial Union, (207) 581-1735.

**Student Government**

University of Maine Student Government, Inc. is the largest organization of its kind in the State of Maine. It is funded and controlled by undergraduate students with the sole purpose of benefiting students through educational, cultural and social programs, events and activities.

The activities of Student Government, Inc. are directed by an elected president and vice-president who appoint and coordinate a diverse administrative staff including representative boards, service boards, committees, and other diversions representing student needs and promoting student rights.

Student Government, Inc. receives moneys from the Student Activity Fee. The Student Government Executive Budgetary Committee, as an advisory body, assists in budget matters and in disbursing funds to groups and organizations requesting assistance.

The General Student Senate (GSS) is the legislative unit of Student Government, Inc. and is under the leadership of the vice-president. The GSS has final approval over all Student Government matters. It is composed of 35 to 55 senators, each elected by a specific constituency for a one-year term. The GSS and its standing committees deal with budget matters, Student Government, Inc. policy, recommendations to the University, and any matters affecting the students of UMaine.

The boards that help make up the Student Government, Inc. are listed below.

***Representative Boards******Off-Campus Board (OCB)***

The Off-Campus Board was created to serve the needs and interests of the undergraduate students who live off-campus. This goal is accomplished by organizing social functions, concerts and publications. OCB also keeps current on the local changes in town policies that may affect the off-campus student population. They are also the prime organizers of Bumstock.

***Residents on Campus (ROC)***

ROC coordinates the activities of the 18 Hall Governing Boards (HGB) and serves as the central governing body for all on-campus students. In this role, it assists in and oversees implementation of policies, programs, and activities as well as controlling the Student TV Channel.

***Inter-Fraternity Council (IFC)***

The 14 fraternities at the University are represented by the Inter-Fraternity Council. Membership consists of two members from each fraternity, the president and one other member. The officers of IFC are elected in the Fall by the entire fraternity system. The Council sponsors programs for the fraternity system of an educational and social nature and assists in the development of University policies that affect fraternities. The Inter-Fraternity Council and Panhellenic Council (see below) are funded through Student Government and provide services for students and the community, including marathons, blood drives and Big Brother/Big Sister programs. Greek



Week, leadership seminars, a competitive intramural schedule and many social events highlight Greek life on campus.

#### *Panhellenic Council (PANHEL)*

The Panhellenic Council is the representative council for sorority women on campus. PANHEL coordinates activities for 7 sororities and cosponsors events with IFC, such as Winter Carnival and Greek Week. PANHEL is also involved in a variety of humanitarian purposes. The election of officers is held in the Fall of each year.

#### *Service Boards*

##### *Guest Lecture Series (GLS)*

Guest Lecture Series is a board of Student Government whose mandate is to promote a well-rounded education by presenting lectures on diverse topics and subjects to the University community. GLS sponsors four to six lectures each year and is also responsible for assisting various campus organizations and departments in bringing speakers of special interest through co-funding and other support.

GLS is composed of 10 to 15 students, five of whom serve on the Executive Committee. All new members are welcome.

##### *Legal Services (LS)*

Legal Services is a professional law office retained by Student Government and funded by a portion of the Activity Fee. This service is provided on a contractual basis with a local law firm. Legal advice and/or representation is provided to undergraduate students who have paid the Activity Fee. LS provides general legal services as well as academic and administrative appeals to the University and conduct code violations. LS cannot advise or handle cases involving disputes between undergraduate students.

##### *Maine Day Board*

The Maine Day Board organizes the University of Maine, Maine Day tradition. This event has been held for 60+ years. Maine Day is an opportunity for the University as a whole to get involved in a day of community service, as well as enjoy the many events that day.

Maine Day will be on the last Wednesday of the Spring semester. Classes will be cancelled on this day with the exception of classes, including laboratory and recitation sections, that meet only on Wednesdays. Within 30 days after Maine Day, the group that has overall responsibility for organizing the event (currently the Student Alumni Association) shall submit to the Faculty Senate a list of projects that were accomplished and the number of students who participated.

##### *Senior Council*

Senior Council serves as the campus liaison between the senior class and the Administration in organizing and coordinating the activities and events surrounding commencement.

#### **Bookstore**

The University Bookstore, located in the Memorial Union, is an auxiliary service department of the University of Maine. Accordingly, its purpose is to serve the academic community by making available books and supplies required for course work. In addition, the store maintains a wide selection of general books, supplies and other merchandise and services which contribute to the overall educational experience offered by the University of Maine. For more information call (207) 581-1700. E-Mail: [UMBook@maine.edu](mailto:UMBook@maine.edu).

Textbook refunds are allowed regardless of reason during the first 15 days of classes in the Fall and Spring semesters. All other merchandise except items sold as nonrefundable may be returned for a full refund if returned with a sales slip within 15 days of purchase. All merchandise must be in resaleable or in new condition, unmarked and clean. The Bookstore reserves the right to make judgement as to "new condition."

Among the services offered by the Bookstore: General: Gift certificates, special-order books, film processing, college rings, and graduation apparel. Used-Book Buy Backs: Used books in demand at the University of Maine are bought back at one-half the new list price. Books no longer in use at the University of Maine or those which the Bookstore is overstocked on are bought back at the current national wholesale price.



Located on the second floor of the Memorial Union: Newscounter: This convenient corner store is available for your shopping pleasure. Beverages, snacks, candy, local and out-of-town newspapers, magazines, cards, and sundries are among the items carried. U.S. Postal Substation: Stamps, Money Orders, Express Mail, Parcel Post and most services of the Post Office. Check Cashing Service: At the Post Office you may cash personal checks up to \$100.00 with I.D. University checks, payroll checks, and government checks are also cashed with I.D. (75-cent fee). Sorry, no two-party checks accepted.

### **Office of Services for Students with Disabilities (Onward Program)**

The Counselor/Coordinator of Services for Students with Disabilities facilitates the education of students with physical, learning, and emotional disabilities by providing a point of coordination for any special services they may need while attending the University of Maine.

Some of the services provided or coordinated for students with disabilities are advising, special orientation to campus, readers, recorders, the ordering of taped texts, classroom relocation, priority registration, mediation and advocacy, classroom accommodations, as well as personal, educational, and vocational counseling. Students believed to be learning disabled without documentation can be screened through this office and referred for assessment to outside private psychologists.

#### *Accommodation Procedure for Students with Disabilities*

Students with disabilities have two options when making requests for academic accommodation. Requests are made to either the Coordinator of Services for Students with Disabilities at the Onward Program, or to the faculty member teaching the student's class.

#### *Option One*

Students who request accommodation through the Coordinator of Services for Students with Disabilities, at the Onward Program, complete the following procedure each semester. There is no such thing as a "standing letter of accommodation." The process of providing accommodations involves each specific course and changing needs and thus requires review on a semester-by-semester basis.

1. Call to make an appointment to see Ann Smith, Coordinator of Services for Students with Disabilities. Voice (207) 581-2319, TDD (207) 581-2311.
2. Provide current appropriate documentation of disability and accommodation need from a qualified medical or other licensed professional evaluator if disability is not readily apparent. (See L.D. Documentation Guidelines.)
3. Bring to the appointment the current class schedule and the names of professors.
4. If the student is qualified and the accommodation deemed appropriate using criteria from the University of Maine Policy on Accommodations, then a request form is completed by the student and Disability Services will prepare a letter for working with that student. The student will be asked to sign a release form for all accommodation letters requested. No letters will be made available until the accommodation request is completed.
5. Unless otherwise arranged, letters of accommodation will be held at the Onward Building for the student to pick up and deliver to his/her professors. This allows the professor to meet with the student and discuss any accommodation arrangements. In some cases, letters will be mailed to professors but this is the exception and needs to be requested by the student.
6. The professor has final responsibility for an accommodation provision. If a formally requested accommodation from the Onward Program is not provided by the professor, then it is the student's responsibility to bring this to the Coordinator's attention for further advocacy.

#### *Option Two*

Student requests accommodation directly from professor of his/her class.

Request granted without intervention from the Coordinator of Services for Students with Disabilities at the Onward program. For example, a student may request to tape record class lectures. Many professors have no difficulty with such a request and grant it immediately.

*Or*



Professor refers student to Coordinator of Services for Students with Disabilities for:

1. Verification of disability
2. Accommodation request letter
3. Exploration of accommodation alternatives. Student follows procedure as outlined in Option 1.

### **Accommodation Policy for Students with Disabilities**

It is the policy and practice of the University of Maine to comply with the Americans with Disabilities Act, Section 504 of the Rehabilitation Act, and state and local requirements regarding students with disabilities. Under these laws, no qualified individual with a disability shall be denied access to or participation in services or programs at UMaine.

In compliance with federal and state regulations, reasonable accommodations are provided to qualified students with disabilities. A qualified individual is a person who, with or without reasonable accommodations, can perform the essential functions of a program or course requirements. The essential requirements of an academic course or program need not be modified to accommodate an individual with a disability.

The University has designated Student Disability Services, located in the Onward Building, as the office which coordinates services for students with disabilities, as part of the continuing effort to make the campus accessible.

Final responsibility for selection of the most appropriate accommodation rests with the University and is determined on an individual case by case basis, based on the nature of the course or program and the nature of the student's disability.

Students are encouraged to meet with the Coordinator of Services for Students with Disabilities to develop a plan for their academic accommodations. A request for accommodation is deemed reasonable if it:

1. Is based on documented individual needs in all cases of non-apparent disability
  2. Allows the most integrated experience possible
- AND
3. Does not compromise essential requirements of a course or program
  4. Does not pose a threat to personal or public safety
  5. Does not impose undue financial or administrative burden
  6. Is not of a personal nature (ex. paying for personal care attendant, eyeglasses, etc.)

It is the student's responsibility in the accommodation process to:

1. Follow the University of Maine accommodation procedure for Students with Disabilities
2. Identify self as having a disability to Onward's Services for Students with Disabilities, or to faculty, or staff when the disability is not readily apparent
3. Provide at the student's expense, current appropriate documentation of disability and accommodation need from a qualified medical or other licensed professional. (See Learning Disabilities Documentation Guidelines); (To be kept in confidential file separate from student's academic files).
4. Request a specific accommodation or services.

For further information, please contact Ann Smith, Coordinator of Services for Students With Disabilities, 5757 Onward Building, University of Maine, Orono, ME 04469-5757. Phone (207) 581-2319, TDD (207) 581-2311.

### **The Maine Campus**

The award-winning *The Maine Campus* newspaper is published Mondays, Wednesdays and Fridays throughout the school year in Chadbourne Hall. It is written, edited, and produced entirely by University of Maine students. The newspaper offers students valuable experience in writing and reporting, editing, graphics, photography, and advertising sales and design. Students, regardless of their majors, are invited to join the staff and also to use the newspaper as a forum through which to express their opinions through letters to the editor. For further information, call (207) 581-1271.



## Maine Review

The *Maine Review* is the University of Maine's annual literary magazine. It publishes fiction, non-fiction, poetry, and artwork by University students. Student staff members and volunteers combine to produce a quality magazine. The editor is elected annually and all students are encouraged to participate. The *Maine Review* not only offers student writers the opportunity to publish their work but also offers students valuable magazine publishing experience. Inquiries about submissions may be made through the English Department Office, Room 304, Neville Hall or call (207) 581-3822.

## PRISM Yearbook

The *PRISM* yearbook documents the school year at the University of Maine. Featured in the yearbook are campus events, arts and music, sports, and student life.

The *PRISM* office is located on the third floor of the Memorial Union and reports to the Student Government. Call (207) 581-1841 for additional information.

## Athletics and Recreation

Through the Department of Athletics and Recreation, the University offers programs in recreation and competitive intramural and intercollegiate sports. Because these activities are recognized as an integral part of the educational process, the University supports them with professional staff, equipment, and facilities. These programs are to promote education leadership, physical fitness, an opportunity for recreational pursuit, and athletic excellence through competition. Students are offered an equal opportunity for participation and achievement.

### Intercollegiate Athletics

The University of Maine is the state's only NCAA Division I institution (football is Division I-AA). With 19 varsity sports offered, UMaine hosts the highest caliber of intercollegiate athletic competition available in the State of Maine. The University's conference membership includes the Atlantic 10, Hockey East, and America East. The 19 varsity sports offered are: baseball, men's basketball, women's basketball, men's cross-country, women's cross-country, field hockey, football, men's golf, men's ice hockey, women's ice hockey, men's soccer, women's soccer, softball, men's swimming, women's swimming, men's indoor track, women's indoor track, men's outdoor track, and women's outdoor track.

### Recreational Sports Programs

The Recreational Sports Department sponsors programs in Intramurals, Sport Clubs, Fitness, Open Recreation and Non-credit Instruction. These programs are open to students, faculty, and staff of the University.

#### Intramurals

Recreational Sports sponsors approximately 65 intramural programs for both men and women. Some of these programs are strictly single sex, while others are coeducational. The main objectives of the program are to promote organized activities in an atmosphere of fair play, while encouraging physical fitness, health and safety for all participants.

#### Sport Clubs

There are a variety of Sport Club activities on the University of Maine campus. Clubs are open to University students, faculty, and staff. Sport Clubs provide an opportunity for participants to learn new skills, polish old ones, or compete at the collegiate level. Current clubs include men's and women's lacrosse, men's and women's rugby, Blade Society, mountain bike, ultimate frisbee and men's and women's volleyball.

Further information on clubs can be obtained in Room 142B Memorial Gymnasium or by calling (207) 581-3054.

#### Open Recreation

Facilities in both Memorial and Lengyel Gym are open a considerable number of hours each day for use in such recreational pursuits as basketball, volleyball, badminton, walking, jogging, ping pong, racquetball, squash and wallyball. Equipment can also be signed out or rented to enjoy these activities. There are several recreational swims each day in the Wallace Pool. MaineCard I.D.'s are used for facility and equipment access.



### *Fitness*

Recreational Sports sponsors classes in aerobics, step aerobics, and aquarobics for students, faculty, staff and their spouses. Also The Latti Fitness Center is available for those wishing to purchase a pass. Latti has cardiovascular equipment, selectorized weight machines and free weights. Instructors are also available to assist users in setting up personalized fitness programs.

### *Non-credit Instruction*

Periodically the Recreational Sports Department will offer non-credit classes in such activities as racquetball, squash, cross country skiing, tennis and other similar activities. These classes will offer the participants the opportunity to learn the basic skills of the activity in a timely fashion. For further information on any Recreational Sports Program call (207) 581-1082.



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## Named Professorships and Chairs

**American Congress of Surveying and Mapping Professorship in Land Information Studies**, vacant.

**Mark and Marcia Bailey Professorship of Speech and Theatre**, Dr. Kristin Langellier.

**Adelaide C. Bird and Alan L. Bird Professor of American History**, William J. Baker, Richard D. Blake, Howard P. Segal, William H. TeBrake.

**Henry R. and Grace V. Butler Professorship of Electrical Engineering**, John Field

**Louis Calder Professor of Pulp and Paper Technology**, Dr. Joseph M. Genco.

**Roger Clapp Castle and Virginia Averill Castle Distinguished Professorship in Electrical Engineering**, Dr. Fred H. Irons.

**Agatha B. Darling Professorship in Oceanography**, vacant.

**Claire S. Darling Professorship in Oceanography**, vacant.

**Lloyd H. Elliott Professorship in English**, visiting scholar.

**Edwin L. Giddings Professor of Forest Policy**, Dr. David B. Field.

**D.S. Gottesman Research Professor of Chemical Engineering**, Dr. Erdogan Kiran.

**Robert N. Haskell '25 Power Engineering Professorship**, James Patton.

**Richard C. Hill Professorship in Mechanical Engineering**, vacant.

**Curtis Hutchins Professor of Forest Ecosystems Management**, Dr. Robert S. Seymour.

**Ruth Hutchins Professor of Forest Tree Physiology**, Dr. Michael S. Greenwood.

**Libra Professorship in Conservation Biology**, Malcolm L. Hunter, Jr.

**Libra Professorship in Geological Sciences**, George H. Denton.

**Libra Professorship in History**, Scott See.

**Malcolm G. Long Professorship in Civil Engineering**, vacant.

**J. Larcom Ober Research Chair in Chemical Engineering**, Dr. Pierre Lepoutre.

**Nicolas M. Salgo Professor of Business Administration**, John Ford.

**Henry W. Saunders Professor of Hardwood Silviculture**, Dr. Maxwell McCormack

**Mark R. Shibles Distinguished Visiting Professorship**, visiting scholars.

**Edmund Styrna Coachship of Track**, James O. Ballinger.

**University of Maine Pulp and Paper Foundation Professor of Chemical Engineering**, Dr. Edward V. Thompson.

**Arthur O. Willey Professor of Mechanical Engineering**, Dr. William C. Rivard.

## Alumni Association Distinguished Maine Professor Award Recipients

1998 Fred H. Irons

1997 Irving Kornfield

1996 Malcolm L. Hunter, Jr.

1995 Habib J. Dagher

1994 Dana N. Humphrey

1993 George H. Denton

1992 Raymie E. McKerrow

1991 Stephen A. Norton

1990 Alan J. Kimball

1989 Fred B. Knight

1988 Dana W. Birnbaum

1987 Brian Green

1986 Anne P. Sherblom

1985 John A. Alexander

1984 John W. Toole

1983 Martin R. Stokes

1982 Eugene A. Mawhinney

1981 Mary S. Tyler

1980 Malda Brandt

1979 Michael H. Lewis

1978 Charles W. Smith

1977 Melvin Gershman

1976 Donald A. Grant

1975 Erling R. Skorpen

1974 William G. Valteau

1973 John H. Dearborn

1972 Constance H. Carlson

1971 Douglas A. Gelinas

1970 Joseph Scimecca

1969 Robert Thomson

1968 Jonathan Biscoe

1967 David W. Trafford

1966 Richard G. Emerick

1965 Vincent A. Hartgen

1964 Benjamin Speicher

1963 Walter S. Schoenberger



## Presidential Outstanding Teaching Award Recipients

1998 Sandra L. Caron  
1997 Fred H. Irons  
1996 Paul B. Roscoe  
1995 Barbara J. W. Cole

1994 William E. Glanz  
1993 Saundra L. Gardner  
1992 Christina L. Baker  
1991 Kristin M. Langelier

## Presidential Public Service Achievement Award Recipients

1998 Dana N. Humphrey  
1997 Sheila J. Pechinski  
1996 Alfred A. Bushway  
1995 James H. Breece  
1994 Ray B. Owen  
1993 Edward D. "Sandy" Ives  
1992 Lucille A. Zeph

1991 William H. Whitaker  
1990 Herbert Hidu  
1989 David F. Wihry  
1988 Robert C. Bayer  
1987 James A. Wilson  
1986 Vaughn H. Holyoke  
1985 Barbara A. Barton

1984 Richard J. Campana  
1983 Patricia M. Pierson  
1982 Richard C. Hill  
1984 Richard J. Campana  
1983 Patricia M. Pierson

## Presidential Research and Creative Achievement Award Recipients

1998 Douglas M. Allen  
1997 Gary M. King  
1996 Burton N. Hatlen  
1995 Erdogan Kiran  
1994 C. Stewart Doty  
1993 William N. Unertl  
1992 J. Malcolm Shick  
1991 Merrill F. Elias  
1990 Stephen A. Norton  
1989 William J. Baker

1988 Michael D. Bentley  
1987 John H. Dearborn  
1986 Colin E. Martindale  
1985 Richard D. Blake  
1984 Harold W. Borns, David  
C. Smith  
1983 No Award  
1982 Bruce L. Nicholson  
1981 Carroll F. Terrell  
1980 John F. Vetelino

1979 James D. McCleave  
1978 Peter Csavinszky  
1977 William Pease, Jane  
Pease  
1976 Robert J. Jensen  
1975 George H. Denton  
1974 Geddes Simpson  
1976 Robert J. Jensen  
1975 George H. Denton



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- Byther, Thomas E.** (1966). B.A. Ricker College 1964; M.A. University of Maine 1966; Chairperson and Associate Professor of Computer Science
- Caccese, Vincent** (1986). B.S. Drexel University 1979; M.S. Drexel University 1982; Ph.D. Drexel University 1985; Associate Professor of Mechanical Engineering
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- Callaway, Murray T.** (1982). B.A. University of Florida 1975; M.A. University of Maine 1982; Lecturer in English
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- Carter, Katherine K.** (1981). B.S. C. Missouri State University 1974; M.A.T. Duke University 1976; M.F. Duke University 1978; Ph.D. West Virginia University 1980; Associate Professor of Forest Resources
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- Causey, Robert C.** (1998). Assistant Professor of Biosystems Science and Engineering
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- Chio, Vanessa C. M.** (1997). B.Com. University of Alberta 1985; M.B.A. Concordia University 1988; Ph.D. University of Massachusetts at Amherst 1997; Assistant Professor of Management
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- Christensen, Thomas** (1976). B.S.A.E. University of Maine 1971; M.S.A.E. University of Maine 1973; Associate Professor of Agricultural and Forest Engineering
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- Cody, Howard H.** (1987). B.A. University of Maine 1967; M.A. University of Iowa 1969; Ph.D. McMaster University 1977; Associate Professor of Political Science and Canadian Studies
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- Cole, John M.** (1994). B.S. University of Massachusetts 1975; M.S. Pace University 1979; Faculty Associate in Nursing
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- Culina, Paul J.** (1995). B.S. Norwich University 1991; M.Ed. Norwich University 1993; Assistant Athletic Trainer; Lecturer in Athletics
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- Egenhofer, Max J.** (1989). Abitur, Graf-Zepplin-Gymnasium 1977; Diploma University of Stuttgart 1985; Ph.D. University of Maine 1989; Associate Professor of Spatial Information Science and Engineering; Cooperating Associate Professor of Computer Science; Director NCGIA
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- Wheelwright, Nathaniel T.** (1990). B.S. Yale University 1975; Ph.D. University of Washington 1982; Faculty Associate in Wildlife Ecology
- Whelan, Robert E.** (1983). A.B. Bowdoin College 1962; M.A. University of Massachusetts 1971; Lecturer in English
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- White, Alan S.** (1986). B.A. Williams College 1973; M.S. University of Montana 1976; Ph.D. University of Minnesota 1981; Associate Professor of Forest Resources: FERP Manager
- White, Christopher H.** (1995). Lecturer I in English
- White, Gregory K.** (1976). B.A. Vanderbilt University 1968; M.B.A. University of Alaska 1973; Ph.D. Washington State University 1976; Associate Professor, Agricultural and Resource Economics
- White, Jefferson A.** (1972). B.A. Baylor University 1952; M.A. Yale University 1961; M.S. Yale University 1981; Ph.D. Yale University 1964; Professor of Philosophy
- White, John P.** (1995). Lecturer I in English
- White, Robert C.** (1978). B.S. Springfield College 1963; M.Ed. Springfield College 1964; Ed.D. University of Houston 1976; Division Director, Division of Lifelong Learning; Associate Professor
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- Whitkop, Peter G.** (1994). B.S. University of Maine 1972; M.S. University of Maine 1976; Ph.D. University of Maine 1978; Instructor of Chemistry
- Whitlock, Michael** (1996). B.A. St. Mary's University 1985; B.S.W. St. Thomas University 1990; M.S.W. Carleton University 1993; Faculty Associate in Social Work
- Whitney, Allison I.** (1986). B.S. University of Maine 1962; M.S. University of Maine 1964; Lecturer in Electrical and Computer Engineering; Electrical Engineering Coordinator
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- Wick, Anatole** (1986). B.M. Juillard School 1978; M.M. Juillard School 1979; D.M.A. Juillard School 1987; Associate Professor of Music
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- Wiggin, William E.** (1997). B.S. University of Maine 1988; M.S.W. University of Maine 1994; Faculty Associate in Social Work
- Wihry, David F.** (1969). A.B. Merrimac College 1964; Ph.D. Syracuse University 1972; Associate Professor of Economics
- Wilborn, Sandra** (1996). B.S.W. College of St. Teresa 1983; Faculty Associate in Social Work
- Wilder, Robert** (1992). B.S.E.D. University of Maine 1988; M.S.E.D. University of Maine 1990; Assistant Football Coach; Coordinator of Football Operations; Lecturer in Physical Education and Athletics
- Wilhelm, Jeffrey D.** (1995). B.A. Wallace College 1982; M.A.T. Brown University 1983; Ph.D. University of Wisconsin 1994; Assistant Professor of Education
- Williams, Matthew S.** (1985). B.S. University of Connecticut 1972; B.S. University of Connecticut 1975; M.S. University of Connecticut 1978; Extension Educator, Aroostook County; Associate Extension Professor
- Wilson, James A.** (1968). B.A. Lake Forest College 1962; Ph.D. University of Wisconsin 1971; Associate Director and Professor of Marine Sciences; Cooperating Professor of Resource Economics and Policy
- Wilson, John R.** (1969). A.B. Bates College 1963; M.A. University of Kansas 1967; Ph.D. University of Kansas 1969; Associate Professor of English
- Wlodarski, Fred M.** (1977). B.S. University of Illinois 1968; M.D. University of Illinois 1972; Faculty Associate in Zoology
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- Wohlgemuth, Andrew R.** (1969). A.B. University of Pennsylvania 1959; M.A. Syracuse University 1966; Ph.D. Syracuse University 1969; Professor of Mathematics
- Wood, Carol L.** (1987). B.S.N. University of Illinois 1975; M.S.N. University of Illinois 1977; Ed.D. University of Maine 1992; Associate Professor of Nursing
- Woods, Stephen A.** (1992). B.S. University of Massachusetts 1976; M.S. Washington State University 1980; Ph.D. University of Massachusetts 1989; Associate Professor of Biological Sciences
- Woodward, Theodore W.** (1996). B.A. Bucknell University 1986; M.A. University of Connecticut 1989; Assistant Basketball Coach; Lecturer in Physical Education and Athletics
- Worcester, Lenore** (1995). Associate Professor of Education
- Worden, Philip C.** (1995). B.A. Sarah Lawrence College; J.D. Boston University School of Law 1980; Instructor in Public Administration
- Work, Gerald G.** (1967). B.A. Albright College 1960; M.Ed. Ohio University 1962; Ph.D. Ohio University 1967; Professor of Education
- Wren, Jeffrey** (1975). B.S. William and Mary 1971; M.Ed. University of Maine 1974; Aquatics Director; Swim Coach; Lecturer in Physical Education
- Wright, James D.** (1994). B.S. Ouachita Baptist University 1982; B.S. Louisiana Technical University 1984; M.S. University of South Carolina 1986; Ph.D. Columbia University 1991; Assistant Professor of Geological Sciences and Quaternary Studies
- Wright, Jeffrey Michael** (1992). B.S. University of Maine 1973; A.S. University of Maine 1971; M.S. Central Michigan University 1989; Professor of Military Science
- Xue, Huijie** (1994). B.S. Shandong College 1984; M.A. Princeton University 1988; Ph.D. Princeton University 1991; Assistant Professor Marine Science
- Yarborough, David E.** (1979). B.S. University of Maine 1975; M.S. University of Maine 1978; Ph.D. University of Massachusetts 1991; Extension Blueberry Specialist; Associate Extension Professor; Associate Professor Horticulture
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- Yasenchak, John** (1989). Instructor in Education
- Yelland, Linda M.** (1997). B.S. Brigham Young University 1982; Ph.D. University of Maine 1993; Assistant Professor of Psychology
- Zeman, Janice L.** (1992). B.S. Acadia University 1984; Ph.D. Vanderbilt University 1991; M.S. Vanderbilt University 1987; Associate Professor of Psychology
- Zeph, Lucille A.** (1979). B.S. Boston State College 1970; Ed.D. Vanderbilt University 1983; M.Ed. Boston College 1976; Director, Center for Community Inclusion-University Affiliated Program; Associate Professor of Education
- Zhang, Donglin** (1997). B.S. Central South Forestry University 1983; M.S. Central South Forestry University 1989; M.S. University of Georgia 1994; Ph.D. University of Georgia 1997; Assistant Professor of Horticulture, Biosystems Science and Engineering
- Zibilske, Larry M.** (1981). B.S. Texas A & M University 1973; M.S. Texas A & M University 1975; Ph.D. University of Missouri 1979; Associate Professor of Applied Ecology and Environmental
- Zoldi, John M.** (1971). B.S.E.E. Clarkson College 1965; M.S.E.E. Clarkson College 1971; Associate Professor of Mathematics
- Zollitsch, Reinhard** (1969). B.A. University of Kiel 1962; M.A. University of Maine 1964; M.A. University of Massachusetts 1969; Ph.D. University of Massachusetts 1971; Associate Professor of German
- Zweben, Carl H.** (1997). B.C.E. The Cooper Union 1960; M.S.C.E. Columbia University 1961; C.E. Columbia University 1963; Ph.D. Polytechnic University 1966; Professor of Civil Engineering



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- Andersen, Charles L.** (1955). B.A. University of Utah 1949; M.A. University of Utah 1951; Assistant Professor Emeritus of English
- Annis, C. Herbert** (1964). B.S. Kansas State University 1959; M.S. Kansas State University 1974; Extension Agent, Knox-Lincoln County; Associate Extension Educator Emeritus
- Arms, Chadwick C.** (1964). B.S. University of Vermont 1951; M.S. University of Vermont 1960; Extension Dairy Specialist Emeritus
- Babcock, Robert H.** (1975). B.A. State University of New York 1953; M.A. State University of New York 1957; Ph.D. Duke University 1970; Professor Emeritus of History
- Bain, W. Murray** (1959). B.A. Indiana University 1951; M.A. Indiana University 1953; Ph.D. Indiana University 1959; Professor Emeritus of Microbiology
- Banasiak, Chester F.** (1974). B.S. Michigan State University 1948; M.S. University of Massachusetts 1952; Ph.D. University of Maine 1974; Associate Research Professor Emeritus of Wildlife Resources
- Barr, Richard L.** (1968). B.S. Purdue University 1964; M.S. University of Maine 1968; Extension Educator Emeritus
- Barry, Ruth D.** (1965). B.S. University of Maine 1976; M.S. University of Maine 1977; Assistant Dean Emerita of Student Services
- Bartlett, Merrill D.** (1961). B.A. University of Maine 1952; M.A. University of Maine 1958; Associate Dean Emeritus; Associate Professor Emeritus of Business Administration
- Bates, Edwin H.** (1953). B.S. University of Maine 1937; M.S. University of Wisconsin 1961; Extension Educator Emeritus; Director of Cooperative Extension Service
- Beamesderfer, John W.** (1947). B.S. Gettysburg College 1932; M.S. University of Michigan 1939; Ph.D. University of Michigan 1948; Professor Emeritus of Chemistry
- Beard, Earl M. L.** (1972). B.S. West Chester State College 1959; M.A. Bowdoin College 1963; Ph.D. University of Wisconsin 1968; Professor Emeritus of Mathematics
- Bell, Harry A.** (1981). B.S. University of Maine 1949; Extension Educator Emeritus
- Bennett, Austin E.** (1981). B.S. University of Connecticut 1951; M.Ed. Colorado State University 1962; Extension Educator Emeritus
- Bennett, Jacob** (1963). A.B. Boston University 1949; M.A. Columbia University 1950; Ph.D. Boston University 1960; Professor Emeritus of English
- Berkun, Cleo S.** (1979). B.A. Hunter College 1949; M.S.W. University of Pittsburgh 1951; Ph.D. University of California 1981; Associate Professor Emerita of Social Work
- Bishop, David W.** (1962). B.S. Harvard College 1949; M.A. University of Maine 1951; Ed.D. New York University 1970; Professor Emeritus of Education
- Bissell, Lewis P.** (1949). Associate Extension Educator Emeritus
- Blake, Richard D.** (1973). B.S. Tufts University 1958; M.S. Rutgers University 1963; Ph.D. Princeton University 1967; Professor Emeritus of Biochemistry
- Blumenstock, Marvin W.** (1976). B.S. Rutgers University 1955; M.S. Yale University 1957; M.B.A. University of Maine 1978; Associate Professor Emeritus of Forestry
- Booth, Earl W.** (1978). B.S. Southern Connecticut State College 1968; M.A. University of Utah 1972; Ph.D. University of Utah 1974; Associate Professor Emeritus of English; ACE Program Advisor
- Bost, James S.** (1962). A.B. University of Illinois 1947; A.M. University of Illinois 1951; Ph.D. Indiana University 1961; Professor Emeritus of Theatre
- Brimmer, Jacqueline** (1964). License-Université De Lille 1935; Diplôme Université De Lille 1937; Assistant Professor Emerita of French
- Brooks, Joan L.** (1980). B.S. St. Mary's Dominican College 1977; M.S. University of Maine 1980; Ph.D. University of Maine 1988; Research Associate Emerita of Civil Engineering
- Brown Carleton M.** (1955). B.S. University of Maine 1949; M.S. University of Maine 1959; Professor Emeritus of Electrical Engineering
- Brown, Harold H.** (1968). B.S. University of Maine 1961; M.Ed. University of Maine 1965; Program Coordinator-Labor Program; Extension Professor Emeritus
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- Brush, Lillian H.** (1931). A.B. Lake Forest College 1923; M.A. University of Illinois 1924; Ph.D. Cornell University 1928; Lecturer Emerita in Psychology
- Buck, Charles E.** (1951). B.S. North Dakota State University 1942; M.S. North Dakota State University 1947; Ph.D. Ohio State University 1951; Professor Emeritus of Microbiology
- Button, Lloyd H.** (1954). B.S. University of Vermont 1953; M.S. University of Vermont 1954; Extension Educator, Emeritus
- Cambridge, Joan A.** (1967). University of Maine; Director Emerita of Prospect Research
- Camp, Paul R.** (1992). B.A. Wesleyan University 1941; M.A. Harvard University 1947; Ph.D. Pennsylvania State University 1951; Professor Emeritus of Physics
- Campana, Jean M.** (1970). B.S. University of Maine 1970; M.L.S. University of Maine 1973; Reference Librarian Emerita
- Campana, Richard J.** (1958). B.S. University of Idaho 1943; M.F. Yale University 1947; Ph.D. Yale University 1952; Professor Emeritus of Botany and Plant Pathology and Forest Resources
- Campbell, Ashley S.** (1968). B.S. Harvard University 1940; M.S. Harvard University 1947; Sc.D. Harvard University 1949; Professor Emeritus of Mechanical Engineering
- Carr, Edward Frank** (1957). B.S. Michigan State University 1943; Ph.D. Michigan State University 1954; Professor Emeritus of Physics
- Caughran, Alex M.** (1960). A.B. Drury College 1937; M.Ed. University of Missouri 1949; Professor Emeritus of Education
- Ceckler, William H.** (1969). B.S. University of Rochester 1951; M.S. Massachusetts Institute of Technology 1953; Sc.D. Massachusetts Institute of Technology 1960; Professor Emeritus of Chemical Engineering
- Chapman, Ben R.** (1956). B.S. University of Maine 1952; M.S. University of Maine 1963; Associate Professor Emeritus of Mechanical Engineering
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- Clark, David H.** (1963). B.A. University of Oklahoma 1954; M.S. University of Wisconsin 1960; Ph.D. University of Wisconsin 1962; Professor Emeritus of Economics
- Clark-McGrath, Rae.** (1961). B.S. University of Maine 1958; M.S. University of Maine 1970; Extension Professor Emerita of Human Development
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- Cloutier, Dorothea J.** (1976). B.S. University of Maine 1975; M.S. University of Southern Maine 1982; Extension Educator Emerita
- Collins, Edward** (1962). B.A. Marshall University 1954; M.A. Marshall University 1957; Ph.D. Emory University 1959; Professor Emeritus of Political Science
- Collins, John F.** (1971). B.S. University of Maine 1962; M.A. University of Maine 1965; Registrar Emeritus; National Student Exchange Coordinator
- Cook, Henry J.** (1959). B.S. Rhode Island University 1952; M.S. Rhode Island University 1957; Extension Educator Emeritus
- Cooper, George R.** (1950). B.A. Colorado State College 1940; M.S. Iowa State University 1948; Ph.D. Iowa State University 1950; Professor Emeritus of Plant Physiology
- Corbett, Ralph A.** (1930). Extension Dairy Specialist Emeritus
- Corey, Allan R.** (1983). B.S. University of Maine 1952; D.V.M. University of Toronto 1956; Associate Professor Emeritus of Veterinary Sciences
- Coulter, Malcolm W.** (1948). B.S. University of Connecticut 1942; M.S. University of Maine 1948; Ph.D. State University of New York at Syracuse University 1966; Professor Emeritus of Wildlife
- Coupe, John D.** (1962). B.S. Worcester Polytechnic Institute 1953; M.S. Clark University 1957; Ph.D. Clark University 1960; Professor Emeritus of Economics
- Crosby, Howard A.** (1946). B.S. University of Maine 1943; M.S.E.E. University of Maine 1959; Professor Emeritus of Electrical Engineering
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- Day, Richard B.** (1956). B.S. University of Maine 1942; Associate Extension Educator Emeritus
- De Haas, Herman** (1959). B.S. Westminster College 1947; M.A. University of Michigan 1950; Ph.D. University of Michigan 1955; Professor Emeritus of Biochemistry
- De Moulpied, Deborah** (1979). Diploma, Boston Museum 1956; B.F.A. Yale University 1960; M.F.A. Yale University 1962; Professor Emerita of Art
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- Devino, William S.** (1960). A.B. University of Vermont 1951; M.A. University of Connecticut 1953; Ph.D. Michigan State 1959; Dean Emeritus of the College of Business Administration; Professor Emeritus of Business and Economics
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- Dimond, John B.** (1959). B.S. University of Rhode Island 1951; M.S. University of Rhode Island 1953; Ph.D. Ohio State University 1957; Professor Emeritus of Entomology
- Dodge, Clayton W.** (1956). B.A. University of Maine 1956; M.A. University of Maine 1959; Professor Emeritus of Mathematics
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- Doty, C. Stewart** (1964). A.B. Washburn University 1950; M.A. University of Kansas 1955; Ph.D. Ohio State University 1964; Professor Emeritus of History
- Dowe, Paul James** (1948). B.S. University of Maine 1948; Associate Extension Educator Emeritus
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- Dunham, Wallace C.** (1966). B.S. University of Vermont 1952; M.S. Ohio State University 1956; Ph.D. Cornell University 1971; Dean Emeritus, Applied Science and Agriculture; Assistant Vice President; Director Emeritus, MAES; Professor Emeritus Agriculture and Resource Economics
- Dunlap, Robert D.** (1949). B.A. Colgate University 1943; M.S. Pennsylvania State University 1944; Ph.D. Pennsylvania State 1949; Professor Emeritus of Chemistry
- Dunning, Clement S.** (1947). Extension Agent Emeritus
- Durst, Katherine Miles** (1946). Professor Emerita of Child Development
- Eastman, Charles L.** (1947). Extension Agent Emeritus
- Elsemore, Vernon C.** (1947). B.A. University of Maine 1948; Assistant Director Emeritus of Residential Life
- Emerick, Richard G.** (1958). B.A. Syracuse University 1950; M.A. Pennsylvania University 1954; Ph.D. Pennsylvania University; 1960; Professor Emeritus of Anthropology; Director Emeritus of the Hudson Museum
- Evans, Emily Blair.** (1963). Associate Extension Educator Emerita
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- Foley, Howard M.** (1972). B.S. University of Maine 1952; J.D. University of Virginia 1955; Professor Emeritus of Legal Technology
- Folsom, Clyde H.** (1971). B.A. Ricker College 1959; M.Ed. Pennsylvania State University 1965; Ed.D. University of Maine 1971; Counselor Emeritus
- Forsgren, Roderick A.** (1965). B.B.A. University of Minnesota 1952; B.S. St. Cloud State College 1956; M.B.A. University of Denver 1959; D.B.A. University of Colorado 1965; Professor Emeritus of Management; Director of Graduate Program, College of Business Administration
- Forsythe, Howard Y.** (1969). B.S. University of Maine 1958; M.S. Cornell University 1960; Ph.D. Cornell University 1962; Professor Emeritus of Entomology
- Fox, Joseph M.** (1963). M.Ed. University of Maine 1958; Director Emeritus of Admissions
- Freeman, Stanley** (1952). A.B. Bates College 1948; M.A. Columbia University 1950; Ed.D. Columbia University 1957; Professor Emeritus of Education
- French, Forest M.** (1972). B.S. University of Maine 1961; M. S. University of Maine 1970; Extension Educator Emeritus
- Fuentes, Gregorio J.** (1967). Litentiate University of Madrid 1953; M.A. Rutgers University 1966; Assistant Professor Emeritus of Mathematics
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- Geiger, William R.** (1965). B.S. Fenn College 1961; M.A. Western Reserve University 1964; Ph.D. Western Reserve University 1965; Associate Professor Emeritus of Mathematics
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- Gershman, Melvin** (1958). B.S. Ohio State University 1955; M.Sc. University of Massachusetts 1957; Professor Emeritus of Microbiology and Animal and Veterinary Sciences
- Getchell, A. Stanley** (1941). B.S. University of Maine 1938; M.S. University of Maine 1940; Associate Chemist Emeritus
- Gibbs, Harold C.** (1971). B.Sc. McGill University 1951; D.V.M. Ontario Veterinary College 1955; M.Sc. McGill University 1956; Ph.D. McGill University 1958; Professor Emeritus of Animal and Veterinary Sciences and Wildlife Resources
- Gibbs, K. Elizabeth** (1971). B.Sc. McGill University 1952; M.Sc. McGill University 1957; Ph.D. McGill University 1971; Professor Emerita of Entomology
- Gibson, Richard C.** (1967). S.B. Massachusetts Institute of Technology 1942; S.M. Massachusetts Institute of Technology 1946; Sc.D. Massachusetts Institute of Technology 1953; Professor Emeritus of Electrical Engineering
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- Givens, Horace R.** (1983). A.B. Columbia University 1956; M.S. Columbia University 1957; Ph.D. New York University 1975; Professor Emeritus of Accounting
- Goater, John C.** (1955). Livestock Specialist Emeritus; Assistant Professor, Animal and Veterinary Sciences
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- Goldstone, Sanford** (1979). Professor Emeritus of Psychology
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- Goodwin, Bernard C.** (1972). University of New Hampshire; Research Associate Emeritus
- Gorham, John F.** (1953). B.S. University of Maine 1950; M.S. University of Maine 1952; Associate Professor Emeritus of Chemical Engineering
- Gould, Charles S.** (1966). B.S. Rutgers University 1949; M.S. Rutgers University 1951; Associate Extension Educator Emeritus
- Grant, Charles O.** (1996). B.A. University of Maine 1958; Ph.D. University of Buffalo 1962; Staff Psychologist; Director Emeritus of the Counseling Center
- Gray, Ashley C.** (1968). B.S. Farmington State College 1952; M.Ed. University of Maine 1955; Ph.D. University of Connecticut 1967; Associate Professor Emeritus of Education
- Gray, Durwood E.** (1963). B.S. University of Maine 1963; Extension Agent, Washington County; Extension Educator Emeritus
- Greenwood, George W.** (1994). B.S. University of Maine 1951; M.S. University of Illinois 1960; Ph.D. University of Illinois 1963; Director of Center for Engineering Studies; Professor Emeritus of Civil Engineering
- Grenci, Bruno M.** (1966). B.S. University of Maine 1953; Lecturer in General Engineering Technology
- Griffin, Conrad W.** (1963). B.S. University of Connecticut 1955; M.S. Kansas State University 1960; Extension Professor Emeritus of Community Development/Marine
- Guesman, Arthur O.** (1973). B.A. University of Pittsburgh 1954; M.A. University of Pittsburgh 1957; Associate Professor Emeritus of Journalism
- Hackett, Edward W.** (1963). B.A. University of Maine 1952; M.Ed. University of Maine 1953; Director Emeritus of Continuing Education Division and Summer Session
- Hale, Richard A.** (1966). B.S. University of Maine 1947; M.F. Yale University 1948; Associate Professor Emeritus of Wood Technology
- Hall, Bradford A.** (1962). A.B. University of Maine 1955; M.S. Brown University 1959; Ph.D. Yale University 1964; Professor Emeritus of Geological Sciences
- Hall, Douglas A.** (1965). B.A. University of Maine 1959; M.A. University of Colorado 1965; Assistant Professor Emeritus of German
- Hamilton, Keith E.** (1966). B.S.E.E. Rutgers University 1960; M.S.E.E. University of Colorado 1966; Professor Emeritus of Electrical Engineering Technology
- Hamilton, Wayne A.** (1960). B.S.C.E. Ohio Northern University 1958; M.S. Case Institute of Technology 1960; Ph.D. Oklahoma State University 1967; Associate Dean Emeritus of the College of Engineering; Professor Emeritus of Civil Engineering
- Hammer, Max** (1969). B.B.A. City College of New York 1956; Ph.D. University of North Dakota 1961; Professor Emeritus of Psychology
- Harmon, Gerald S.** (1962). M.S. University of Maine 1956; Ph.D. Texas Agricultural and Mechanical University 1962; Associate Professor Emeritus of Physics
- Harris, Paul C.** (1959). B.Sc. McGill University 1952; M.S. University of Maryland 1956; Ph.D. University of Maryland 1960; Associate Professor Emeritus of Animal and Veterinary Sciences
- Hawes, Robert O.** (1978). B.S. University of Maine 1956; M.S. University of Massachusetts 1958; Ph.D. Pennsylvania State University 1962; Professor Emeritus of Animal and Veterinary and Aquatic Sciences
- Hawley, Henry Charles** (1946). Professor Emeritus of Business and Economics
- Hepler, Paul R.** (1956). B.S. Michigan State 1948; M.S. University of Illinois 1950; Ph.D. University of Illinois 1956; Associate Professor Emeritus of Horticulture
- Hidu, Herbert** (1970). B.S. University of Connecticut 1958; M.S. Pennsylvania State University 1960; Ph.D. Rutgers University 1967; Professor Emeritus of Animal and Veterinary Sciences
- Hill, Beryl Barton** (1958). B.S. Massachusetts State University 1940; Associate Extension Educator Emerita
- Hill, Richard C.** (1946). B.S. Syracuse University 1941; Director Emeritus, Department of Industrial Cooperation; Professor Emeritus of Mechanical Engineering
- Hjelm, Ralph O.** (1969). B.A. Upsala College 1944; B.D. Augustana Technological Seminary 1947; S.T.M. Union Theological Seminary 1949; Ph.D. Harvard University 1954; Professor Emeritus of Philosophy
- Hodgkins, L. Whitney** (1954). B.S. University of Maine 1950; M.S. University of Maine 1969; Extension Educator, Emeritus
- Hoffman Jr., Benjamin F.** (1977). B.A. University of Virginia 1951; M.F. Yale University 1957; M.Ph. Yale University 1981; Ph.D. Yale University 1982; Professor Emeritus of Forest Resources and Forest Engineering
- Hogan, John Matthew** (1964). B.S. Rutgers University 1941; Ph.D. Rutgers University 1949; Professor Emeritus of Food Science
- Holmes, Edward M.** (1977). A.B. Dartmouth College 1933; M.Ed. University of Maine 1954; M.A. Brown University 1956; Ph.D. Brown University 1962; Lecturer in Honors; Professor Emeritus of English
- Holt, Charles F.** (1963). Extension Agent; Extension Educator Emeritus
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- Homola, Richard L.** (1966). B.S. Muhlenberg College 1956; M.S. University of Vermont 1962; Ph.D. University of Michigan 1969; Professor Emeritus of Botany
- Hsu, Yu Kao** (1971). B.S. National Central University 1948; M.S. University of Maryland 1959; M.S. University of Illinois 1962; Ph.D. Rensselaer Polytechnic Institute 1966; Professor Emeritus of Mathematics
- Huff, Edward R.** (1966). B.S. University of Maine 1952; M.S. University of Maine 1966; Ph.D. University of Nebraska 1979; Associate Professor Emeritus of Bio-Resource Engineering
- Hunter, James H.** (1957). B.S. University of Maine 1953; M.S. University



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# Index

## A

Absence from the University .....	476	Admission and Financial Aid .....	482
Academic and Career Exploration Program (ACE) .....	457	admission categories .....	482
Academic Information .....	476	Application procedures .....	479
absence from the University .....	476	continuing education courses .....	485
academic standing appeal procedure .....	468	entrance requirements .....	486
academic integrity .....	462	High school core course requirements .....	484
Academic records .....	477	High school students .....	485
confidentiality of .....	477	enrollment in UMaine courses .....	485
academic requirements .....	462	New England Regional Student Program .....	485
academic standing .....	471	student financial aid .....	486
probation, suspension, dismissal .....	472	tests for admission and/or credit .....	483
address changes .....	464	advanced placement credit table (AP) .....	483
away status .....	476	advanced placement scholarship .....	481
change of major/minor/college/concentration .....	471	College Level Examination Program table (CLEP) .....	484
cooperative education .....	475	English as a foreign language (TOEFL) .....	481
course numbering system .....	464	placement tests .....	481
courses .....	464	Scholastic Assessment Test (SAT) .....	480
add and drop .....	464	Animal and Veterinary Sciences, BS in. <i>See</i> Major programs: Animal and Veterinary Sciences	
attendance .....	464	courses in Animal and Veterinary Sciences (AVS) .....	343
audit option .....	465	Anthropology, BA in. <i>See</i> Major programs	
class meetings and cancellations .....	465	Anthropology, dept. of .....	63
continuing education .....	465	career opportunities .....	63
Military Science .....	466	courses in Anthropology (ANT) .....	336
minimum enrollments .....	465	degree programs ( <i>See also</i> , Major programs)	
problems courses .....	466	Anthropology .....	63
repeat policy .....	465	International Affairs in Anthropology .....	63
Dean's List requirements .....	469	faculty .....	63
examinations .....	468	graduate training .....	63
grading system .....	466	minor programs ( <i>See also</i> , Minor programs)	
graduation .....	469	Anthropology .....	63
application for .....	471	special resources and programs .....	64
celebration of academia .....	471	application procedures (to the University) .....	479
double degrees .....	469	Applied Ecology and Environmental Sciences, dept. of .....	65
double majors .....	470	courses in Applied Ecology and Sciences (AES) .....	335
general education requirements .....	470	degree programs ( <i>See also</i> , Major programs)	
Latin honors, .....	470	Sustainable Agriculture .....	65
timeline for .....	471	Natural Resources .....	65
valedictorian/salutatorian .....	471	Environmental Science concentration .....	65
Outside clinical work .....	476	Natural History and Ecology concentration .....	65
Presidential Achievement Pin .....	469	Soil and Water Conservation concentration .....	65
questions on policy .....	462	faculty .....	65
registration .....	462	minor programs ( <i>See also</i> , Minor programs)	
First-year students .....	462	Plant Science .....	65
Full-time status .....	463	Soil Science .....	65
immunization law .....	462	Sustainable Agriculture .....	65
non-degree students .....	463	Aquaculture, BA in. <i>See</i> Major programs	
provisional degree students .....	464	Art, BA in. <i>See</i> Major programs	
reduced course load .....	463	Art, dept. of .....	342
Upperclass students .....	462	courses in: Art (ART) .....	342
transfer policy .....	473	Art Education (AED) .....	335
veteran's benefits .....	476	Art History (ARH) .....	340
Accreditations .....	3		
add and drop (of courses) .....	464		
refund policy .....	490		



degree programs (*See also*, Major programs)

## Art

Art Education concentration .....	66
Art History concentration .....	66
Studio Art concentration .....	66
faculty .....	66
minor programs ( <i>See also</i> , Minor programs) .....	66
Art History .....	66
Studio Art .....	66
Art Museum .....	448
Arts, Maine Center for .....	449
Hudson Museum .....	449
Hutchins Concert Hall .....	449
Astronomy. <i>See</i> Minor programs	
courses in Astronomy (AST) .....	343
Athletics and recreation .....	505
intercollegiate .....	505
recreational sports .....	505
Away status .....	476

## B

Bio-Resource Engineering, BS in. <i>See</i> Major programs	
courses in Bio-Resource Engineering (BRE) .....	350
Bio-Resource Engineering Technology, BS in. <i>See</i> Major programs.	
courses in Bio-Resource Engineering Technology (BRT) .....	351
Biochemistry, BS in. <i>See</i> Major programs.	
Biochemistry, Microbiology and Molecular Biology, dept. of .....	68
career opportunities .....	68
courses in Biochemistry, Microbiology, and Molecular Biology(BMB) .....	348
degree programs ( <i>See also</i> , (Major programs)	
Biochemistry .....	67
Microbiology .....	67
Molecular and Cellular Biology .....	67
facilities .....	68
faculty .....	67
health professions .....	68
minor programs ( <i>See also</i> , Minor programs)	
Biochemistry .....	67
Microbiology .....	67
Molecular and Cellular Biology .....	67
Biological Sciences, dept. of	
courses in Biological Sciences (BIO) .....	344
degree programs ( <i>See also</i> , Major programs)	
Biology .....	71
Botany .....	71
Clinical Laboratory Sciences .....	71
faculty .....	70
Biology, BA, BS in. <i>See</i> Major programs	
Biosystems Science and Engineering, dept. of	
degree programs ( <i>See also</i> , Major programs)	
Animal and Veterinary Sciences .....	76
Pre-veterinary concentration .....	76
Bio-Resource Engineering .....	76
Aquacultural Engineering concentration .....	76
Biomedical Engineering concentration .....	76
Bioresource Engineering concentration .....	77
Fluid Power concentration .....	77
Food Engineering concentration .....	77
Forest Engineering concentration .....	77
Land and Water ResourceEngineering concentration .....	77
Bio-Resource Engineering Technology .....	77
Aquaculture concentration .....	77
Bioresource Technology concentration .....	77
Environmental Sciences concentration .....	77

Food Processing concentration .....	77
Forestry concentration .....	77
Sustainable Agriculture concentration .....	77
Landscape Horticulture .....	77
Business concentration .....	77
Design concentration .....	77
Science concentration .....	77
faculty .....	76
minor programs ( <i>See also</i> , Minor programs)	
Animal and Veterinary Sciences .....	76
Landscape Horticulture .....	77
Black Studies program .....	29
course in Black Studies (BLS) .....	348
Bookstore .....	502
Botany, BA and BS in. <i>See</i> Major programs	
Business Administration, BS in. <i>See</i> Major programs	
courses in Business Administration (BUA) .....	352
Business, Public Policy and Health	
College of, <i>See</i> College of .....	11
Business School <i>See</i> Maine Business School .....	78

## C

Campus living services .....	493
Canadian Studies, minor in .....	323
courses in Canadian Studies (CAN) .....	354
requirements .....	323
Canadian-American Center .....	448
Capstone requirement. <i>See</i> departments, major programs	204
Career center .....	495
Center for Community Inclusion, University	
Affiliated Program .....	448
Change of major/minor/college/concentration .....	471
Cheating and plagiarism .....	468
Chemical Engineering, BS in. <i>See</i> Major programs	
Chemical Engineering, dept. of	
Cooperative "Work-Experience" programs .....	81
degree programs ( <i>See also</i> , Major programs)	
Chemical Engineering .....	81
Pulp and Paper Technology .....	81
faculty .....	81
minor programs ( <i>See also</i> , Minor programs)	
Process Engineering .....	81
Pulp and Paper Technology .....	81
Chemistry, BA, BS in. <i>See</i> Major programs.	
Chemistry, dept. of	
Cooperative Work Experience program .....	83
courses in Chemistry .....	359
degree programs ( <i>See also</i> , Major programs)	
Chemistry (Environmental Chemistry) .....	83
Chemistry (Health Professions) .....	83
faculty .....	83
five-year BS-M.S. program .....	84
graduate work .....	83
health professions .....	83
minor programs ( <i>See also</i> , Minor programs)	
Chemistry .....	83
Child Development and Family Studies, BS in. <i>See also</i> , Major programs.	
courses in Child Development and Family Relations (CHF) .....	358
Civil Engineering, BS in. <i>See</i> Major programs	
Civil Engineering, dept. of	
courses in Civil and Environmental Engineering (CIE) .....	360
in Civil Engineering Technology (CET) .....	355
degree programs ( <i>See also</i> , Major programs)	



Civil Engineering .....	85	Black Studies program .....	29
departmental requirements .....	85	changing colleges .....	27
engineering design and science credits, distribution of .....	86	declaring the major .....	27
faculty .....	85	entrance requirements .....	27
graduate programs .....	86	foreign language requirements .....	27
minor programs ( <i>See also</i> , Minor programs)		graduation requirements .....	26
Environmental Quality .....	85	Honors Program .....	29
Structures .....	85	Intensive English Institute .....	29
Water Resources .....	85	ISIS (Integrating into Interdisciplinary Study) .....	29
Clinical Laboratory Sciences, BA in. <i>See</i> Major programs.		Native American Studies Program .....	30
College Level Examination Programs (CLEP) .....	457	schools and departments .....	25
College of Business, Public Policy and Health		transfers .....	27
academic advising .....	11	College of Natural Resources, Forestry, and Agriculture	
academic programs ( <i>See also</i> , individual programs.) .....	11	academic programs ( <i>See also</i> , Major programs.) .....	45
changing colleges .....	12	admissions requirements .....	46
declaring the major .....	11	graduation requirements .....	46
entrance requirements .....	11	Honors Program .....	46
graduation requirements .....	11	schools and departments .....	45
Honors Program .....	12	teacher certification .....	47
minor programs ( <i>See also</i> , Minor programs)		Communication and Journalism, dept. of	
Business Administration .....	12	courses in Communication .....	363, 364
Public Management .....	12	degree programs ( <i>See also</i> , Major programs)	
schools and departments .....	11	Communication .....	88
transfers .....	12	Journalism .....	88
College of Education and Human Development		Mass Communication .....	88
academic programs ( <i>See also</i> , individual programs.) .....	14	faculty .....	88
admissions information .....	16	minor program ( <i>See also</i> , Minor programs)	
double degrees .....	17	Communication .....	88
faculty .....	13	Communication, BA in. ( <i>See also</i> , Major programs)	
graduation requirements .....	16	Communication Disorders, BA in. ( <i>See also</i> , Major programs)	
minor programs ( <i>See also</i> , Minor programs)		Communication Disorders, dept. of	
Child Development/Family Relations .....	17	BA and BS degrees compared .....	90
Elementary or Secondary Education .....	17	courses in Communication Disorders (CDS) .....	355
part-time students .....	16	degree program ( <i>See also</i> , Major programs.)	
professional subjects .....	16	Communication Disorders .....	87
Summer Session and Continuing Education courses .....	17	departmental requirements .....	87
College of Engineering		faculty .....	87
academic programs ( <i>See also</i> , Major programs.) .....	18	Commuter services/non-traditional student program .....	497
cooperative work-study opportunities .....	20	Computer Engineering, BS in. <i>See</i> Major programs	
double major .....	21	Computer Science, BA, BS in. <i>See</i> Major programs	
graduation requirements .....	18	Computer Science, dept. of	
Honors Program .....	21	courses in Computer Science (COS) .....	365
minor programs ( <i>See also</i> , Minor programs)		degree programs ( <i>See also</i> , Major programs.)	
Construction Management Technology .....	22	Computer Science .....	89
Digital Systems .....	22	departmental requirements .....	89
Electronic Instrumentation .....	22	faculty .....	89
Environmental Quality .....	23	field experience option .....	90
Fluid Mechanics .....	23	M.S. program .....	90
Naval Science .....	23	minor program ( <i>See also</i> , Minor programs)	
Power .....	23	Computer Science .....	89
Process Engineering .....	23	Concert Hall, Hutchins .....	449
Pulp and Paper Technology .....	24	Construction Management Technology, BA <i>See</i> Major programs	
Solid Mechanics .....	24	Continuing Education Division .....	54
Structures .....	24	Certificate in Classical Studies .....	55
Thermodynamics .....	24	Certificate in Maine Studies .....	55
Water Resources .....	24	Certificate of Postgraduate Studies in Business Administration .....	54
Pulp and Paper Foundation .....	22	Distance Learning .....	56
schools and departments .....	18	Institutes .....	56
Technology and Society Project .....	20	Peace Studies Program .....	57
transfer credit .....	21	Cooperative education .....	475
College of Liberal Arts and Sciences		Cooperative Extension .....	449
academic advising .....	27	Counseling center .....	496
academic programs ( <i>See also</i> , Major programs.) .....	25		

## D

Darling Marine Center .....	107
-----------------------------	-----



Disabilities, Services for students		
Onward Program .....	503	
Disability Studies, concentration in		
courses in Disability Studies (DIS) .....	367	
faculty .....	325	
requirements .....	325	
double degrees .....	469	
double majors .....	470	
<b>E</b>		
Ecology and Environmental Science		
course in (EES) .....	375	
Economics, BA in. (See Major programs)		
Economics, dept. of		
courses in Economics .....	371	
degree programs (See also, Major programs)		
Economics .....	91	
International Affairs/Economics .....	91	
faculty .....	91	
M.A. program .....	91	
minor program (See also, Minor programs)		
Economics .....	91	
New England Electronic Economic Data Center (NEEEDC) .....	91	
Education and Human Development		
College of, see College of .....	13	
courses in Education		
Administration (EAD) .....	367	
Adult Education (EAE) .....	368	
Basic Professional (EDB) .....	373	
Bilingual Education (EBI) .....	368	
Counseling (CEC) .....	355	
Curriculum (EDC) .....	373	
Early Literacy (EEL) .....	374	
Gender Studies (EGS) .....	375	
General (EDG) .....	373	
General (EDU) .....	374	
Higher Education (HED) .....	391	
History and Philosophy (EDH, EDL, EDM) .....	374	
Kinesiology and Physical Education (KPE) .....	401	
Liberal Education (EDF) .....	373	
Literacy (ERL) .....	380	
Mathematics (EMA) .....	375	
Measurement and Testing (EDA) .....	373	
Psychology (EPT) .....	380	
Reading Recovery (ERR) .....	381	
Research (EDS) .....	374	
Science (ESC) .....	381	
Social Studies (ESS) .....	382	
Special Education (SED) .....	432	
Student Teaching (STT) .....	441	
Workshops (EDW) .....	374	
Electrical and Computer Engineering, dept. of		
Communications and Signal Processing concentration .....	92	
Computer Hardware concentration .....	92	
Microelectronics concentration .....	92	
Power and Industrial Control concentration .....	92	
Sensors concentration .....	368	
courses in Electrical and Computer Engineering (ECE) .....	92	
departmental requirements .....	92	
faculty .....	92	
major programs (See also, Major programs)		
Computer Engineering .....	92	
Electrical Engineering .....	92	
minor programs (See also, Minor programs)		
Digital Systems .....	92	
Electronic Instrumentation .....	92	
Power .....	92	
Electrical Engineering, BS in. See Major programs.		
Electrical Engineering Technology, BS in. (See Major programs)		
Elementary Education, BS in. (See Major programs)		
Engineering, College of, see College of .....	18	
Engineering Physics, BS in. (See Major programs)		
Engineering Technology, School of		
Bio-Resource Engineering Technology .....	95	
Cooperative Education .....	95	
courses in: Electrical Engineering Technology (EET) .....	375	
General Engineering (GEE) .....	387	
Mechanical Engineering Technology (MET) .....	410	
degree programs (See also, Major programs)		
Construction Management Technology .....	94	
Electrical Engineering Technology .....	94	
Mechanical Engineering Technology .....	94	
faculty .....	94	
minor program (See also, Minor programs)		
Construction Management Technology .....	94	
transfer credit .....	94	
English, BA in. See Major programs.		
English, dept. of		
concentrations		
Creative Writing .....	96	
Expository Writing .....	96	
Professional Writing .....	96	
courses in English (ENG) .....	376	
degree programs (See also, Major programs)		
English .....	96	
faculty .....	96	
Maine Review .....	97	
minor programs (See also, Minor programs)		
Rhetoric and Writing .....	96	
National Poetry Foundation		
Paideuma: A Journal Devoted to Ezra Pound Scholarship .....	97	
Sagetrieb: A Journal Devoted to Poets in the Imagist/ Objectivist Tradition .....	97	
Stolen Island Review .....	97	
Writing Center .....	97	
Entrance requirements		
College of Business, Public Policy and Health .....	11	
College of Education and Human Development .....	16	
College of Liberal Arts and Sciences .....	27	
College of Natural Sciences, Forestry, and Agriculture .....	46	
Maine Business School .....	78	
music degree programs .....	120	
Estimated expenses for 1998-1999		
chart of .....	492	
<b>F</b>		
Fees		
applied music .....	120	
See also, Tuition and Fees .....	488	
Financial aid .....	486	
First-Year Student Book Course (FSB) .....	385	
Folklife Center, the Maine .....	454	
Food Science and Human Nutrition, BS in. See Major programs:		
Food Science and Human Nutrition, dept. of		
courses in Food Science and Human Nutrition (FSN) .....	385	
degree program (See also, Major programs)		
Food Science and Human Nutrition .....	98	
Food Management concentration .....	98, 99	
Food Science concentration .....	98, 99	



Human Nutrition concentration .....	98, 99
departmental requirements .....	98
faculty .....	98
graduate programs .....	100
minor programs ( <i>See also</i> , Minor programs) .....	98
Food Science .....	98
Human Nutrition .....	98
transfer policy .....	100
Forest Ecosystem Science, BS in. <i>See</i> Major programs	
Forest Ecosystem Science, dept. of	
courses in Forest Ecosystem Science (FES) .....	382
degree programs ( <i>See also</i> , Major programs) .....	101
Forest Ecosystem Science .....	101
Forestry .....	101
faculty .....	101
Forest Engineering, BS in. <i>See</i> Major programs	
courses in Forest Engineering (FOE) .....	382
Forest Management, dept. of	
concentrations ( <i>See also</i> , Major programs)	
degree programs ( <i>See also</i> , Major programs)	
Forest Engineering .....	102
Forestry .....	102
Parks, Recreation, and Tourism .....	102
Interpretation concentration .....	102
Management concentration .....	102
Tourism concentration .....	102
Wood Science and Technology .....	102
faculty .....	102
minor programs ( <i>See also</i> , Minor programs)	
Forest Products .....	102
Parks, Recreation and Tourism .....	102
Forestry, BS in. <i>See</i> Major programs	
courses in Forestry (FTY) .....	386
Franco-American Center .....	450
Franco-American Studies	
courses in (FAS) .....	382
French, BA in. <i>See</i> Major programs	
courses in (FRE) .....	383
<b>G</b>	
General Education Requirements .....	470
Demonstrated Writing Competency .....	7
Ethics .....	7
Human Values and Social Context .....	7
listed on World Wide Web .....	8
Mathematics .....	7
Science .....	7
Senior Capstone Experience .....	8
Geographic Information and Analysis	
National Center for (NCGIA) .....	455
Geography, concentration in .....	327
requirements .....	327
Geography, courses in (GEO) .....	387
Geological Sciences, BA, BS in. <i>See</i> Major programs	
Geological Sciences, dept. of	
courses in Geology (GES) .....	389
degree program ( <i>See also</i> , Major programs)	
Geological Sciences .....	104
Environmental Geology concentration .....	104
faculty .....	103
German, BA in. <i>See</i> Major programs	
courses in German (GER) .....	387
Graduation. <i>See</i> Academic Information .....	469
Graduation requirements	
College of Business, Public Policy and Health .....	11
College of Education and Human Development .....	16

College of Engineering .....	18
College of Liberal Arts and Sciences .....	26
College of Natural Sciences, Forestry, and Agriculture .....	46
Maine Business School .....	78
Greek, courses in (GRE) .....	391

## H

Health and Legal Professions, office of .....	458
Health center .....	496
History of the University .....	1
History, BA in. <i>See</i> Major programs	
History, dept. of	
courses in History (HTY) .....	392
degree programs ( <i>See also</i> , Major programs)	
History .....	105
International Affairs in History .....	105
faculty .....	105
graduate programs .....	105
minor program ( <i>See also</i> , Minor programs)	
History .....	105
Honors Program .....	12, 21, 29, 46, 79
administrative structure .....	321
admission .....	321
college and university requirements .....	322
courses and requirements .....	322
courses in (HON) .....	391
degree .....	322
Organization of Honors Students .....	322
Hudson Museum .....	449
Human Development	
courses in (HUD) .....	397

## I

Immunization law .....	462
Industrial Cooperation, dept. of .....	450
Instructional Technologies	
Computing Related Services .....	451
Telecommunications Related Services .....	452
Video and Audio Related Services .....	452
Integrating Students into Interdisciplinary Study	
courses in (ISIS) .....	29, 400
Intensive English Institute .....	29
courses in English as a second language (IEI) .....	401
Interdisciplinary courses (INT) .....	398
International Affairs, BA in. <i>See</i> Major programs.	
in Anthropology.	
in Economics.	
in Foreign Languages.	
in History.	
in Political Science.	
International Programs, office of .....	456
ISIS (Integrating Students into Interdisciplinary Study) .....	29, 400

## J

Journalism, BA in. <i>See</i> Major programs	
courses in Journalism and Mass Communication (JMC) .....	400
Judicial Affairs office .....	497

## K

Kinesiology and Physical Education, BS <i>See</i> Major programs.	
---	--



# L

Labor Education, Bureau of .....	53
Landscape Horticulture, BS in. <i>See</i> Major programs	
courses in Landscape Horticulture (LHC) .....	406
Latin, BA in. <i>See</i> Major programs	
courses in Latin (LAT) .....	406
Legal Studies, concentration in .....	329
requirements .....	329
Liberal Arts and Sciences, College of. <i>See</i> College of	
course in Liberal Arts and Sciences .....	404
Liberal Studies, course in (LIB) .....	405
Libraries .....	449
Lifelong Learning, Division of .....	53
Bachelor of University Studies .....	53
Bureau of Labor Education .....	53
Continuing Education Division .....	54
Certificate in Classical Studies .....	55
Certificate in Maine Studies .....	55
Certificate of Postgraduate Studies in Business	
Administration .....	54
Distance Learning .....	56
In-House Contract Training .....	56
Onward Program .....	56
Summer Session .....	59
Winter Session .....	60
Women's Resource Center .....	60
Lobster Institute .....	453
Location of the University .....	2

# M

Maine Agricultural and Forest Experiment Station .....	453
Maine Bound Outdoor Adventure Programs .....	453
Maine Business School	
300-level course policy .....	80
CPA students .....	80
degree programs ( <i>See also</i> , Major programs)	
Business Administration .....	78
Accounting concentration .....	78
Finance concentration .....	78
Management concentration .....	78
Marketing concentration .....	78
faculty .....	78
graduation requirements .....	78
Honors Program .....	79
minor program ( <i>See also</i> , Minor programs)	
Business Administration .....	78
study away .....	79
transfer credit .....	79
Maine Campus, <i>The</i> (student newspaper) .....	504
Maine Masque Theatre .....	120
Maine Review (student literary magazine) .....	97, 505
Major programs ( <i>See also</i> , Major programs)	
Animal and Veterinary Sciences .....	45, 76
course and requirements .....	135
pre-veterinary concentration .....	135
program overview .....	135
recommended curricula .....	137, 138
Anthropology .....	25, 63
requirements for the major .....	139
requirements for the major in International Affairs .....	139
Aquaculture .....	45, 107
Aquaculture Science concentration .....	140
Aquaculture Technology concentration .....	140
course requirements .....	140
Art .....	25, 66

Art Education concentration .....	142
Art History concentration .....	143
Studio Art concentration .....	143
recommended curricula .....	144-146
Bachelor of University Studies .....	53
Bio-Resource Engineering .....	45, 76
Aquacultural Engineering concentration .....	152
Bio-Resource Engineering concentration .....	151, 152
Biomedical Engineering concentration .....	151, 152
Fluid Power concentration .....	151, 152
Food Engineering concentration .....	151, 153
Forest Engineering concentration .....	151, 153
Land and Water Resource Engineering concentration .....	151, 153
graduate work .....	154
program overview .....	151
Bio-Resource Engineering Technology .....	46, 77
Aquaculture concentration .....	156
Bio-Resource Technology concentration .....	156, 157
Environmental Science concentration .....	156, 157
Fluid Power concentration .....	156, 157
Food Processing concentration .....	156, 157
Forestry concentration .....	156, 157
concentration in Sustainable Agriculture .....	156, 158
program overview .....	156
recommended curriculum .....	158
Biochemistry .....	45, 67
program in .....	147
recommended curriculum .....	147
Biology .....	45
Pre-Dental concentration .....	148
Pre-Medical concentration .....	148
recommended curriculum .....	150
requirements for the BA .....	148
requirements for the BS .....	149
Botany .....	45, 46
recommended curriculum .....	162
specific requirements for the BA .....	159
specific requirements for the BS .....	160
Business Administration .....	11, 78
Accounting concentration .....	163
Finance concentration .....	163
Management concentration .....	163
Marketing concentration .....	163
phases of program .....	163
recommended curricula .....	166
Chemical Engineering .....	18, 81
graduate study .....	168
program in .....	168
recommended curriculum .....	170
Chemistry .....	25, 26, 83
Environmental Chemistry concentration .....	170
Health Professions concentration .....	172
recommended curricula .....	172-173
Child Development/Family Relations .....	14
course requirements .....	174
recommended curricula .....	175
requirements for the major .....	174
transfer policy .....	174, 175
Civil Engineering .....	18, 85
program in .....	176
recommended curriculum .....	176
Clinical Laboratory Sciences .....	45
Cytotechnology concentration .....	178
Medical Technology concentration .....	178
recommended curriculum .....	179
requirements for the degree .....	178
Communication .....	25, 88



requirements for the degree .....	180	recommended curriculum .....	212
Communication Disorders .....	25, 87	Forest Engineering .....	46, 102
Conley Speech and Hearing Center .....	182	requirements .....	215
Computer Engineering .....	18, 92	Forestry .....	46, 101, 102
academic policies .....	183	program in .....	217
recommended curriculum .....	184	recommended curriculum .....	218
Computer Science .....	25, 26, 89	French .....	25, 113
field experience options .....	187	requirements .....	219
recommended curricula .....	186	Geological Sciences .....	45, 46, 104
required courses .....	185	Environmental Geology concentration .....	220
Construction Management Technology .....	18, 94	recommended curricula .....	221
program .....	189	German .....	25, 113, 222
recommended curriculum .....	190	History .....	25, 105, 222
Economics .....	25, 91	recommended curriculum .....	222
program requirements .....	191	International Affairs .....	25, 63, 139, 223
recommended curricula .....	193	in Anthropology .....	25, 91, 224
Electrical Engineering .....	18, 92	in Economics .....	25, 91, 224
academic policies .....	193	in Economics. recommended curriculum .....	224
Communications and Signal Process .....	192	in Foreign Languages .....	25, 113, 226
concentration .....	192	in History .....	25, 105, 226
Computer Hardware concentration .....	192	in Political Science .....	25
concentration area policies .....	193	Journalism .....	25, 88
Microelectronics concentration .....	192	admission .....	228
Power and Industrial Control .....	192	career opportunities .....	228
Sensors concentration .....	193	course requirements .....	229
graduate work .....	194	facilities .....	230
recommended curriculum .....	194	internships .....	230
Electrical Engineering Technology .....	18, 94	recommended curricula .....	230
program .....	196	Kinesiology and Physical Education .....	14
recommended curriculum .....	197	Athletic Training concentration .....	233
Elementary Education .....	14	Developmental Disabilities concentration .....	233
Art concentration .....	198	Health concentration .....	233
Canadian Studies concentration .....	198	Liberal Arts concentration .....	233
Developmental Disabilities concentration .....	198	Management/Administration concentration .....	233
English concentration .....	198	Science concentration .....	233
French concentration .....	198	recommended curricula .....	234
History and Social Science concentration .....	198	Landscape Horticulture .....	46, 77
Honors concentration .....	198	Business concentration .....	236
International Affairs concentration .....	198	Design concentration .....	236
Mathematics concentration .....	198	Science concentration .....	236
Music concentration .....	198	program overview .....	236
Natural Sciences concentration .....	198	recommended curricula .....	238, 239
Peace Studies concentration .....	198	Latin .....	25, 113, 240
Performing Arts concentration .....	198	Marine Science .....	46, 107
Philosophy concentration .....	198	Marine Biology concentration .....	240
Psychology concentration .....	198	Marine Science concentration .....	242
Spanish concentration .....	198	Mass Communication .....	26, 88
Women's Studies concentration .....	198	career opportunities .....	243
recommended curriculum .....	199	facilities .....	245
Engineering Physics .....	18, 123	internships .....	245
and cooperative education .....	201	program requirements .....	243
graduate work .....	201	recommended curriculum .....	246
program .....	200	Mathematics .....	26, 108
recommended curriculum .....	202	program requirements .....	247
English .....	25, 96	recommended curriculum .....	248
Creative Writing concentration .....	203	Mechanical Engineering .....	18, 109
Expository Writing concentration .....	203, 204	recommended curriculum .....	249
Professional Writing concentration .....	203, 204	Mechanical Engineering Technology .....	18, 94
placement in writing courses .....	204	recommended curriculum .....	250
recommended curriculum .....	205	Microbiology .....	45, 46, 67
Food Science and Human Nutrition .....	46, 98	recommended curriculum .....	252
Food Management concentration .....	207	Modern Languages .....	26, 113, 253
Food Science concentration .....	207	Molecular and Cellular Biology .....	46, 67, 253
Human Nutrition concentration .....	206	recommended curriculum .....	254
recommended curricula .....	208	Music .....	26, 119, 255
Forest Ecosystem Science .....	46, 101	recommended curriculum .....	255
program .....	212	Music Education .....	26, 119, 257



recommended curricula .....	257-262
Music Performance .....	26, 119
program requirements .....	262
Natural Resources .....	46, 65
Entomology concentration .....	264
Environmental Science concentration .....	264
Land Use Planning concentration .....	264
Marine Resources concentration .....	264
Natural History and Ecology concentration .....	264
Resource and Environmental Policy concentration .....	264
Soil and Water Conservation concentration .....	264
Waste Management concentration .....	264
Individualized concentration .....	264
recommended curriculum .....	269
Nursing .....	11, 118
accreditation .....	271
admission .....	270
program objectives .....	270
recommended curriculum .....	272
Parks, Recreation and Tourism .....	46, 102
Interpretation concentration .....	273
Management concentration .....	273
Tourism concentration .....	273
recommended curriculum .....	274
Philosophy .....	26, 122
program requirements .....	276
Physics .....	26, 123, 278
recommended curricula .....	278
Political Science .....	26, 124
recommended curriculum .....	280
requirements for the major .....	279
Psychology .....	26, 125
program requirements .....	282
Public Management .....	11, 126
Criminal Justice Administration concentration .....	283
Local Government Administration concentration .....	283
recommended curriculum .....	285
Pulp and Paper Technology .....	18, 81
advanced study (Five-year certificate) .....	286
recommended curriculum .....	287
Resource Management and Environmental Policy .....	46, 128
Agribusiness Administration concentration .....	288, 290
Agribusiness Management concentration .....	288, 290
Environmental Management and Policy concentration .....	288
recommended curricula .....	294-292
Romance Languages .....	26, 113, 295
Secondary Education .....	14
English concentration .....	295
Foreign Languages concentration .....	295
Modern Languages concentration .....	295
Science concentration .....	295
Social Studies concentration .....	295
recommended curricula .....	296-300
Social Work .....	11, 129, 301
admission to field practicum .....	302
behavior, ethics .....	302
graduation requirements .....	302
Master of Social Work program .....	302
recommended curriculum .....	302
requirements for the major .....	302
University Affiliated Program .....	26
Sociology .....	304
graduation requirements .....	304
student internships .....	304
suggested course sequencing .....	26, 113, 305
Spanish .....	18, 131
Spatial Information Engineering .....	

accreditation .....	307
cooperative work .....	307
program in .....	306
recommended curriculum .....	308
Sustainable Agriculture .....	46, 65
Black Bear Food Guild .....	309
program in .....	309
recommended curriculum .....	310
Theatre .....	119
Actin concentration .....	311
Dance concentration .....	311
Design and Technical Production concentration .....	311
Directing concentration .....	311
Literature, History and Criticism concentration .....	311
program requirements .....	311
recommended curriculum .....	312
Wildlife Ecology .....	46, 132
admission .....	314
Animal Science concentration .....	314
Communication concentration .....	314
Conservation Biology concentration .....	314
Fisheries concentration .....	314
Forestry concentration .....	314
Mathematics and Computers concentration .....	314
Remote Sensing and Spatial Analysis concentration .....	314
Resource Management concentration .....	314
Science concentration .....	314
graduation requirements .....	314
recommended curriculum .....	314
Women's Studies .....	26
recommended curriculum .....	317
required courses .....	316
Wood Science and Technology .....	46, 102
program .....	317
recommended curriculum .....	318
Zoology .....	45, 46, 319
requirements for the BA .....	319
requirements for the BS .....	320
Marine Center, the Darling .....	452
Marine Science, BS in. <i>See</i> Major programs: Marine Science	
Marine Sciences, School of	
courses in Marine Sciences (SMS) .....	435
degree programs .....	
Aquaculture .....	107
Marine Sciences .....	107
Aquaculture Science concentration .....	107
Aquaculture Technology concentration .....	107
Marine Biology concentration .....	107
Physical Science concentration .....	107
facilities .....	107
Darling Marine Center .....	106
faculty .....	
Mass Communication, BA in. <i>See</i> Major programs.	
courses in Journalism and Mass Communication (JMC) .....	400
Mathematics, BA in. <i>See</i> Major programs	
Mathematics, dept. of .....	
courses in Mathematics and Statistics (MAT) .....	405
degree program ( <i>See also</i> , Major programs)	
Mathematics .....	108
faculty .....	108
help laboratory .....	108
minor program ( <i>See also</i> , Minor programs)	
Mathematics .....	108
Mechanical Engineering, BS in. <i>See</i> Major programs	
Mechanical Engineering, dept. of	
cooperative education program .....	110



courses in Mechanical Engineering (MEE)	409
degree programs ( <i>See also</i> , Major programs)	
Mechanical Engineering	109
departmental requirements	109
faculty	109
graduate program	110
minor programs ( <i>See also</i> , Minor programs)	
Fluid Mechanics	109
Solid Mechanics	109
Thermodynamics	109
pulp and paper option	110
Mechanical Engineering Technology, BS <i>See</i> Major programs	
Microbiology, BS <i>See</i> Major programs	
Military Science, dept. of	
advanced course	111
areas of specialization	112
courses in (MIS)	411
departmental requirements	111
faculty	111
scholarship program	112
simultaneous membership program	112
Minor programs	
Agribusiness and Resource Economics	45, 128
Animal and Veterinary Sciences	45, 47, 76
Anthropology	25, 30, 63
Art History	25, 30, 66
Astronomy	25, 40
Biochemistry	45, 48, 67
Biology	45, 48
Business Administration	12, 78
Canadian Studies	25, 113
Chemistry	25, 31, 83
Child Development/Family Relations	14, 17
Classical Studies	25, 31, 88, 113
Communication	25, 32
Computer Science	25, 32, 89
Construction Management Technology	22, 94
Dance	25, 32, 119
Digital Systems	22, 92
Economics	25, 32, 91
Electronic Instrumentation	22, 92
Elementary Education	14, 17
Environmental Quality	23, 85
Fluid Mechanics	23, 109
Food Science	45, 48
Foreign Languages	25, 32, 113
Forest Products	45, 48, 102
Franco-American Studies	25, 33
French	25, 32, 113
Geological Sciences	45, 49
German	25, 32, 113
History	25, 33, 105
Human Nutrition	45, 49, 98
International Affairs	25, 33
Landscape Horticulture	45, 49, 77
Latin	25, 32, 113
Latin American Studies	25, 34
Linguistics	26, 34, 113
Marine Resources	45, 50
Marxist and Socialist Studies	26, 35
Mathematics	26, 36, 108
Medieval and Renaissance Studies	26, 37
Microbiology	45, 50, 67
Molecular and Cellular Biology	45, 67
Multimedia	26, 38
Music	26, 40, 119
Natural Resources	45, 51

Naval Science	23
Parks, Recreation and Tourism	46, 51, 102
Philosophy	26, 40, 122
Physics	26, 40
Plant Biology (for non-majors)	45, 51
Plant Science	46, 51, 65
Power	23, 92
Process Engineering	23, 81
Psychology	26, 41
Public Management	12, 126
Pulp and Paper Technology	26, 81
Religious Studies	26, 42, 96
Rhetoric and Writing	26, 32, 113
Russian	14, 17
Secondary Education	26, 42, 130
Sociology	46, 52, 65
Soil Science	24, 109
Solid Mechanics	26, 32, 113
Spanish	24, 85
Structures	26, 43, 66
Studio Art	46, 52, 65
Sustainable Agriculture	26, 43, 119
Theatre	24, 109
Thermodynamics	24, 85
Water Resources	26, 43
Women's Studies	46, 52
Zoology	
Modern Languages and Classics, dept. of	
Canada Year	114
certificate of achievement	114
courses in Classics (CLA)	363
courses in Modern Languages (MLC)	412
critical languages program	115
degree programs ( <i>See also</i> , Major programs)	
French	113
German	113
International Affairs in Foreign Languages	113
Latin	113
Modern Languages	113
Romance Languages	113
Spanish	113
faculty	113
graduate study	114
minor programs ( <i>See also</i> , Minor programs)	
Canadian Studies	113
Classical Studies	113
Foreign Languages	113
French	113
German	113
Latin	113
Linguistics	113
Russian	113
Spanish	113
Québec May term	114
Salzburg Program	114
special requirements	114
study abroad	114
teacher preparation	113
Modern Languages, BA in. <i>See</i> Major programs	
Molecular and Cellular Biology, BS in. <i>See</i> Major programs	
Multimedia	
courses in (MDM)	408
Music	
BA in. <i>See</i> Major programs: Music	
courses in: Music History (MUH)	413
Music Literature (MUL)	413
Music: General (MUS)	415



Music: Organizations and Ensembles (MUO)	414
Music: Theory (MUY)	416
Music Education, B.Mus.in. <i>See</i> Major programs	
courses in Music Education (MUE)	413
Music Performance, B.Mus. in. <i>See</i> Major programs	
courses in Music: Performance (MUP)	415

## N

National Poetry Foundation	97
Native American Programs	
Wabanaki Center for	459
Native American Studies Program	30, 459
course in (NAS)	416
Natural Resources, BS <i>See</i> Major programs	
courses in (NRC)	417
Natural Sciences, Forestry, and Agriculture	
College of, <i>see</i> College of...	45
course in (NFA)	417
Naval Science, dept. of	
courses in Naval Science (NAV)	416
departmental requirements	116
faculty	116
ROTC College Program	117
scholarship program	116
Network for Education and Technology Services (UNET)	458
New England Regional Student Program	485
Nursing, BS in. <i>See</i> Major programs	
Nursing, school of	
courses in Nursing (NUR)	417
degree program ( <i>See also</i> , Major programs)	
Nursing	118
faculty	118

## O

Oceanography	
courses in (OCE)	419
Off-campus housing	498
Onward Program	56, 503
courses in: English (ONE)	419
Mathematics (ONM)	419
Orientation (ONO)	420
Reading (ONR)	420
Science (ONS)	420
Outside clinical work	476

## P

Parks, Recreation and Tourism, BS <i>See</i> Major programs	
courses in Parks, Recreation and Tourism (PRT)	428
Peace Studies Program	57
courses in Peace Studies (PAX)	421
Performing Arts, school of	120
applied music courses	120
applied music fees	366
courses in: Dance (DAN)	413
Music Education (MUE)	415
Music: General (MUS)	413
Music History (MUH)	413
Music Literature (MUL)	414
Music: Organizations and Ensembles (MUO)	415
Music: Performance (MUP)	416
Music: Theory (MUY)	442
Theatre (THE)	
degree programs ( <i>See also</i> , Major programs)	119
Music	

Music Education	119
Music Performance	119
Theatre	119
faculty	119
Maine Masque Theatre	120
minor programs ( <i>See also</i> , Minor programs)	
Dance	119
Music	119
Theatre	119
school requirements	
Music	119
Theatre/Dance	120
Philosophy, BA in. <i>See</i> Major programs	
Philosophy, dept. of	
courses in Philosophy (PHI)	421
degree program ( <i>See also</i> , Major programs)	
Philosophy	122
departmental requirements	122
faculty	122
minor program ( <i>See also</i> , Minor programs)	
Philosophy	122
Physics, BS, BA in. <i>See</i> Major programs	
Physics, dept. of	
cooperative education	123
courses in Physics (PHY)	424
degree programs ( <i>See also</i> , Major programs)	
Engineering Physics	123
Physics	123
faculty	123
graduate programs	123
Planetarium, the Maynard F. Jordan	454
Political Science, BA in. ( <i>See</i> Major programs)	
Political Science, dept. of	
degree program ( <i>See also</i> , Major programs)	
Political Science	124
courses in Political Science (POS)	426
departmental requirements	124
faculty	124
Pre-Law, Pre-Med. <i>See</i> Health and Legal Professions, office of.	
Psychology, BA in. <i>See</i> Major programs	
Psychology, dept. of	
courses in Psychology (PSY)	428
degree programs ( <i>See also</i> , Major programs)	
Psychology	125
faculty	125
minor programs ( <i>See also</i> , Minor programs)	
Psychology	125
Public Administration, dept. of	
career opportunities	126
Criminal Justice Administration concentration	126
courses in Public Administration (PAA)	420
degree programs ( <i>See also</i> , Major programs)	
Public Management	126
ethical standards	127
faculty	126
Local Government Administration concentration	126
minor programs ( <i>See also</i> , Minor programs)	
Public Management	126
Public Affairs, Dept. of	450
Public Management, BA in. <i>See</i> Major programs	
Public Policy, Margaret Chase Smith Center for	454
Public Relations, concentration in	330
requirements	330
Pulp and Paper	110
option in Mechanical Engineering	22
Pulp and Paper Foundation	
Pulp and Paper Technology, BS <i>See</i> Major programs	



courses in Pulp and Paper Technology (PPA) .....	428
--	-----

## Q

Quaternary Studies, Institute for .....	451
---	-----

## R

Recital Hall, Leonard and Renee Minsky .....	455
Recreation Center, (Memorial Union) .....	455, 497
Registration .....	462
Religious affairs .....	496
Research and Graduate Studies, Office of .....	456
Resource Economics and Policy, dept. of	
courses in Resource Economics and Policy (REP) .....	431
degree programs ( <i>See also</i> , Major programs)	
Resource Management and Environmental Policy .....	128
Agribusiness Administration concentration .....	128
Agribusiness Management concentration .....	128
Environmental Management and Policy concentration .....	128
departmental requirements .....	128
faculty .....	128
minor program ( <i>See also</i> , Minor programs)	
Agribusiness and Resource Economics .....	128
Resource Management and Environmental Policy, BS in.	
<i>See</i> Major programs	
Romance Languages, BA in. <i>See</i> Major programs	
Russian	
courses in (RUS) .....	432

## S

Sea Grant .....	456
Secondary Education, BS in. <i>See</i> Major programs	
Senior Capstone Experience .....	8
Social Work, BA in. <i>See</i> Major programs	
Social Work, School of	
courses in Social Work (SWK) .....	441
degree program ( <i>See also</i> , Major programs)	
Social Work .....	129
departmental mission and goals .....	129
faculty .....	129
Sociology, BA in. <i>See</i> Major programs	
Sociology, dept. of	
courses in Sociology (SOC) .....	437
degree program ( <i>See also</i> , Major programs)	
Sociology .....	130
faculty .....	130
minor program ( <i>See also</i> , Minor programs)	
Sociology .....	130
Spanish, BA in. <i>See</i> Major programs	
courses in (SPA) .....	439
Spatial Information Engineering, BS in. <i>See</i> Major programs	
Spatial Information Engineering, dept. of	
courses in Spatial Information Engineering (SIE) .....	433
degree program ( <i>See also</i> , Major programs)	
Spatial Information Engineering .....	131
faculty .....	131
Speech and Hearing Center, Conley .....	182, 449
<i>Stolen Island Review</i> (graduate literary annual) .....	97
Student Academic Services Center .....	457
Student employment .....	494
Student Exchange, the National .....	455
Student Services and Information .....	493
athletics and recreation .....	505
intercollegiate .....	505
recreational sports .....	505

bookstore .....	502
campus living services .....	493
career center .....	495
center for students and community life .....	497
judicial affairs office .....	497
office of the dean .....	497
commuter services/non-traditional student programs .....	497
counseling center .....	496
health center .....	496
<i>Maine Review</i> (student literary magazine) .....	505
multicultural student affairs .....	498
off-campus housing .....	498
religious affairs .....	496
services for students with disabilities (Onward Program) .....	503
Student activities and organizations .....	498
student employment .....	494
student government .....	501
<i>The Maine Campus</i> (student newspaper) .....	504
Union Board ("diversions") .....	501
yearbook ( <i>PRISM</i> ) .....	505
Students with disabilities, services for .....	57
Student organizations .....	498
Study abroad .....	458
Study away .....	458
Summer Session .....	59
Surface Science and Technology, Laboratory for .....	453
Sustainable Agriculture, BS in. <i>See</i> Major programs	

## T

Technical Mathematics for Engineering	
courses in (TME) .....	444
Technology and Society Project .....	20
courses in (TSO) .....	444
Tests for admission and/or credit	
advanced placement credit table (AP) .....	483
advanced placement scholarship .....	481
College Level Examination Program	
table (CLEP) .....	484
English as a foreign language (TOEFL) .....	481
placement tests .....	481
Scholastic Assessment Test (SAT) .....	480
Theatre, BA in. <i>See</i> Major programs	
transfer credit .....	21
Transfer policy .....	473
Tuition and fees	
add-drop refund policy .....	490
chart of estimated expenses .....	492
general .....	488
installment plan .....	490
invoices and statements .....	488
residency guidelines .....	490
schedule of charges .....	488
third party sponsor .....	488
Tutoring services .....	458

## U

University Affiliated Program (UAP) .....	302
University Environment, Facilities and Resources	
Academic and Career Exploration Program (ACE) .....	457
Art Museum .....	448
Arts, Maine Center for	
Hudson Museum .....	449
Hutchins Concert Hall .....	449
Canadian-American Center .....	448
Center for Community Inclusion, University Affilia .....	448



College Level Examination Programs (CLEP) .....	457
table .....	484
Cooperative Extension .....	449
Darling Marine Center .....	452
Franco-American Centre .....	450
Health and Legal Professions, office of .....	458
Industrial Cooperation, Dept. of .....	450
Instructional Technologies	
Computing Related Services .....	451
Telecommunications Related Services .....	452
Video and Audio Related Services .....	452
International Programs, Office of .....	456
Laboratory for Surface Science and Technology .....	453
Leonard and Renee Minsky Recital Hall .....	455
Libraries .....	449
Lobster Institute .....	453
Maine Agricultural and Forest Experiment Station .....	453
Maine Bound Outdoor Adventure Programs .....	453
Maine Folklife Center .....	454
Margaret Chase Smith Center for Public Policy .....	454
Maynard F. Jordan Planetarium and Observatory .....	454
Memorial Union Recreation Center .....	455
National Center for Geographic Information and Analysis	
(NCGIA) .....	455
National Student Exchange .....	455
Native American Studies Program .....	459
Network for Education and Technology Services (UNET) .....	458
Public Affairs, dept. of .....	450
Quaternary Studies, Institute for .....	451
Research and Graduate Studies, office of .....	456
Sea Grant .....	456
Speech and Hearing Center, Conley .....	449
Student Academic Services Center .....	457
Study abroad .....	458
Study away .....	458
Tutoring services .....	458
Wabanaki Center for Native American Programs .....	459
Water Research Institute .....	460
Women in the Curriculum .....	460
University Studies	
courses in (UST) .....	444
University-Wide Programs	
Canadian Studies. <i>See</i> Canadian Studies, minor in	
Disability Studies, concentration in. <i>See</i> Disability Studies, minor in	
Geography. <i>See</i> Geography, concentration in	
Honors Program <i>See also</i> , Honors Program .....	321.
Legal Studies. <i>See</i> Legal Studies, concentration in	
Public Relations. <i>See</i> Public Relations, concentration in	

## V

Valedictorian/salutatorian .....	471
Veteran's benefits .....	476

## W

Wabanaki Center for Native American Programs .....	459
Water Research Institute .....	460
Wildlife Ecology, BS in. <i>See</i> Major program	
Wildlife Ecology, dept. of	
degree program ( <i>See also</i> , Major programs) .....	132
Wildlife Ecology .....	132
Animal Science concentration .....	132
Communication concentration .....	132
Conservation Biology concentration .....	132
Fisheries concentration .....	132

Forestry concentration .....	132
Mathematics and Computers concentration .....	132
Remote Sensing and Spatial Analysis concentration .....	132
Resource Management concentration .....	132
Science concentration .....	132
courses in Wildlife Ecology (WLE) .....	445
faculty	
Winter Session .....	60
Women in the Curriculum (WIC) .....	460
Women's Resource Center .....	60
Women's Studies, BA in. <i>See</i> Major programs	
courses in (WST) .....	446
Wood Science and Technology, BS in. <i>See</i> Major programs	
courses in Wood Science and Technology (WSC) .....	446

## Y

Yearbook ( <i>PRISM</i> ) .....	505
---------------------------------	-----

## Z

Zoology, BA, BS in. <i>See</i> Major programs	
---	--